IEEE P802.22
Wireless RANs

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| Meeting Minutes of the Spectrum Characterization and Occupancy Sensing |
| Date: 2016-05-20 |
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Abstract

This document provides the minutes of the Spectrum Characterization and Occupancy Sensing Ad-hoc held on

**Year 2016** – May 20, 2016

**1. May 20th 2016 – Spectrum Characterization and Occupancy Sensing
Ad-Hoc Conference Call Meeting Minutes**

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1. Attendance

Apurva Mody (AM), BAE Systems

Jerry Kalke (JK), CBS

Gianfranco Miele (GM), University Pegaso

Nilesh Khambekar (NK), University at Buffalo

Roger Hislop (RH), TG chair, Internet Solutions

Madumbai Ranganathan (MR), NIST

Mike Cotton (MC), NIST

2.1 Agenda

* Attendance
* IEEE norms and processes
* Discussion
* New business

Minutes and Discussions

* Meeting started at 14h00 UTC
* The IEEE 802.22.3 Task Group Chair took the attendance
* Chair asked if everyone attending was familiar with the IEEE patent policy – No one seemed to be unfamiliar with the IEEE Patent Policy
	+ <http://standards.ieee.org/board/pat/pat-slideset.pdf>
* Chair reiterated the IEEE prohibition of commercial discussion and early disclosure of Intellectual Property, and meeting commenced.
* Task Group process:
	+ Minutes were reviewed of pervious meeting (6th May)
	+ Move to approve minutes: Mike Cotton moved, seconded Apurva Mody. No objection, so meeting minutes approved.
* Task Group planning:
	+ Based on previous meeting discussion around starting to create framework and placeholders to start breaking up areas (possibly with “tiger teams” attacking each), group reviewed structure of a proposed 802.22.3 document based on 802.22 template, and compared to current 802.22.
	+ Discussion of 802.22 sections and which could be drawn from or lifted piecemeal where work already completed is directly relevant to .3.
* No meeting of 802.22.3 planning for plenary in San Diego, but as many people as possible to attend a working group meeting in ISART conference in August (which a number of TG members are attending)
* Actions:
	+ AM to send document as DOC to RH to allow direct editing, and as PDF to group
	+ RH to circulate draft doc with headings, sections
	+ TG members to submit paragraphs via mailing list describing their reference applications and any input on objectives/scope/high level functional requirements.
	+ Deadline for this: June 1st (to allow RH to add to doc and tidy up for discussion in call on 6th)
	+ MC to send background info to group on ISART conference
	+ Jesse Caulfield (standardised metrics/units) and Gianfranco Miele (architecture) to present next meeting on 6th June
* Meeting was adjourned at 15h20 UCT

Next call will be June 3rd