**IEEE P802.15**

**Wireless Personal Area Networks**

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| Project | IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs) | |
| Title |  | |
| Date Submitted | [2 July, 2015] | |
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| Re: |  | |
| Abstract | [Meeting note of TG4s teleconference held at1 July 2015, before July F2F Meeting.] | |
| Purpose | [Meeting Minutes] | |
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**IEEE 802.15 TG4s Teleconference**

**Wednesday 1st July, 2015**

**Chair: Shoichi Kitazawa**

The TG4s chair called the meeting to order at 21:00ET (10:00JST).

There were 3 attendees. Attendees are listed below.

The chair presented TG4s Teleconference Opening Information for July 2015 (15-15-487r0) and pointed out patent policy and other guidelines (Slide3-6).

The chair presented the agenda.

* Call for essential patents and policies & procedures reminder
* Review revised version of Technical Guidance Document (TGD)
* TOC of Draft document
* Plan for July meeting
* AOB

The agenda approved by unanimous consent.

**TGD**

The chair presented the latest version of the TG4s Technical Guidance Document (15-14-555r5). The group reviewed the documents and confirmed the discussion point at the July meeting.

* Table 1 Spectrum Resource Measurement Requirement
* 5.2 MAC PIB
* 6 Measurement metrics
* Adding IEs section

Shimada pointed that it was better to change “Neighborhood Area Network (NAN)” to “Smart Utility Network (SUN)” at the 4.4.3. IEEE 802.15.4 did not use this phrase.

**TOC of Draft document**

The group review table of contents of the draft document. (Baseline document: Draft P802.15.4-REVc/D00, April, 2015)

1. Overview

1.1 Scope

1.2 Purpose

2. Normative references

3. Definitions, acronyms, and abbreviations

3.1 Definitions

3.2 Acronyms and abbreviations

4. Format conventions

5. General description

5.1 Introduction

5.2 Special Application Spaces

5.2.x TG4s

6. MAC Functional Description

7. MAC frame formats

7.4 IEs

7.4.4 Nested IE

7.4.4.x SRM IE

8. MAC services

8.4 MAC constants and PIB attributes

**Plan for July meeting**

The chair presented the TG4s July meeting agenda. There are three meeting slots during the week.

The meeting objectives are;

* Revised TGD document about MAC PIB and IEs related of SRM.
* Start drafting draft document.

The chair adjourns the meeting at 21:45ET.

**Attendees**

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|  | **Name** | **Affiliation** |
| 1 | Hidetoshi Yokota | Landis+Gyr Japan |
| 2 | Shusaku Shimada | Schubiquist Technologies Guild |
| 3 | Shoichi Kitazawa | ATR |

**Contributions**

* + TG4s Teleconference Opening Information for July 2015 (15-15-487r0)
  + TG4s Technical Guidance Document (15-14-555r5)