

Introduction to New Standards Committee (NesCom) and the Process

Overview of NesCom

NesCom is a standing committee of the IEEE SA Standards Board. This committee shall be responsible for ensuring that:

- proposed Project Authorization Requests (PARs) are within the scope and purpose of IEEE,
- standards projects are assigned to the proper Society or other organizational body,
- interested parties are appropriately represented in the development of IEEE standards

NesCom shall examine PARs for each scheduled meeting and make recommendations to the IEEE SA Standards Board regarding their approval.

NesCom members shall serve for a 1-year term and can be reappointed.

NesCom meets at least six times a year (3 in-person and 3 virtual teleconference)

Process for NesCom Members

myProject is the platform used to capture all the data for PAR submissions and where preliminary votes and comments are posted.

For each meeting, you are required to review all the PAR submissions on the agenda. PARs are placed into different categories on an agenda when submitted:

- Withdrawal Request
- Modified PAR
- Extension Request
- New PARs
- PARs for Revision of a Standard

Typically, the review period begins 3 to 4 weeks prior to the meeting. First, there is an **Individual Review Period** where a reviewer can post a comment, but it will not be seen by fellow reviewers. Following the individual review period, is the **Open Review Period**. During this time, reviewers can see all comments posted by fellow reviewers and enter a comment in any discussion thread. **Review Period closes** forty-eight hours prior to a scheduled meeting.

If a NesCom Member has a question/comment about information on a PAR, they should submit a comment in myProject. The initial comment of a discussion thread must be approved by the NesCom Administrator. Once pending comments are approved, an automated email notification is sent to the Standards Committee (SC) chair/representative, Working Group (WG) chair, IEEE SA staff, and the comment submitter. During the review period, comment dialogues should be followed and any comments that seek a response should be answered in a timely fashion (see

also NesCom Convention #16). In addition to providing comments, NesCom Members are asked to cast their preliminary votes. These preliminary votes indicate how a NesCom Member is likely to vote on that PAR submission. The NesCom Members in attendance at a NesCom meeting will cast their final votes at that time.

NesCom Conventions and **NesCom Reviewer Tips** are guidance documents.

When NesCom convenes at a meeting, the NesCom members will review and discuss the PARs, the comment dialogue/conversation, and their findings from the Review Period. A PAR that has unanimous preliminary approval and no outstanding comments from NesCom Members may be grouped with other similar PARs to be handled in one motion (i.e., bucket motion) during the NesCom meeting. Bucket motions are intended to assist in keeping the NesCom meeting on track. Any PAR may be removed from a draft bucket motion for discussion. If a PAR has open comments or does not have unanimous approval from preliminary votes, it will not be included in a bucket motion.

NesCom will review the agenda and then will make recommendations to IEEE SA Standards Board (SASB). The SASB will review the recommendations and either approve or disapprove the recommendations.

This process repeats for every NesCom meeting.