IEEE P802.15

**Wireless Personal Area Networks**

|  |  |
| --- | --- |
| Project | TG 4n Chinese Medical Band  |
| Title | **Meeting Minutes for Nov. 2013**  |
| Date Submitted | Nov. 11, 2013 |
| Source | [Kenichi Mori] | Voice: 81-50-3686-6589E-mail: mori.ken1@jp.panasonic.com |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Minutes of TG 4n sessions |
| Notice | This document has been prepared to assist the IEEE P802.15. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by P802.15. |

**Session 1, 13:30 --- 15:30, Nov 11, 2013**

Meeting was called to order by the chair.

Chair reviewed patent policy and asked:

Does anyone indicate essential IP that needs to be noted?

None was indicated.

The chair asked for approval of the previous meeting minutes (13-0578).

The meeting minutes were approved unanimously.

Acting chair presented “Opening Report” (13-0626).

**Session 2, 16:00 --- 18:00, Nov 11, 2013**

Review of the latest draft document (13-447r4) was done.

During this process, several typos were fixed.

Discussion on transmit PSD mask and Receiver interference rejection was done but the discussion was not finished because some calculation must have been done to fix it. Hence, it was decided to be a continuing discussion.

The acting chair recessed until Wednesday PM1 session on Nov. 13th.

**Session 3, 13:30 --- 15:30, Nov 13, 2013**

Discussion about a new secretary was done. And Mr. Mori whom the chair requested to be a secretary was assigned as a new official secretary.

No objection. Motion passes.

Discussion about a technical editor was done. The chair, Mr. Art, was assigned to be a editor-in-chief and it was decided that Mr. Li and Mr. Mori would contribute as technical editors.

Confirmation of remaining issues on the latest draft was done. During this process, it was decided that Annex about Chinese regulation was prepared as reference documents.

The acting chair recessed until PM2 session.

**Session 4, 16:00 --- 18:00, Nov 13, 2013**

No discussion.

On the next session, TG4n will have a discussion about LB.

The acting chair recessed until PM2 session on Nov. 14 (Thu).

**Session 5, 13:30 --- 15:30, Nov 13, 2013**

Revised the latest draft based on discussions to go to the first letter ballot.

Preparation for going to LB was done.

**TG motion**

**Move that TG4n request the 802.15 WG to start a WG Letter Ballot requesting approval to forward document d0P802-15-4n\_Draft\_Standard.pdf to Sponsor Ballot, pending the completion and inclusion of the edits from the WG technical editor.**

**Approved by unanimous consent**

TG4n scheduled the teleconference meeting prior to the next IEEE802 face-to-face meeting.

Thursday 5/Dec/2013 at 9:00PM PST

Thursday 19/Dec/2013 at 9:00PM PST

Thursday 9/Jan/2014 at 9:00PM PST

The acting chair adjourned the meeting of this week.