IEEE P802.15

**Wireless Personal Area Networks**

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| Project | TG 4n China Medical Band  |
| Title | **Meeting Minutes for January 2014**  |
| Date Submitted | January. 21, 2015 |
| Source | [Kenichi Mori] | Voice: 81-50-3686-6589E-mail: mori.ken1@jp.panasonic.com |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Minutes of TG 4n sessions |
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**Session 1, 16:00 --- 18:00, January 20, 2014**

Active chair for this meeting was Kenichi Mori (Secretary).

Meeting was called to order by the active chair.

The active chair reviewed the patent policy and asked:

Does anyone indicate essential IPs that needs to be noted?

* None was indicated.

The active chair asked for approval of the previous meeting minutes (DCN14-701r0).

* The meeting minutes were approved unanimously.

The active chair reviewed task group’s meeting plan (DCN15-20r0) and the agenda for January meeting was approved unanimously.

The active chair explained the following things using DCN15-37r1.

1. Explained the third letter ballot (LB99) result.

2. Explained the time line for this group.

3. Explained the necessity to from a ballot resolution committee for a sponsor ballot.

4. Explained to keep the current teleconference meeting plan.

5. Explained to proceed to a sponsor ballot after formation of BRC.

Run the following task group motion.

* *Move that 802.15 TG approve the formation of a Ballot Resolution Committee (BRC) for the Sponsor balloting of the 802.15.4n draft standard with the following membership: Arthur Astrin, Kenichi Mori, Shinsuke Hara, WeiXia Zou and Liang Li. The 802.15.4n BRC is authorized to approve comment resolutions and to approve the start of recirculation ballots of the 802.15.4n draft on behalf of the 802.15 WG. Comment resolution on recirculation ballots between sessions will be conducted via reflector email and via teleconferences announced to the reflector at least 30 days in advance.*

*Moved by Shinsuke Hara,*

*Seconded by Bob Heile*

This TG motion approved by unanimous consent

The active chair adjourned this week’s meeting.

**Mid-week plenary meeting**

The following WG motion was made and approved:

*Move that 802.15 WG approve the formation of a Ballot Resolution Committee (BRC) for the Sponsor balloting of the 802.15.4n draft standard with the following membership: Arthur Astrin (chair), Liang Li, Shinsuke Hara, WeiXia Zou and Kenichi Mori. The 802.15.4n BRC is authorized to approve comment resolutions and to approve the start of recirculation ballots of the 802.15.4n draft on behalf of the 802.15 WG. Comment resolution on recirculation ballots between sessions will be conducted via reflector email and via teleconferences announced to the reflector at least 30 days in advance.*

*Moved by Kenichi Mori*

*Seconded by Ben Rolfe*

This WG motion approved by unanimous consent