**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) |
| Title | **TG4s January 2016 Meeting Minutes** |
| Date Submitted | [4 February, 2016] |
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| Re: |  |
| Abstract | [IEEE 802.15 TG4s Minutes.] |
| Purpose | [Report progress to WG.] |
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**AGENDA IEEE 802.15 TG4s MEETING**

**100th IEEE 802.15 WPAN MEETING**

**Hyatt Regency Atlanta**

**Atlanta, Georgia, USA**

**Chair: Shoichi Kitazawa**

**Tuesday AM2 Session –19 January, 2016**

The meeting was called to order at 10:30 by the TG4s chair, Shoichi Kitazawa.

Chair presented IEEE PATENT POLICY--CALL FOR LOAs using TG4s Opening Information for January 2016 (15-16-75r0) and made a call for notification of essential patents. There were no responses in the meeting.

Chair presented TG4s January 2016 Agenda (15-16-2r1).

There was no discussion nor objection and the agenda was approved by unanimous consent.

Chair presented TG4s November 2016 Meeting Minutes (15-15-965r0).

There were no comments. The minutes approved by unanimous consent.

Chair presented TG4s Opening Information for January 2016 (15-16-75r0) and explained agenda item of the week and current contribution lists.

**Presentation**

Hidetoshi Yokota presented “Proposal of SRM MAC Commands for Technical Guidance Document” (15-16-44r0) on behalf of the contributors. There were several comments about the clarification of the text and the order of the commands in the signaling flow. The author agreed to revis the contribution to capture those comments.

Chair recessed at 12:29 until Wednesday AM1 session.

**Wednesday AM1 Session –20 January, 2016**

The meeting was called to order at 8:00 by the chair.

The group reviewed the revised contribution (15-16-44r1), which was presented in Tuesday session and it was agreed to define the new MAC Commands for SRU. The contribution was further revised (15-16-44r2) for more clarification.

Chair recessed at 9:59 until Thursday AM1 session.

**Thursday AM1 Session –21 January, 2016**

The meeting was called to order at 8:00 by the chair.

The group reviewed the revised contribution (15-16-44r2), which was presented in Wednesday session. There was a comment by Pat Kenny, TG4e chair, that the ACK for MAC Command could be optional. After more discussion and investigation, it was agreed to mandate ACK for the MAC Command.

**Review Technical Guidance Document (TGD)**

The group reviewed and discussed the latest TGD (15-14-0555r10).

* The document was updated based on November meeting, January teleconference and the discussion in the previsions sessions of this meeting. The group confirmed the changes and agreed on them.
* The group agreed to add Yokota’s proposal in this meeting to the TGD.

**Editing of Draft document**

The group discussed the latest Draft document and it was agreed that the outcome of TGD is going to be moved to Draft document accordingly.

**Overall discussion**

**Plan for March meeting and Teleconferences**

The group confirmed that the TG4s has 3 slots in March meeting and will have teleconferences every Tue 22:00 ET / Wed 10:00 JST starting from February 2nd before March meeting for updating the TGD and Draft document.

More details about teleconference logistics will be notified by the reflector.

Chair moved the group to adjourn the meeting. There were no objections. The meeting adjourned at 12:29.

**Contributions**

* + TG4s January 2016 Agenda (15-16-2r1)
	+ TG4s Opening Information for January 2016 (15-16-75r0)
	+ TG4s November 2015 Meeting Minutes (15-15-965r0)
	+ Proposal of SRM MAC Commands for Technical Guidance Document (15-16-44r0)
	+ Spectrum Resource Measurement and Management requirement table (15-15-89r0)
	+ TG4s Technical Guidance Document(15-14-555r10)