IEEE P802.22  
Wireless RANs

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| Meeting Minutes of the Spectrum Characterization and Occupancy Sensing | | | | |
| Date: 2018-05-30 | | | | |
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Abstract

This document provides the minutes of the Spectrum Characterization and Occupancy Sensing Ad-hoc held on

**Year 2018** – May 30

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**1. May 30th 2018– Spectrum Characterization and Occupancy Sensing  
Ad-Hoc Conference Call Meeting Minutes**

1. Attendance

Mike Cotton (MC), NTIA

Roger Hislop (RH), TG chair, Internet Solutions

Jerry Kalke (JK), CBS

Nilesh Khambekar (NK), SpectrumFi

2.1 Agenda

* Attendance
* IEEE norms and processes
* Discussion
* New business

Minutes and Discussions

* Meeting started at 14h00 UTC
* The IEEE 802.22.3 Task Group Chair took the attendance
* Chair asked if everyone attending was familiar with the IEEE patent policy – No one seemed to be unfamiliar with the IEEE Patent Policy
  + <http://standards.ieee.org/board/pat/pat-slideset.pdf>
* Chair reiterated the IEEE prohibition of commercial discussion and early disclosure of Intellectual Property, and meeting commenced.
* Task Group process
* Task Group planning:
  + This is the first bi-weekly meeting in the new Wednesday slot.
  + MC provided feedback on Uni of Utah (which has become an NSF fundee) and may be a good partner to bring into SCOS research activity. A new development is that the FCC is increasing collaboration with the NTIA, and has a staffer working in NTIA as an intern. The NTIA team is increasing liaison with the FCC.
  + Development on the new document in the new structure (developed in Chicago) has not progressed significantly.
  + NK and RH to look into document’s focus on functional requirement
  + Proposal is to drop collab tasks into a project management tool such as Jira, Trello as a task management tool – discussion settled on Trello, also OK’ed by NTIA security.
  + TG presence at San Diego plenary may be very limited. So far NTIA will attempt to ensure one of the team will be there. RH, NK, still looking at travel approval. JK to attend.
* Meeting was adjourned at 14h45 UTC, next meeting to be held 13th June.