IEEE P802.15
Wireless Specialty Networks

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| IEEE 802.15.7a TG7a January 2024 Wireless Interim Meeting Minutes |
| Date: 2024-03-18 |
| Author: |
| Name | Affiliation | Address | Phone | Email |
| Yeong Min Jang | Kookmin University |  |  | yjang@kookmin.ac.kr |
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Abstract

# This document contains the TG7a Optical Camera Communications meeting minutes during January 2024 Wireless Interim.

**Tuesday, 17th January 2024, 09:00 (Panama) AM#1**

Attendance in-person:

* Yeong Min Jang (Kookmin University)
* Clint Powell (HID Global, WG15 Chair)
* Phil Beecher (Wi-SUN Alliance, WG Vice Chair)
* Catherine Berger (IEEE Staff)
* Ann Krieger (US DoD)
* Bellagio (Self)

Attendance remotely by Webex:

* Huy Nguyen (Kookmin University)
1. The Chair, Yeong Min Jang (Kookmin University), supported the mixed-mode hybrid meeting by connecting the audio and video cables for the Webex and testing its audio quality. Then, he shared his screen on the laptop-PC.
2. The IEEE 802.15.7a meeting was called to order by the Chair, Yeong Min Jang (Kookmin University). Huy Nguyen (Kookmin University) recorded the minutes.

1. The Chair reviewed the IEEE-SA patent policy, copyright policy, logistics, and reminders, including meeting guidelines and attendance recording procedures.
	* No essential patents are claimed.
	* It is reminded all to record their attendance through the IMAT system.
	* Registration fee should be paid.
	* Deadbeat consequences in default of paying registration fee for a prior meeting
	* TG7a officers and operating rule
2. The Chair brought the agenda document (15-24/0027r0) showing TG7a schedule for January and he updated the agenda items while introducing the overall agenda for the meeting. The Chair will upload the updated agenda document 15-24/0027r1 to the document server.
* Agenda in doc. 15-24/0027r1
* 3 slots for TG7a this week
* WED. January 17, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-01)
* Approval TG7a July 2023 Plenary Meeting Minutes (526-00)
* Approval TG7a September 2023 Wireless Interim Meeting Minutes (620-00)
* Approval TG7a Nov. 2023 Plenary Meeting Minutes (070-00)
* Comment Resolution for 802.15 Letter Ballot 1st SA ballot (072-00)
* Report on IEEE 802.15.7a Status (071-00)
* TG Motion
* Recess
* THUR. January 18, AM#1 08:00-10:00 a.m.
* Meeting Objectives and Agenda Approval
* Discussion of TG and WG Motion
* Recess
* THUR January 18, PM#1 01:30-3:30 p.m.
* Meeting Objectives and Agenda Approval
* Discussion of TG and WG Motion
* Plan for Teleconference schedule
* Plan for March meeting
* Adjourn
1. The Group reviewed and discussed July 2023 Plenary TG7a meeting minutes (doc. 15-23-0526r0).
2. The Group reviewed and discussed September 2023 Wireless Interim TG7a meeting minutes (doc. 15-23-0620r0).
3. The Group reviewed and discussed November 2023 Plenary TG7a meeting minutes (doc. 15-24-0070r0).
4. The Group reviewed and discussed the document of comment resolutions for 1st SA ballot (doc. 15-24-0072r0).
5. The Group discussed Report on IEEE 802.15.7a Status (071-00)
6. The Group recessed.

**Thursday, 18th January 2024, 08:00 (Panama) AM#1**

Attendance in-person:

* Yeong Min Jang (Kookmin University)
* Clint Powell (HID Global, WG15 Chair)
* Phil Beecher (Wi-SUN Alliance, WG Vice Chair)
* Catherine Berger (IEEE Staff)
* Ann Krieger (US DoD)
* Bellagio (Self)

Attendance remotely by Webex:

* Huy Nguyen (Kookmin University)
1. The Chair, Yeong Min Jang (Kookmin University), supported the mixed-mode hybrid meeting by connecting the audio and video cables for the Webex and testing its audio quality. Then, he shared his screen on the laptop-PC.
2. The IEEE 802.15.7a meeting was called to order by the Chair, Yeong Min Jang (Kookmin University). Huy Nguyen (Kookmin University) recorded the minutes.
3. The Chair reviewed the IEEE-SA patent policy, copyright policy, logistics, and reminders, including meeting guidelines and attendance recording procedures.
	* No essential patents are claimed.
	* It is reminded all to record their attendance through the IMAT system.
	* Registration fee should be paid.
	* Deadbeat consequences in default of paying registration fee for a prior meeting
	* TG7a officers and operating rules
4. The Chair brought the agenda document (15-24/0027r2) showing TG7a schedule for January.
* Agenda in doc. 15-24/0027r2
* 3 slots for TG7a this week
* WED. January 17, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-01)
* Approval TG7a July 2023 Plenary Meeting Minutes (526-00)
* Approval TG7a September 2023 Wireless Interim Meeting Minutes (620-00)
* Approval TG7a Nov. 2023 Plenary Meeting Minutes (070-00)
* Comment Resolution for 802.15 Letter Ballot 1st SA ballot (072-00)
* Report on IEEE 802.15.7a Status (071-00)
* TG Motion
* Any of Business
* THUR. January 18, AM#1 08:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-02)
* Comment resolution to modify PAR for first SA ballot (079-00)
* Comment resolution for first SA ballot (072-01)
* Initial SA Ballot Comment Submission for P802.15.7a D6 draft (055-00)
* Discussion of TG and WG Motion
* Recess
* THUR January 18, PM#1 01:30-3:30 p.m.
* Meeting Objectives and Agenda Approval
* Discussion of TG and WG Motion
* Plan for Teleconference schedule
* Plan for March meeting
* Adjourn
1. The Group reviewed and discussed the document of comment resolutions for 1st SA ballot (doc. 15-24-0072r1). The resolution detail for the revised comments is to specify how to revise the draft for its comment resolution. The resolution detail for the rejected comments is to specify why the comment has been rejected.
2. So, the group decided to update the comment resolution document (doc. 15-24-0072r1) to apply the discussion results.
3. The Group recessed.

**Thursday, 18th January 2024, 01:30 (Atlanta) PM#1**

Attendance in-person:

* Yeong Min Jang (Kookmin University)
* Clint Powell (HID Global, WG15 Chair)
* Phil Beecher (Wi-SUN Alliance, WG Vice Chair)
* Catherine Berger (IEEE Staff)
* Ann Krieger (US DoD)
* Bellagio (Self)

Attendance remotely by Webex:

* Huy Nguyen (Kookmin University)
1. The Chair, Yeong Min Jang, supported the mixed-mode hybrid meeting by connecting the audio and video cables for the Webex sharing with his laptop-PC.
2. The IEEE 802.15.7a meeting was called to order by the Chair, Yeong Min Jang (Kookmin University). Huy Nguyen (Kookmin University) recorded the minutes.

1. The Chair reviewed the IEEE-SA patent policy, copyright policy, logistics, and reminders, including meeting guidelines and attendance recording procedures.
	* No essential patents are claimed.
	* It is reminded all to record their attendance through the IMAT system.
	* Registration fee should be paid.
	* Deadbeat consequences in default of paying registration fee for a prior meeting
	* TG7a officers and operating rules
2. The Chair brought the agenda document (15-24/0027r2) showing TG7a schedule for March and he updated the agenda items while introducing the overall agenda for the meeting. The Chair will upload the updated agenda document 15-24/0027r3 to the document server.
* Agenda in doc. 15-24/0027r3
* 3 slots for TG7a this week
* WED. January 17, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-01)
* Approval TG7a July 2023 Plenary Meeting Minutes (526-00)
* Approval TG7a September 2023 Wireless Interim Meeting Minutes (620-00)
* Approval TG7a Nov. 2023 Plenary Meeting Minutes (070-00)
* Comment Resolution for 802.15 Letter Ballot 1st SA ballot (072-00)
* Report on IEEE 802.15.7a Status (071-00)
* TG Motion
* Any of Business
* THUR. January 18, AM#1 08:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-02)
* Comment resolution to modify PAR for first SA ballot (079-00)
* Comment resolution for first SA ballot (072-01)
* Initial SA Ballot Comment Submission for P802.15.7a D6 draft (055-00)
* Discussion of TG and WG Motion
* Recess
* THUR January 18, PM#1 01:30-3:30 p.m.
* Meeting Objectives and Agenda Approval (027-03)
* Comment resolution for first SA ballot (072-02)
* Discussion of TG and WG Motion
* Plan for Teleconference schedule
* Plan for March meeting
* Adjourn
1. The Group reviewed and discussed the document of comment resolutions for 1st SA ballot (doc. 15-24-0072r2). The resolution detail for the revised comments is to specify how to revise the draft for its comment resolution. The resolution detail for the rejected comments is to specify why the comment has been rejected.
2. TG Motion to approve the formation of CRG for the WG recirculation ballot

*Move that 802.15.7a TG approve the formation of a Comment Resolution Group (CRG) for the WG balloting of the P802.15.7a\_D7 with the following membership: Yeong Min Jang (Chair), Sang-Kyu Lim, Ryuji Kohno, and Seongsoon Joo. The 802.15.7a CRG is authorized to approve comment resolutions, edit the draft according to the comment resolutions, and to approve the start of recirculation ballots of the revised draft on behalf of the 802.15 WG. Comment resolution on recirculation ballots between sessions will be conducted via reflector email and via teleconferences announced to the reflector as per the LMSC 802 WG P&P.*

* + Moved by: Young Min Jang
	+ Seconded By: Ann Krieger
	+ Approved by unanimous consent
1. CRG formation for a WG Letter Ballot

*Move that 802.15 WG approve the formation of a Comment Resolution Group (CRG) for the WG balloting of the P802.15.7a\_D7 with the following membership: Yeong Min Jang(Chair), Sang-Kyu Lim, Ryuji Kohno, and Seongsoon Joo. The 802.15.7a CRG is authorized to approve comment resolutions, edit the draft according to the comment resolutions, and to approve the start of recirculation ballots of the revised draft on behalf of the 802.15 WG. Comment resolution on recirculation ballots between sessions will be conducted via reflector email and via teleconferences announced to the reflector as per the LMSC 802 WG P&P.*

* + Moved by:
	+ Seconded By:
1. In order to resolve the 1st SA ballot comments, prepare the D7 draft, and get the editorial support from IEEE publication staff and IEEE 802.15 Technical Editor, the CRG teleconference schedule was discussed.
* 4 times between January and February 2024
	+ January 31 Wednesday 07:00 EST (21:00 KST)
	+ February 7 Wednesday 07:00 EST (21:00 KST)
	+ February 14 Wednesday 07:00 EST (21:00 KST)
	+ February 21 Wednesday 07:00 EST (21:00 KST)
1. The plan for March 2024 Meeting was discussed as well.
* Plan for March Meeting
* 3 Time Slots (PM1 & PM2 on Mon. and PM2 Tue.)
* Complete comment resolution for 2nd SA Ballot
* Prepare the D8 document for 3rd SA Ballot
1. The Group discussed and completed the draft document for the Closing Report of TG7a this week.

Please see the doc. 15-24-0093r1.

1. Motion to adjourn.
	* Approved with unanimous consent
2. The meeting adjourned.

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