IEEE P802.22
Wireless RANs

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| Meeting Minutes of the Spectrum Characterization and Occupancy Sensing |
| Date: 2017-10-12 |
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Abstract

This document provides the minutes of the Spectrum Characterization and Occupancy Sensing Ad-hoc held on

**Year 2017** – October 12

**1. October 12th 2017–Spectrum Characterization and Occupancy Sensing Conference Call Meeting Minutes**

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1. Attendance

Roger Hislop (RH), TG chair, Internet Solutions

Ken Baker (KB), NTIA

Gianni Cerro (GC). Unicas

Mike Cotton (MC), NTIA

Jerry Kalke (JK), CBS

2.1 Agenda

* Attendance
* IEEE norms and processes
* Discussion
* New business

2.2 Minutes and Discussions

* Meeting started at 14h00 UTC
* The IEEE 802.22.3 Task Group Chair took the attendance
* Chair asked if everyone attending was familiar with the IEEE patent policy – No one seemed to be unfamiliar with the IEEE Patent Policy
	+ <http://standards.ieee.org/board/pat/pat-slideset.pdf>
* Chair reiterated the IEEE prohibition of commercial discussion and early disclosure of Intellectual Property, and meeting commenced.
* Task Group process
	+ No previous minutes entered
* Task Group planning:
	+ Discussion around the revision of the Scope for the 802.22.3 standard tlo bring it more in line with developments in thinking behind the standard, but without making major changes to the Scope as defined in the original PAR. The changes suggested by Mike were considered with some views exchanged on the best way to describe the standard accurately. The discussion was then moved to the Slack group to allow collaborative editing.
	+ There is a need to drive awareness of the standard in a greater community to increase involvement – RH has submitted an article to IEEE Spectrum and working on getting it published. There is also a conference in Houston in 2018 with G Miele organising. A proposal is that a paper is submitted.
	+ Letter Ballot 2 is now open, where TG members can make contributions. RH went into some detail about the process being more in line with IEEE method to save on comment review and editing time. The key factor is that contributions must be specific, with clear editorial direction, either to delete material or provide material to substitute or add within the comment spreadsheet, or a major change proposed with a document upload to Mentor with DCN and URL inserted into the spreadsheet.
	+ MC commented on the work being done in the SigMF standard that is very complementary to the 802.22.3 SCOS standard, and that exposing the SigMF community to it would greatly expand the audience (and possible involvement) of that community.
	+ IEE plenary in Orlando coming up very soon – so far not many members of the TG will be participating, which may require some dial in working sessions to be set up.
* Meeting was adjourned at 15h40 UTC, next meeting to be held as WebEx at 1pm UTC on Thursday 26th.