Mentor Features

- Web-based tool that allows users the ability to share information through:

  - **Blog**
  - **Calendar**
  - **Documents**
  - If you want your documents to be public – this needs to be part of the feature set up. This option will make all documents public unless unchecked by the user who posts the document.
  - **Polling**

Mentor Features

- **Mail**
  - Mail View Options
    - Only group members can see mail
    - Anybody (even non-users) can see mail
    - Administrators can set visibility on each message
  - Mail Reply Options
    - Only group members can send email
    - Only admin can send email
    - Any registered user can send email
    - Anybody even non-users can send email
    - Nobody (not even admin) can send emails