**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | **IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs)** |
| Title | **TG4aa JRE Group September Virtual Interim Session Minutes** |
| Date Submitted | [18 September 2020] |
| Source | [Phil Beecher, Wi-SUN Alliance, UK][] | Voice: []E-mail: [pbeecher@wi-sun.org] |
| Re: |  |
| Abstract | [IEEE 802.15 JRE Acting Task Group Interim Session Call Minutes.] |
| Purpose | [Report of progress to WG.] |
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**16 September 2020 Virtual Interim Minutes - IEEE 802.15.4aa**

**Attendees:**

Takashi Kuramochi (Lapis)

Phil Beecher (Wi-SUN)

Hiroshi Harada (NICT)

Kiyoshi Fukui (OKI)

Yuki Matsumura (ROHM)

Hideyuki Kuribayashi (ROHM)

Ryota Okumura (KU)

Jonathan Goldberg (IEEE)

Yoshio Kashiwagi (Nissin Systems)

Gary Stuebing (CISCO)

Don Sturek (Itron)

Shah Kunal (Itron)

Ruben Salazar (L+G)

**Wednesday 16 September 2020 18:00 EDT**

18:05 EDT: Kuramochi calls meeting to order and introduces opening report 15-20-0253-00-04aa

Beecher reads Patent Policy and IEEE-SA Policy and Procedures (15-20-0253-00-04aa).

Opportunity for patent declarations: none were made

Kuramochi shows slides from opening report (15-20-0253-00-04aa) and explains recording attendance using IMAT. Beecher explains the attendance requirements

Kuramochi shows agenda (15-20-0253-00-04aa). There were no changes or objections

Agenda approved by unanimous consent

Kuramochi shows conference call minutes (15-20-0209-01-0jre) - no additions or objections, approved by unanimous consent

**Officer Appointments**

Kuramochi describes that he has been nominally appointed as TG4aa chair by 802.15 Vice Chair and seeks affirmation of group. There were no objections from the group.

Kuramochi announces the following appointments after asking if there are other volunteers:

Vice Chairs – Shah (Itron) and Harada (NICT)

Secretary – Fukui (OKI)

There were no objections from the group.

Group will not appoint a Technical Editor at this time.

Kuramochi shows the PAR. Beecher explains that PAR and CSD have been sent to 802 EC and will be voted in November. We may receive questions or comments before or during 802 plenary.

Takashi shows WNG presentation (802.15-20-0009-02-wng0) . There were no comments or questions

List of attendees is confirmed.

18:45 EDT Meeting is recessed.

**17 September 2020 Virtual Interim Minutes - IEEE 802.15.4aa**

**Attendees:**

Takashi Kuramochi (Lapis)

Phil Beecher (Wi-SUN)

Hiroshi Harada (NICT)

Kiyoshi Fukui (OKI)

Yuki Matsumura (ROHM)

Ben Rolfe (Blind Creek Associates)

Clint Powell (PWC)

Hideyuki Kuribayashi (ROHM)

Ryota Okumura (KU)

Yoshio Kashiwagi (Nissin Systems)

Don Sturek (Itron)

Shah Kunal (Itron)

Ruben Salazar (L+G)

Jiang Jeng-Shiann (Vertexcom)

Takamitsu Hafuka (Lapis)

**Thursday 17 September 2020 18:00 EDT**

18:05 EDT: Kuramochi calls meeting to order and shows opening report 15-20-0253-01-04aa. Patent and P&P slides (4,5,6,7) are shown.

Kuramochi reads call for patents, and gives opportunity for patent declarations: none were made

Kuramochi shows slides from opening report (15-20-0253-01-04aa) and explains recording attendance using IMAT.

Kuramochi shows agenda (15-20-0253-01-04aa). There were no changes or objections.

Kuramochi reminds group of scope of project slides 18 & 19 (15-20-0253-01-04aa).

Kuramochi initiates discussion of Guidance and Call for Proposals: he shows Guidance for Technical Contributions 15-20-0270-00-04aa and explains that this is based on Guidance for TG4z, modified for TG4aa.

There is a question about the meaning of “comply with the IEEE patent policy” – it was commented that this implies nothing more than it says.

There was a suggestion to include the text from the scope of PAR in slide 2. Group agreed with this suggestion and Kuramochi will update the document.

Kuramochi shows Call for Proposals 15-20-0261-00-04aa, which was also derived from TG4z and modified for TG4aa. He describes date of issue and due date for submissions. Group had no comments or concerns with the dates presented. Group agreed on some editorial corrections.

Motion: Move to accept documents with modifications as agreed, Guidance for Technical Contributions 15-20-0270-01-04aa and Call for Proposals 15-20-0261-01-04aa.

Moved: Beecher

Second: Powell

No discussion or objections. Motion approved by unanimous consent

Kuramochi presents timeline. It was agreed to hold a conference call on 26 October 2020 to review responses to call for proposals prior to the November Plenary. Kuramochi will request 3 timeslots for TG4aa at November Plenary and group will review during 26 October conference call.

There is no other business, list of attendees is confirmed.

23:50 EDT Motion: Move to adjourn

Moved: Beecher

Second: Powell

There were no objections – meeting is adjourned