Document Number: 24-13-0005-03-0000

Title: 802.24 TAG Action Items Tracking

Date: November 11, 2013

**Initiated May 2013:**

Done - ITU Response

Check with Apurva and Subir (ask if he wants to put in a paragraph on handover) on matrix

Better wording on Mobile Consumer devices

Done - Submit 802.15.4 Matrix to SGIP PAP2

~~SG Network Requirements official document name For use in the ITU-R Response. (Completed: Name is “Smart Grid Networks System Requirements Specification Release Version 5 Final ”~~

~~Response to SGIP PAP2 on why the model was not appropriate – as an 802.24 document (This is the Letter to Nada from above. (Completed – response was in 24-13-0013-00-0000-pap2-802-24-modeling-mesh-for-ism-bands.docx)~~

Publicity Plan for 802.24

 Tim Godfrey to check in EPRI to identify participants (or liaison) to IEEE PES meetings (open)

**Initiated July 2013**

Tim Godfrey: Check into possibility of functioning as a reporter with SGIP using EPRI membership

ITU-R (18-13-0085-00)

Rolfe and Kunal to replace the ? in 6.1 table of frequencies, i.e., provide the regulatory domains for which they are appropriate – 26 July 2013 (Ben will report back tomorrow)

WhitePaper

* For application scenarios
	+ Godfrey will review NIST documents for sources.
	+ Rolfe will review 802.15.4g documents for source
	+ Clint will review Greencom document for concentric rings of 802 applicability.
		- Done – Document 0036
	+ Matt Gilmore will distill use cases from OpenSG SG Net
* Kunal will create reference for package of standards. (descriptive paragraph introducing the package of standards, and explaining their purpose)

Completed 9/16/2013:

The reference can be included as follows,
(1) IEEE 802.24: IEEE 802 recommendations on IEEE 802 related Smart Grid standards
<https://mentor.ieee.org/802.24/dcn/12/24-12-0033-04-0000-package-of-802-smart-grid-standards.docx>

Godfrey – send out reminder on action items prior to the next meeting (Nov 4th).

**Initiated September 2013**

James Gilb: The output is in the meeting report that I posted. We will have a formal report after the November meeting when I get input from .1 and .3.

Give me an action to distribute this in advance of November (along with the 236 and whitepaper drafts).

**Initiated November 2013**

Action James: Assign an 802.11 representative to comment on the frequency bands in Table 1 (AMR/AMI Frequency) in document () : 3600-3650 5150 – 5250 MHz Check with Rich Kennedy, John Notor (COMPLETED)

Ben: (White Paper) Write mesh blurb on how mesh is used for hard to reach places. (COMPLETED)

**Initiated January 2014**

Action James: Write conclusion for white paper, insert the NISTIR reference, and find an editor.

Ben: Post Minutes (DONE)

Action James/Tim: Write rules for election. (DONE)

Initiated March 2014

James: Coordinate with Staff on White Paper, forward graphic to Catherine

Tim to write Work Item Initiation Process

Initiated May 2014

 James: Instructions for updating voters mailing list

 ~~James: to conduct EC Email Ballot for doc 24-14-0016-01~~

 ~~James: Forward Response to NIST to Bill Ash~~

 ~~If the process is approved, submit smart grid scope 30 days in advance of July Plenary~~

 In July we will delegate members to go to WGs to approve.

 Complete White Paper and get edits from Michelle

Initiated September 2014

 None

Initiated November

Godfrey – Edit and Upload “24-14-0035-00-0000-Consolidated White Paper Presentation.pptx”

Godfrey – forward Approved White paper to IEEE for publishing

Godfrey – post list of new Smart Grid 24.1 topics and areas

Initiated March 2015