

**IEEE SA STANDARDS BOARD PATENT COMMITTEE (PatCom)
MEETING MINUTES
04 December 2023
New Brunswick, NJ, USA and Teleconference/Webex
4:00 p.m. – 5:00 p.m. ET (UTC-5)**

Attendees

Members Present:

Yvette Ho Sang, Non-voting
Gary Hoffman
John Kulick, Chair
Joseph Levy
Kevin Lu
Robby Robson
Don Wright

Members Absent:

None

IEEE Staff:

Teresa Belmont
Jennifer Biolsi
Hermann Brand
Karen Evangelista
Joshua Gay
Jonathan Goldberg
Konstantinos Karachalios
Soo Kim
Kelly Lorne
Suzanne Merten
Erin Morales
Tania Olabi-Colon
Dave Ringle, Administrator
Alpesh Shah
Malia Zaman

IEEE Outside Legal Counsel:

Claire Topp – Dorsey & Whitney LLP

Guests:

Sara Biyabani
Brian Dorini
Doug Edwards
Latonia Gordon
Guido Hiertz
David Law
Meng Lu
Daleep Mohla
Paul Nikolich
Glenn Parsons
Annette Reilly
Jon Rosdahl
Lachlan Scully
Mike Sirtori
Dorothy Stanley
Barry Tilton

1 CALL TO ORDER

Chair Kulick called the meeting to order at 4:00 p.m. ET (UTC-5) and welcomed everyone to the meeting.

There was a round of introductions by the PatCom Members.

Dave Ringle read the names of the remaining attendees.

It was noted that the meeting was quorate.

2 APPROVAL OF [AGENDA](#)

There was a motion to approve the agenda. In the absence of objection, the motion was approved.

3 APPROVAL OF 20 SEPTEMBER 2023 MEETING [MINUTES](#)

There was a motion to approve the 20 September 2023 meeting minutes. In the absence of objection, the motion was approved.

4 ADMINISTRATIVE STATISTICS

Dave Ringle reported that there were 9 LOAs that had been accepted since the September 2023 PatCom meeting. [6 LOAs with licensing assurance; 3 D.1.d LOAs {that did include the required specific information}]

5 OLD BUSINESS

None.

6 NEW BUSINESS

None.

7 [NEXT MEETING](#)

The next PatCom meeting will be scheduled to occur on 19 or 20 March 2024 in London, UK.

8 ADJOURNMENT

Chair Kulick thanked the PatCom Members for their service in 2023.

There being no further business, the meeting was adjourned at 4:07 p.m. ET (UTC-5).