**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) |
| Title | **TG4s BRC Teleconference Minutes for September 2016** |
| Date Submitted | [13 September, 2016] |
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| Re: |  |
| Abstract | [Meeting note of TG4s BRC teleconference held in August 2016.] |
| Purpose | [Meeting Minutes] |
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**IEEE 802.15 TG4s Teleconference**

**Tuesday 6th September, 2016**

**Chair: Shoichi Kitazawa**

The TG4s chair called the meeting to order at 21:00ET (10:00JST).

There were 3 attendees. Attendees are listed below.

The chair presented the agenda.

* Call for essential patents and policies & procedures reminder
* Result of WG letter ballot
* Review of the comments
* Warsaw meeting sessions
* AOB

The agenda approved by unanimous consent.

**Result of WG letter ballot**

The chair presented the result of the WG letter ballot, which was due on September 2nd.

VOTERS 96

VOTED 63

YES 52

ABSTAIN 5

NO 6

% VOTERS 65.63%

% YES 89.66%

% ABSTAIN 7.94%

It was confirmed that the letter ballot was valid and the draft passed the minimum approval level of 75%.

**Review of the comments**

The chair presented the number of comments as 202. It was confirmed that the comment resolution would start at September meeting based off the comment list.

**Warsaw meeting sessions**

The chair presented September meeting agenda (15-16-0587-00) and it was confirmed that it would be discussed how to resolve comments during the meeting.

**AoB**

It was agreed that the vice chair would take the acting chair task in September meeting.

The chair adjourned the meeting at 21:45EST (10:45JST).

**Attendees**

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|  | **Name**  | **Affiliation**  |
| 1  | Shoichi Kitazawa | ATR |
| 2 | Shusaku Shimada | Schubiquist Technologies Guild |
| 3 | Hidetoshi Yokota | Landis+Gyr Japan |

**Contributions**

* + Draft document D0.2.
	+ TG4s September 2016 Agenda (15-16-0587-00)