IEEE P802.15
Wireless Specialty Networks

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| IEEE 802.15.13March to May 2020 Telco Minutes |
| Date: 2020-03-19 |
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Abstract

# This document contains the TG13 Multi-Gigabit/s Optical Wireless Communications Telco minutes from March to May 2020.

**Monday, March 16, 2020, 10:00-12:00 Central Europe time**

**Attendance:**

* Volker Jungnickel (HHI)
* Sang-Kyu Lim (ETRI)
* Joerg Robert (Uni Erlangen), left after beginning
* Kai Lennert Bober (HHI)
* Tuncer Baykas (Mediopol)
* Nikola Serafimofski (pureLiFi)
1. The phone call was opened by the Chair. The Chair noted that the CRG is able to make technical motions changing the draft, as all members are in the call, and 50% attendance is required.
2. The Atlanta meeting has been cancelled due to the Corona Virus crisis. TG13 contiunues its operations via teleconferences. It is planned to held a 1-2 hours meeting every week. The Technical Editor will send out a WebEx invite for every Monday 10-12 CET.
3. LB168 is finished. Collected comments are in doc. 15-20/0096r0. 140 new comments have been received, some of which are related to old ones that were rejected in LB166. Some comments need really complex work. One No vote has been turned into Yes. The Chair send out emails last week to all No voters and got a reply from one of the stating it is difficult to check the draft before the deadline due to other letter ballots running in parallel.
4. The communication with the WG Chair about title changes shows that “we would not be able to take any action on either of these until the July meeting per 802 rules. Meanwhile we will move forward with what we have and reevaluate where things stand as we get closer to the July meeting.”
5. The TG13 started going through the comments in doc. 15-20/0096r0 until CID #588. The discussion on CID #589 was postponed to the next telco meeting. The Technical Editor will upload a revised doc. 15-20/0096r1 with all the resolutions completed so far.
6. The meeting recessed. Next meeting is Thursday, March 19, 10-12 CET. Note there is also a Closing plenary meeting of the working group during the regular time it would have been held in Atlanta.

**Thursday, March 19, 2020, 10:00-12:00 Central Europe time**

**Attendance:**

* Volker Jungnickel (HHI)
* Sang-Kyu Lim (ETRI) until 11:00
* Kai Lennert Bober (HHI)
* Tuncer Baykas (Mediopol)
* Joerg Robert (Uni Erlangen), on standby if needed
* Nikola Serafimofski (pureLiFi)
* Jonathan Goldberg (IEEE) from 11:30 on
1. The phone call was opened by the Chair. The Chair noted that the CRG is able to make technical motions changing the draft, as 3 CRG members are in the call, and 50% attendance is required.
2. After recommendation by the WG Chair, Bob Heile, the group talked about the mandatory MEC review. There is a webpage guiding through it <https://standards.ieee.org/develop/drafting-standard/mecform.html> and a checklist <https://mentor.ieee.org/myproject/Public/mytools/draft/chklist.pdf>.
3. The Technical Editor went through the checklist. Actions to be taken will be reflected additionally in the comment list against D2.
4. Some figures need to be checked for compliance, in particular in the LB PHY.
5. Some normative clauses contain informative statements like “…8B10B coding is applied…” which should be converted into normative statements using “shall”, “should” or “may be”. The authors should check their text and provide a new contribution indication where such changes are needed and make an additional comment in the comments list. Clause 4 is o.k., everybody should check Clauses 5, 6, Lennert will check Clause 7, 8, Volker, Lennert and Sang-Kyu check Clause 9, Nikola will check Clause 10, Volker and Lennert check Clause 11.
6. Variables in mathematical expressions need to be checked.
7. The open items in the MEC review checklist will be reflected by the Technical Editor as new comments in the comments list and resolved by the CRG. That means the D3 will comply with the checklist and accordingly, the mandatory MEC review will be started in parallel to recirculate D3.
8. The group continued to resolve the comments against D2.
9. Jonathan explained the process of the MEC review. After starting it, between 8-30 days later the IEEE SA provides a report which has two parts: A mandatory (technical) part and an editorial part. Only after the mandatory changes are fulfilled, the SA ballot can be started. After some discussion the group decided to stick with the decision made above, i.e. send D3 to the mandatory MEC review and next recirculation in parallel.
10. Jonathan informed the group about next EC telcos which are scheduled on April 7 1-3 p.m., April 21, 1-3 p.m., and May 6 all Eastern time. He informed the group also that it has been already decided yesterday that the May Interim will be cancelled as well.
11. Next telcos are on Monday 23 and Thursday 26, 9:30-11:00 Central European time. The group will continue comment resolution.
12. The meeting recessed.