IEEE P802.15
Wireless Specialty Networks

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| IEEE 802.15.7a TG7a January 2024 Wireless Interim Meeting Minutes |
| Date: 2024-03-13 |
| Author: |
| Name | Affiliation | Address | Phone | Email |
| Yeong Min Jang | Kookmin University |  |  | yjang@kookmin.ac.kr |
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Abstract

# This document contains the TG7a Optical Camera Communications meeting minutes during January 2024 Wireless Interim.

**Tuesday, 17th January 2024, 08:00 (Panama) AM#1**

Attendance in-person:

* Yeong Min Jang (Kookmin University)
* Clint Powell (Meta)
* Catherine Berger (IEEE Staff)

Attendance remotely by Webex:

* Huy Nguyen (Kookmin University)
* Ida Bagus Krishna Yoga Utama (Kookmin University)
1. The -Chair, Yeong Min Jang (Kookmin University), supported the mixed-mode hybrid meeting by connecting the audio and video cables for the WebEx and testing its audio quality. Then, he shared his screen on the laptop-PC.
2. The IEEE 802.15.7a meeting was called to order by the Chair, Yeong Min Jang (Kookmin University). Huy Nguyen (Kookmin University) recorded the minutes.

1. The Chair reviewed the IEEE-SA patent policy, copyright policy, logistics, and reminders, including meeting guidelines and attendance recording procedures.
	* No essential patents are claimed.
	* It is reminded all to record their attendance through the IMAT system.
	* Registration fee should be paid.
	* Deadbeat consequences in default of paying registration fee for a prior meeting
	* TG7a officers and operating rules
2. The Chair brought the agenda document (15-24/0027r1) showing TG7a schedule for January and he updated the agenda items while introducing the overall agenda for the meeting. The Chair will upload the updated agenda document 15-24/0027r1 to the document server.
* Agenda in doc. 15-24/0027r1
* 3 slots for TG7a this week
* WED. Januart 17, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-01)
* Approval TG7a July 2023 Plenary Meeting Minutes (526-00)
* Approval TG7a September 2023 Wireless Interim Meeting Minutes (620-00)
* Approval TG7a Nov. 2023 Plenary Meeting Minutes (070-00)
* Comment Resolution for 802.15 Letter Ballot 1st SA ballot (072-00)
* Report on IEEE 802.15.7a Status (071-00)
* TG Motion
* Any of Business
* THUR. January 18, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-02)
* Comment resolution to modify PAR for first SA ballot (079-00)
* Initial SA Ballot Comment Submission for P802.15.7a D6 draft (055-00)
* Comment Resolution for 802.15 Letter Ballot 1st SA ballot (072-01)
* Discussion of WG Motion
* Any of Business
* THUR March 16, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-02)
* Meeting Objectives and Agenda Approval (027-02)
* Comment resolution for first SA ballot (072-02)
* Discussion of TG and WG Motion
* Plan for Teleconference schedule
* Plan for March meeting
* Any of Business and Adjourn
1. TG7a Motion to approve the agenda for January 2024 TG7a hybrid meeting

*Motion to approve the agenda for January 2024 hybrid meeting in doc. 15-24/0027r2.*

* + Moved by: Young Min Jang
	+ Seconded by: Sang-Kyu Lim
	+ Approved by unanimous consent
1. The Group reviewed and discussed July 2023 Plenary TG7a meeting minutes (doc. 15-23-0526r0).
2. The Group reviewed and discussed September 2023 Wireless Interim TG7a meeting minutes (doc. 15-23-0526r0).
3. The Group reviewed and discussed November 2023 Plenary TG7a meeting minutes (doc. 15-24-0070r0).
4. The Group reviewed and discussed the document of comment resolutions for 1st SA ballot (doc. 15-24-0070r0).
5. The Group decided to discuss the issues on the WG motions for 2nd SA ballot.
6. The Group recessed.

**Thursday, 18th January 2024, 08:00 (Panama) AM#1**

Attendance in-person :

* Yeong Min Jang (Kookmin University)
* Clint Powell (Meta)
* Catherine Berger (IEEE Staff)

Attendance remotely by Webex :

* Huy Nguyen (Kookmin University)
* Around 5 people
1. The Chair, Yeong Min Jang (Kookmin University), supported the mixed-mode hybrid meeting by connecting the audio and video cables for the WebEx and testing its audio quality. Then, he shared his screen on the laptop-PC.
2. The IEEE 802.15.7a meeting was called to order by the Chair, Yeong Min Jang (Kookmin University).
3. The Chair reviewed the IEEE-SA patent policy, copyright policy, logistics, and reminders, including meeting guidelines and attendance recording procedures.
	* No essential patents are claimed.
	* It is reminded all to record their attendance through the IMAT system.
	* Registration fee should be paid.
	* Deadbeat consequences in default of paying registration fee for a prior meeting
	* TG7a officers and operating rules
4. The Chair brought the agenda document (15-24/0027r2) showing TG7a schedule for March.
* Agenda in doc. 15-24/0027r2
* 3 slots for TG7a this week
* WED. Januart 17, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-01)
* Approval TG7a July 2023 Plenary Meeting Minutes (526-00)
* Approval TG7a September 2023 Wireless Interim Meeting Minutes (620-00)
* Approval TG7a Nov. 2023 Plenary Meeting Minutes (070-00)
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* TG Motion
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* THUR. January 18, AM#1 09:00-10:00 a.m.
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* Comment resolution to modify PAR for first SA ballot (079-00)
* Initial SA Ballot Comment Submission for P802.15.7a D6 draft (055-00)
* Comment Resolution for 802.15 Letter Ballot 1st SA ballot (072-01)
* Discussion of WG Motion
* Any of Business
* THUR March 16, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-02)
* Meeting Objectives and Agenda Approval (027-02)
* Comment resolution for first SA ballot (072-02)
* Discussion of TG and WG Motion
* Plan for Teleconference schedule
* Plan for March meeting
* Any of Business and Adjourn
1. The Group reviewed and discussed the document of comment resolutions for 1st SA ballot (doc. 15-24-0072r1). In this discussion, Yeong Min Jang and Clint said that the resolution detail for the accepted comments is “Do as indicated in the proposed change”. The resolution detail for the revised comments is to specify how to revise the draft for its comment resolution. The resolution detail for the rejected comments is to specify why the comment has been rejected.
2. So, the group decided to update the comment resolution document (doc. 15-24-0072r1) to apply the discussion results.
3. The Group recessed.

**Thursday, 18th January 2024, 01:30 (Atlanta) PM#1**

Attendance in-person :

* Yeong Min Jang (Kookmin University)
* Clint Powell (Meta)
* Catherine Berger (IEEE Staff)

Attendance remotely by Webex :

* Huy Nguyen (Kookmin University)
* Around 5 people
1. The Chair, Sang-Kyu Lim (ETRI), supported the mixed-mode hybrid meeting by connecting the audio and video cables for the WebEx sharing with his laptop-PC.
2. The IEEE 802.15.7a meeting was called to order by the Chair, Yeong Min Jang (Kookmin University).

1. The Chair reviewed the IEEE-SA patent policy, copyright policy, logistics, and reminders, including meeting guidelines and attendance recording procedures.
	* No essential patents are claimed.
	* It is reminded all to record their attendance through the IMAT system.
	* Registration fee should be paid.
	* Deadbeat consequences in default of paying registration fee for a prior meeting
	* TG7a officers and operating rules
2. The Chair brought the agenda document (15-23/0027r3) showing TG7a schedule for March and he updated the agenda items while introducing the overall agenda for the meeting. The Chair will upload the updated agenda document 15-23/0027r3 to the document server.
* Agenda in doc. 15-23/0027r3
* 3 slots for TG7a this week
* WED. Januart 17, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-01)
* Approval TG7a July 2023 Plenary Meeting Minutes (526-00)
* Approval TG7a September 2023 Wireless Interim Meeting Minutes (620-00)
* Approval TG7a Nov. 2023 Plenary Meeting Minutes (070-00)
* Comment Resolution for 802.15 Letter Ballot 1st SA ballot (072-00)
* Report on IEEE 802.15.7a Status (071-00)
* TG Motion
* Any of Business
* THUR. January 18, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-02)
* Comment resolution to modify PAR for first SA ballot (079-00)
* Initial SA Ballot Comment Submission for P802.15.7a D6 draft (055-00)
* Comment Resolution for 802.15 Letter Ballot 1st SA ballot (072-01)
* Discussion of WG Motion
* Any of Business
* THUR March 16, AM#1 09:00-10:00 a.m.
* Meeting Objectives and Agenda Approval (027-02)
* Meeting Objectives and Agenda Approval (027-02)
* Comment resolution for first SA ballot (072-02)
* Discussion of TG and WG Motion
* Plan for Teleconference schedule
* Plan for March meeting
* Any of Business and Adjourn
1. The Group discussed the comment resolution on the comments in the 1st SA Ballot.
2. TG7a meeting minutes TG7a Motion to approve July 2023 Plenary Meeting Minutes

*Motion to approve the July 2023 Plenary Meeting minutes of TG7a in IEEE P802.15-23-526-00-007a.*

* + Moved by: Young Min Jang
	+ Seconded by: Huy
	+ Approved by unanimous consent
1. TG7a Motion to approve September 2023 Wireless Interim Meeting Minutes

*Motion to approve the September 2023 Wireless Interim Meeting minutes of TG7a in IEEE P802.15-23-620-00-007a*

* + Moved by: Young Min Jang
	+ Seconded by: Huy
	+ Approved by unanimous consent
1. TG7a Motion to approve November 2023 Plenary Meeting Minutes

*Motion to approve the November 2023 Plenary Meeting minutes of TG7a in IEEE P802.15-24-070-00-007a.*

* + Moved by: Young Min Jang
	+ Seconded by: Huy
	+ Approved by unanimous consent
1. The Group reviewed and discussed the CRG Teleconference minutes (doc. 15-23-0127r0) from February to March.
2. TG7a Motion to approve the CRG Teleconference minutes from February 2024 to March 2024

*Motion to approve the CRG Teleconference of TG7a from February to March in doc. 15-23/0127r0.*

* + Moved by: Young Min Jang
	+ Seconded by: Sang-Kyu Lim
	+ Approved by unanimous consent
1. In order to resolve the 1st SA ballot comments, prepare the D7 draft, and get the editorial support from IEEE publication staff and IEEE 802.15 Technical Editor, the CRG teleconference schedule was discussed. The telco dates should be announced at least 10 days before the telco meeting.
* 4 times between January and February 2024
	+ January 31 Wednesday 07:00 EST (21:00 KST)
	+ February 7 Wednesday 07:00 EST (21:00 KST)
	+ February 14 Wednesday 07:00 EST (21:00 KST)
	+ February 21 Wednesday 07:00 EST (21:00 KST)
1. The plan for March 2024 Meeting was discussed as well.
* Plan for March Meeting
* 3 Time Slots (PM1 & PM2 on Mon. and PM2 Tue.)
* Complete comment resolution for 2nd SA Ballot
* Prepare the D8 document for 3rd SA Ballot
1. Motion to adjourn.
	* Approved with unanimous consent
2. The meeting adjourned.

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