**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) |
| Title | **TG4s September 2017 Meeting Minutes** |
| Date Submitted | [6 November, 2017] |
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| Re: |  |
| Abstract | [IEEE 802.15 TG4s Minutes.] |
| Purpose | [Report progress to WG.] |
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**AGENDA IEEE 802.15 TG4s MEETING**

**109th IEEE 802.15 WPAN MEETING**

**Hilton Waikoloa Village Hotel and Conference Center**

**Waikoloa, Hawaii, USA**

**Chair: Shoichi Kitazawa**

**Monday PM2 Session – 11 September, 2017**

The meeting was called to order at 16:00 by the TG4s chair.

Chair presented IEEE PATENT POLICY--CALL FOR LOAs using TG4s Opening Information for September 2017 (15-17-518r2) and made a call for notification of essential patents. There were no responses in the meeting.

Chair presented TG4s September 2017 Agenda (15-17-465r2).

There was no discussion nor objection and the agenda was approved with unanimous consent.

Chair presented TG4s July 2017 Meeting Minutes (15-17-455r0) and TG4s BRC Teleconference Minutes for September 2017 (15-17-468r1). There were no comments. The minutes were approved with unanimous consent.

Chair presented TG4s Opening Information for September 2017 (15-17-518r2) and explained agenda item of the week and current contribution lists. It was also mentioned that the first Sponsor Ballot circulation was on going, whose deadline is October 3rd.

**Discussion on Draft document**

* The results of LB145 and comment resolution were reviewed.
* All the comments received were reviewed by the group. So far, there were 28 comments, in which 4 comments were MSB.

Chair recessed at 17:00 until Tuesday AM2 session.

**Thursday AM2 Session – 14 September, 2017**

The meeting was called to order at 10:30 by the chair.

**Discussion on Draft document**

* The introduction part of the Draft was created and agreed.
* The resolution proposal for the collected comments were made in advance and reviewed by the group.
* The BRC will be held if necessary before September meeting. The date and time will be announced by the reflector.

**TG Motion**

1. The Motion to request approval to reform TG4s BRC, which is composed of the same members, was moved and carried to the WG.

**Plan for November meeting and teleconference**

The group agreed that the BRC may be held on Mon 22:00 ET / Tue 11:00 JST if necessary. The group confirmed that the TG4s has 4 slots in November meeting.

Chair moved the group to adjourn the meeting. There were no objections. The meeting adjourned at 12:30.

**Contributions**

* + TG4s September 2017 Agenda (15-17-465r2)
	+ TG4s Opening Information for September 2017 (15-17-518r2)
	+ TG4s July 2017 Meeting Minutes (15-17-455r0)
	+ TG4s BRC Teleconference Minutes for September 2017 (15-17-468r1)
	+ 802.15.4s D04 Letter Ballot Consolidated Comments (15-17-461r1)