**IEEE P802.15**

 **Wireless Personal Area Networks**

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| Project | IEEE P802.15 Wireless Personal Area Networks |
| Title | **Minutes TG4r May 2014** |
| Date Submitted | 20 May 2014 |
| Source | [Benjamin Rolfe][BCA][PO Box 798 Los Gatos CA 95031] | Voice: [+1-408-395-7207]Fax: [ ]E-mail: ben.rolfe @ ieee.org] |
| Re: | Task Group Meeting, May 12-15 2014 Kona, Hi, USA.  |
| Abstract | Meeting minutes for the (first) Task Group meeting held in Kona, HI, USA  |
| Purpose | Document meeting activity and action items. |
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Minutes for IEEE 802.15 Task Group 4r

May 2014

Kona, HI, USA

12-15 May 2014

Interim Task Group Chair: Dietmar Eggert (Atmel)

Acting Recording Secretary: Benjamin Rolfe (Blind Creek Associates)

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# PM1 Monday 12 May 2014

Dietmar calls the meeting to order 13:40 local time.

Dietmar presents 15-14-0295-00-004r.

Dietmar presents meeting preamble including meeting guidelines and IEEE patent policy, and provides a call for essential patents and opportunity for response. None heard.

Dietmar asks for a motion to approve the minutes from the March Study Group meeting.

Motion to approve document 15-14-0221-00 minutes of March Study Group meeting.

Moved by: Ben Rolfe (BCA)

Seconded by Shahriar Emami (Samsung).

Discussion: None

No objections heard, motion carries by unanimous consent.

Dietmar presents doc 15-14-0240-00 TG4r May Agenda.

Motion to approve the agenda, document 15-14-0240-00 TG4r.

Moved by Frederik Beer (Univ Erlangen-Nuremberg)

Seconded by Ben Rolfe (BCA)

Discussion: None

No objections heard, motion carries by unanimous consent.

Bob Heile addresses the group regarding selection of Task Group Chair: explains the rules and the preferred WG process. Dietmar has volunteered to serve as interim TG chair at least through the July plenary; Bob asks if there are any objections to having Dietmar serve as interim chair and defer WG confirmation until July. No objections heard.

Dietmar presents preliminary schedule outlook and proposed process and first steps. Following discussion no objections are voiced to the suggested sequence.

Dietmar leads a discussion on developing a Technical Guidance Document. Results of discussion captured in document 15-14-0297-00.

Recessed at 14:27 Local Time

# PM1 Wednesday 14 May 2014

Called to order ad 13:31 local time.

Dietmar reviews the process for developing the TGD and call for proposals.

Dietmar leads work session developing the TGD. Result posted as 15-14-0297-00.

Discussion of term to use to describe the dynamics of a device (how much it moves). It is suggested mobility rates be given relative to the average velocity of the Pteromys volans but the suggestion is rejected. After some discussion, the following terms are proposed for the TGD:

Stationary: doesn’t move

Nomadic: moves but not used while moving

Mobile: can move while operating

Discussion on application and technology characteristics captured in draft TGD.

Recessed at 15:30 local time.

# PM1 Thursday 15 May 2014

Called to order at 13:40 local time.

Dietmar presents the closing report document 15-14-0331-00.

Dietmar leads a discussion on document 15-14-0296-00 with description of the steps to solicit proposals. Resulting edits captured in document 15-14-0296-0.

Motion: TG4r accept doc 15-14-0296-01 as the process for soliciting proposals.

Moved by Phil Beecher (Wi-SUN Alliance).

Seconded by Kunal Shah (Silver Spring Networks).

Discussion: None.

No objections heard, motion carries by unanimous consent.

Actions: Char to broadcast the call for intent as captured in 15-14-0296-01 to the email reflector.

Next steps: Dietmar presents a proposed process and teleconference schedule.

Agreed calls:

June 5th, 19th July 3rd as follows:

June 5th and June 19th at 0600 PDT,

July 3rd at 10pm PDT.

Dietmar leads work and editing of TGD document 15-14-0297-00. Results captured in document 15-14-0297-01.

Chair asked if there is any other business. None heard.

Motion to adjourn the meeting

Moved by: Phil Beecher (Wi-SUN Alliance)

Seconded by: Kunal Shah (Silver Spring Networks)

Non-debatable motion, no objections heard, motion carries by unanimous consent.

The meeting is adjourned at 14:43 local time.