802.1ACct Status update

Introduction

- Scope: This project adds support of the Internal Sublayer Service by the IEEE Std 802.15.3 MAC entity.

- Being run by 802.1 with 802.15 input

- 802.1 will/has authorized James Gilb to be technical editor and:
  - Create draft
  - Run Task Group letter ballot

Upcoming

- Draft should be done by end of Nov. 17

- Task group ballot to start early Dec. 17
  - 802.15 members can vote in the ballot and submit comments
  - Contact Glenn Parsons

- John Messenger will run comment resolution at 802.1 Interim meeting in Geneva, Jan. 18
  - James Gilb will be in contact by email

Schedule

- Task group ballot – 12/17

- Resolve comments and recirculate – 1/18

- WG ballot start 3/18

- Resolve comments 5/18

- Sponsor ballot after 7/18 plenary

- RevCom 12/18

Define ICAID

- ICAID – Industry Connections Activity Initiation Document

- ICCom – Industry Connections Committee, a subcommittee of SASB that makes recommendations on ICAID to SASB.

James Gilb (GA-ASI)

Suggest: ICAID approval process

- No less than 30 days prior to the day of the opening Sponsor meeting of an IEEE 802 LMSC plenary session, include Internet links, message in the reflector archive (with time stamp) is evidence of delivery. Use ICCom approved form, found at standards.ieee.org/groups/iccom?

- No CSD

- May be submitted in parallel to ICCom

- No 48 hour rule..

- All ICAIDs are accompanied by supporting documentation, which shall include:
  - a) Explanatory technical background material
  - b) Remarks on the status of the development of the ICAID

Suggested ICAID (cont.)

- Post proposed ICAID on URL (could be same as PARs page) prior to session. (no special mentor group).

- Do not put in text OM regarding tutorial for ICAID

- WGs shall express concerns by e-mail by 6:30 p.m. on Tuesday of the plenary session.

- Proposing WG response on the Sponsor reflector by 6:30 p.m. on Wednesday of the plenary session.

- NOTE: Recording Secretary will need to update web page, may need CG update with RS responsibilities.

- Committee members assigned in July: Gilb, Thompson, Thaler

Dominance discussion

- The IEEE 802 Working Group Policies and Procedures has a requirement for dominance
  - "x) Determine if the Working Group is dominated by an organization and, if so, treat that organizations' vote as one (with the approval of the Sponsor)

- To do this, it needs to be in the IEEE 802 LMSC Policies and Procedures
  - Need to develop text to insert, similar to the above.

Consequence of update to P&P

- Will require AudCom review, using latest baseline P&P.
  - Current P&P uses 2012, new baseline for 2018 should be approved in December
  - Last approved P&P change in 2014 (good until 2019)
- A change to the Sponsor P&P triggers review of the WG P&P
  - Also new baseline

Proposed Sponsor P&P Schedule

- Nov. 17 – Introduce baseline updates

- Jan 17 – Updated documents available for WGs to review/comment

- Mar 18 – EC discussion/approval to forward to AudCom

- July 18 – WG/EC response to AudCom comments

- Sep 18 – AudCom approval of new P&P

Proposed WG P&P schedule

- July 18 – Present suggested WG P&P to WGs for comment

- Sep 18 – Present updates, gather comments. Submit draft to AudCom

- Oct 18 – EC discussion/approval.

- Nov 18 – AudCom comment review, WG review and EC approval of new WG P&P

- Dec 18 – AudCom approval

James Gilb (GA-ASI)

Position statements in the OM

- Change "Position Statements" to be "Public Statements"

- Define "Public Statements" as external communications with standards bodies, governments, government bodies, press releases, NGOs, and consortia.

- In the rest of 7, use "public statement"

- Gilb, Law and Nikolich to produce proposal for March OM changes.

Quality of the Minutes

- Concern was expressed about the quality of the minutes taken during meetings

- WG Chairs should communicate to all secretaries of the new requirements for minutes.

  - The 2018 Sponsor P&P baseline and 2018 WG P&P baseline have rules for minutes

  - Sometime next year, these will likely enter our rules as official

New Minutes Requirements (1)

The minutes shall record the essentials in concise format, including the following:

a) Name of group

b) Date and location of meeting

c) Officer presiding, including the name of the secretary who wrote the minutes

d) Meeting participants, including affiliation and voting member status at the end of the meeting.

e) Call to order, Chair's remarks

f) Reminders of IEEE policies, such as Patent policy, and Copyright policy

New Minutes Requirements (2)

g) The fact that a Call for Patents occurred and any responses made to such Call

h) Approval of minutes of previous meeting

I) Approval of agenda

j) Technical topics

   1) Brief summary of discussions and conclusions

   2) Motions exactly as they are stated, including the names of mover and seconder, and the outcome of each motion

k) Action items

l) Items reported out of executive session

New Minutes Requirements (3)

m) Recesses and time of final adjournment

n) Next meeting—date. time, and location

All submissions, presentations, and reports considered during the meeting by the Committee/WG shall be referenced in the minutes, identifying the source of the submission. URLs should be provided where possible.

The following shall not be recorded in minutes:

– Transcriptions of detailed discussions

– Attributions of comments to specific participants

Incorrect references

- 802 WG P&P Clause 6.0 Paragraph 3: references IEEE SASB Operations Manual 5.3.3.1 but should be 5.1.2.3
  - Should be fixed when we update WG P&P to new baseline

- 802 Chair's Guidelines Section 2.7 Paragraph 2: references IEEE SASB Operations Manual 5.3.3.1 but should be 5.1.2.3
  - Fix with other proposed changes to OM