

**IEEE SA STANDARDS BOARD PATENT COMMITTEE (PatCom)  
MEETING MINUTES**

**20 March 2024**

**London, UK and Teleconference/Webex**

**2:30 p.m. – 3:00 p.m. UTC+0**

**Attendees**

**Members Present:**

Stephen Dukes

Yvette Ho Sang, Non-voting

Gary Hoffman

Joseph Levy

Kevin Lu

Robby Robson, Chair

Don Wright

**Members Absent:**

None

**IEEE Staff:**

Teresa Belmont

Ahsaki Benion

Matthew Ceglia

Karen Evangelista

Irene Kitsara

Jiajia Liu

Suzanne Merten

Erin Morales

Karen Mulberry

Maria Palombini

Dave Ringle, Administrator

Heather Robinson

**IEEE Outside Legal Counsel:**

Claire Topp – Dorsey & Whitney LLP

**Guests:**

Sara Biyabani

Xiaofeng (Alfred) Chen

Brian Dorini

Doug Edwards  
Ramy Fathy  
Latonia Gordon  
Ron Hotchkiss  
Adrian Howes  
June Im  
Yousef Kimiagar  
John Kolakowski  
David Law  
Caroline Li  
Hiroshi Mano  
Jim Matthews  
Daleep Mohla  
Dale Mohlenhoff  
Paul Nikolich  
Glenn Parsons  
Jon Rosdahl  
Gabe Schlabach  
Lachlan Scully  
Dorothy Stanley  
Donnie Swing  
Barry Tilton  
Mehmet Ulema  
Prabodh Varshney  
Ken Wallace  
Lei Wang  
Philip Winston  
Helene Workman

## 1 CALL TO ORDER

Chair Robson called the meeting to order at 2:30 p.m. UTC+0 and welcomed everyone to the meeting.

There was a round of introductions by the PatCom Members.

Dave Ringle read the names of the remaining attendees.

It was noted that the meeting was quorate.

## 2 APPROVAL OF [AGENDA](#)

**There was a motion to approve the agenda. In the absence of objection, the motion was approved.**

3 APPROVAL OF 04 DECEMBER 2023 MEETING [MINUTES](#)

**There was a motion to approve the 04 December 2023 meeting minutes. In the absence of objection, the motion was approved.**

4 ADMINISTRATIVE STATISTICS

Dave Ringle reported that there were 7 LOAs that had been accepted since the December 2023 PatCom meeting. [4 LOAs with licensing assurance; 3 D.1.d LOAs]

5 OLD BUSINESS

None.

6 NEW BUSINESS

None.

7 [NEXT MEETING](#)

The next PatCom meeting will be scheduled to occur on 04 or 05 June 2024 and will be virtual-only.

8 ADJOURNMENT

There being no further business, the meeting was adjourned at 2:35 p.m. UTC+0.