

## Mentor vs. Central Desktop Feature Comparison

Feature	Mentor	Central Desktop
Documents		
- Upload Single File	YES	YES
- Upload Multiple Files Simultaneously	NO	YES
- Edit File	YES	YES
- Download Single File	YES	YES
- Download Multiple Files Simultaneously	NO	YES
- Delete File	YES	YES
- Discussion Section (Associated with each file)	NO	YES
- Drag and Drop Sorting	NO	YES
- Favorites (Keep Track/Quick Access to Favorite Files)	NO	YES
- Document History (All Versions of Documents Saved)	YES	YES
- Document Control Number	YES	NO
Polling	YES	YES
Mail	YES	YES
Calendar	YES	YES
Search	YES	YES
Wiki	YES	YES
Blog	YES	YES
Linking to External Documents/Websites	YES	YES
Linking to Internal Documents	YES	YES
Permissions	YES	YES
Project Management		
- Add Tasks	NO	YES
- Update Tasks	NO	YES
- Organize Tasks	NO	YES
- Assign Tasks	NO	YES
- Create Start/Due Date for Tasks	NO	YES
- Milestone Tracking	NO	YES
Recent Activity Window	NO	YES
Recent Discussions Window	NO	YES
Website Auditing (Tracking of who/when documents are viewed, downloaded, uploaded, etc.)	NO	YES
Notifications (Allows other users to be notified when documents are uploaded/edited)	NO	YES