

IEEE 802.15.4 Guide Agenda, Plan, Minutes and Closing Report

Agenda

- Call to order
- Approve/modify agenda
- Review patent policy
- Goals and Objectives
- Discuss plan for guide
- Any other business?
- Adjourn

Goals and Objective

- Discuss editorial requirements for a guide as opposed to a standard
- Develop a plan for developing a guide
- Identify potential items for inclusion.
- Have a great dinner.

Proposed plan

- Develop PAR – September 2015
- PAR approval – November 2015
- Draft document – January 2015 to January 2016
- WG ballot – January 2016
- Sponsor ballot – November 2016
- SASB approval – June 2017

Volunteers

- Chair:
- Vice Chair:
- Secretary:
- Chief Technical Editor:
- Assistant Technical Editor 1:
- Assistant Technical Editor 2:

Notes

- Name? 802.15.4.1? Will this look like an amendment
- IEEE Guide for the implementation of 802.15.4.

Minutes

- Meeting called to order at 16:00 local time.
 - Chair is James Gilb, also taking minutes
- Chair presented the agenda, motion to approve the agenda
 - moved Callaway, second Kinney
 - No objection, agenda approved.
- Chair presented the patent slides
 - Call for patents, no response.

Minutes (2)

- Began discussion of proposed Guide
 - Berger describes the format of a Guide
 - Present proposed schedule, no comments
 - Discussed items that should be in the guide.
 - Discussed having a single document versus multiple documents.
 - Discussed numbering (802.15.4.1 is initially favored).
 - Suggested title as “IEEE Guide for the implementation of 802.15.4.”
- Future work: Ask for volunteers for leadership position at mid-week plenary
- No other business, adjourned at 16:55

Closing report

- Met 1 session
- Discussed mechanics of creating a guide
- Suggested a schedule
- Next step is to start a Study Group (if needed, could be done in SC-M)
- Develop PAR in September
- Draft table of contents in 15-15-0431-01-0mag