**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) |
| Title |  |
| Date Submitted | [8 August, 2016] |
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| Re: |  |
| Abstract | [IEEE 802.15 TG4s Minutes.] |
| Purpose | [Report progress to WG.] |
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**AGENDA IEEE 802.15 TG4s MEETING**

**103rd IEEE 802.15 WPAN MEETING**

**Manchester Grand Hyatt**

**San Diego, California, USA**

**Chair: Shoichi Kitazawa**

**Tuesday AM1 Session – 26 July, 2016**

The meeting was called to order at 8:00 by the TG4s chair, Shoichi Kitazawa.

Chair presented IEEE PATENT POLICY--CALL FOR LOAs using TG4s Opening Information for July 2016 (15-16-508r1) and made a call for notification of essential patents. There were no responses in the meeting.

Chair presented TG4s July 2016 Agenda (15-16-443r0).

There was no discussion nor objection and the agenda was approved by unanimous consent.

Chair presented TG4s May 2016 Meeting Minutes (15-16-382r2) and TG4s Teleconference Minutes for July 2016 (15-16-500r0).

There were no comments. The minutes approved by unanimous consent.

Chair presented TG4s Opening Information for July 2016 (15-16-508r1) and explained agenda item of the week and current contribution lists.

**Editing of Draft document**

The chair introduced the latest updated Draft document, for which, Comment Collection was conducted before July meeting. The group reviewed the comments and revised the Draft document. As a result, IPI and RCPI, where are brought from 802.11, were modified to fit for 802.15.4 and the length of Status code for MAC commands was shortened for efficient use of the field.

Chair recessed at 9:30 until Tuesday AM2 session.

**Tuesday AM2 TG4s SRU+TG12 ULI Joint Session – 26 July, 2016**

The meeting was called to order at 10:30 by both chairs.

**Discussion**

It was discussed how TG12 and TG4s could work together. It was discussed whether TPC peer setting was necessary. There was a comment that 802.15 should not be more complex than 802.11.

Chair recessed at 12:30 until Wednesday AM1 session.

**Wednesday AM1 Session – 27 July, 2016**

The meeting was called to order at 8:00 by the chair.

**Editing of Draft document**

The group reviewed the comments provided by the Comment Collection and revised the Draft document. As a result, phyTxPower was redefined as the current transmit power (read and write). Also, phyCapableTxPower was newly defined as the device capability (read only).

Motion document was created and it was recognized that CA (Coexistence Assurance) document would also be needed. It was agreed that Letter ballot would start at the beginning of August and end at the beginning of September (30 days).

Chair recessed at 9:30 until Thursday AM1 session.

**Thursday AM1 Session – 28 July, 2016**

The meeting was called to order at 8:00 by the chair.

**Discussion for Draft document**

The group continued to create the CA document.

Chair recessed at 10:30 until Thursday AM2 session.

**Thursday AM2 Session – 28 July, 2016**

The meeting was called to order at 10:30 by the chair.

**Discussion Draft document**

The group created the Motion document. P802-15-4s/D01 and CA document (15-16-0536r01) was uploaded on to the member area.

**TG Motion**

The Motion#1 to request WG Letter Ballot for approval to forward the Draft Document and CA document to Sponsor Ballot was moved and unanimously approved. The Motion#2 to request approval to form TG4s BRC was moved and unanimously approved.

**Plan for September meeting and Teleconferences**

The group agreed that the BRC will be held every Tue 22:00 ET / Wed 10:00 JST for one hour after the completion of the Letter Ballot.

Chair moved the group to adjourn the meeting. There were no objections. The meeting adjourned at 11:30.

**Contributions**

* + TG4s July 2016 Agenda (15-16-443r0)
	+ TG4s Opening Information for July 2016 (15-16-508r1)
	+ TG4s May 2016 Meeting Minutes (15-16-382r2)
	+ TG4s Teleconference Minutes for July 2016 (15-16-500r0)