**IEEE P802.15**

**Wireless Personal Area Networks**

|  |  |
| --- | --- |
| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) |
| Title | **TG4s March 2017 Meeting Minutes** |
| Date Submitted | [16 March, 2017] |
| Source | [Hidetoshi Yokota][Landis+Gyr][Tokyo Japan] | Voice: [+81-3-4572-1407]Fax: [ ]E-mail: [hidetoshi.yokota@landisgyr.com] |
| Re: |  |
| Abstract | [IEEE 802.15 TG4s Minutes.] |
| Purpose | [Report progress to WG.] |
| Notice | This document has been prepared to assist the IEEE P802.15. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by P802.15. |

**AGENDA IEEE 802.15 TG4s MEETING**

**107th IEEE 802.15 WPAN MEETING**

**Hyatt Regency Vancouver**

**Vancouver, BC, CANADA**

**Chair: Shoichi Kitazawa**

**Monday PM1 Session – 13 March, 2017**

The meeting was called to order at 13:30 by the TG4s chair.

Chair presented IEEE PATENT POLICY--CALL FOR LOAs using TG4s Opening Information for March 2017 (15-17-173r3) and made a call for notification of essential patents. There were no responses in the meeting.

Chair presented TG4s March 2017 Agenda (15-17-152r0).

There was no discussion nor objection and the agenda was approved with unanimous consent.

Chair presented TG4s January 2017 Meeting Minutes (15-17-069r0).

There were no comments. The minutes approved with unanimous consent.

Chair presented TG4s Opening Information for March 2017 (15-17-173r0) and explained agenda item of the week and current contribution lists.

**Discussion on Draft document**

The first recirculation (LB137) was on going (the deadline was on Thursday) and the current status was reported. The chair presented the updated the updated timeline (15-14-0559r4), where the initial sponsor ballot was scheduled in July 2017 and the submission to RevCom was in December 2017. The group unanimously agreed with that time line.

Chair recessed at 15:00 until Thursday AM1 session.

**Thursday AM1 Session – 16 March, 2017**

The meeting was called to order at 8:00 by the chair.

**Discussion on Draft document**

The current status of the recirculation was reported. group agreed to generate Draft 2.0 so as to start recirculation letter ballot in mid-February. The BRC will be held before March meeting. The date and time will be announced by the reflector.

**TG Motion**

The Motion to request approval to reform TG4s BRC, where Chris Calvert newly joined, was moved and unanimously approved.

**Plan for May meeting and teleconference**

The group agreed that the BRC will be held every Tue 22:00 ET / Wed 11:00 JST starting from the following week of the meeting. The group confirmed that the TG4s has 4 slots in May meeting.

Chair moved the group to adjourn the meeting. There were no objections. The meeting adjourned at 10:00.

**Contributions**

* + TG4s March 2017 Agenda (15-17-152r0)
	+ TG4s Opening Information for March 2017 (15-17-173r3)
	+ TG4s January 2017 Meeting Minutes (15-17-069r0)
	+ Timeline of TG4s (15-14-0559r4)