IEEE P802.15
Wireless Personal Area Networks

Project	IEEE P802.15 Task Group for Wireless Personal Area Networks (WPANs)
Title	**TG4q ULP Meeting Minutes**
Date Submitted	21 Sept 2015 (7 AM PST)
Source	[Chandrashekhar Thejaswi PS] E-mail:[c.thejaswi@samsung.com] [Samsung]
Re:	Ultra Low Power amendment to IEEE 802.15.4
Abstract	TG ULP BRC meeting mniutes
Purpose	Meeting minutes
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Minutes for IEEE 802.15 TG4q
Bangkok, Thailand Meeting
13-18 September 2015

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Chair: Chiu Ngo (Samsung)

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14, September,2015 (Monday)

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PM1

Chair called the meeting to order. Chair presented the agenda of the meeting to the group. Objective to review the draft provide some feedback on the first recirculation.

Approval of agenda of the meeting
Moved by: Henk (Silicon Labs)
Seconded by: Bob (WG chair)

Chair asked if there was any objection or any discussion. There was no objection or discussion about the meeting. Therefore, the motion was approved by unanimous consent.

BRC conf call minutes of meeting approval

Moved by: Youngsoo (Samsung)
Seconded by: Henk(Silicon Labs)
Chair asked if there was any objection or any discussion. There was no objection or discussion about the meeting. Therefore, the motion was approved by unanimous consent.

Youngsoo updated about the group about the status of 4q recirc, and niformed the group that there were no comments received yet.
Review of draft spec. D6.0:
Chair explained the modification of draft, and sought Henk's opinion on deleting the reference to asymmetric links (in RS-GFSK) at the recirculation, and Henk had no objection.
Changes in Table and figure numbers discussed. Chair recessed the meeting until Tuesday PM1

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14, September,2015 (Tuesday)

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PM1

Chair called the meeting to order. Group has not received any comment yet from the sponsor ballot.

Henk discussed some thoughts on his proposal. He suggested that the present value of "aTurnaround time" is a bit conservative, so he considered increasing the value of turnaround time in next modifications.
He also discussed about the part relating to the "data whitening" and felt that it required some more text and explanation.

Chair advised the group to review the draft.
Chair suggested that the group holds the BRC calls depending on the agenda at disposal.
Meeting recessed until Thursday AM1…no objection

17, September, 2015 (Thursday)

AM1
Chair called the meeting to order. This session is used to plan for future course of action considering that PM1 session is assigned to interact with Ben about the comment resolutions and to seek his suggestions and feedback.
First, Henk discussed about his draft and also mentioned that he is considering increasing the value of aTurnaroundTime. He also suggested that he would redraw Figure 372 in Pg. 21

Then, TG discussed and agreed to include CT and Henk as sub-editors while keeping Allan as the Editor.
Motion to reinstate Sponsor BRC: Motion stating that TG requests WG to reaffirm the BRC.
Moved by: Henk (Silicon Labs)
Seconded by: Allan (Huawei)
Henk asked if it was OK to include Guido (IMEC) in the sponsor ballot, to which chair said "YES" considering that he is a voting member.
Hearing no objections, the motion was approved by unanimous consent.

PM2
Ben presented his views and the processes to be followed. He gave his suggestions on efficiently addressing and incorporating the comment resolutions. Following are some highlights.

For comments with resolutions "Accepted": say "accepted" no details are needed. If there are more to be done, ex: a global change needs to be done etc., it should be classified as revised and the reason should be captured. Always use past tense in the resolution details, as the changes have been applied.

Regarding providing external links/URLs to the document for resolution, give the reason and refer to the external document.

Reason for rejection: Do not be verbose, say "rejected" backed by brief reasoning as to why it is rejected.

There were no further discussions. Therefore, the meeting was adjourned with unanimous consent.