

Project: IEEE P802.15 Working Group for Wireless Personal Area Networks (WPANs)

Submission Title: [IG DEP Opening Information for November 2013]

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Source: [Ryuji Kohno^{1,2,3}] [1;Yokohama National University, 2;Centre for Wireless Communications(CWC), University of Oulu, 3;University of Oulu Research Institute Japan CWC-Nippon]
Address [1; 79-5 Tokiwadai, Hodogaya-ku, Yokohama, Japan 240-8501

2; Linnanmaa, P.O. Box 4500, FIN-90570 Oulu, Finland FI-90014

3; Yokohama Mitsui Bldg. 15F, 1-1-2 Takashima, Nishi-ku, Yokohama, Japan 220-0011]

Voice:[1; +81-45-339-4115, 2:+358-8-553-2849], FAX: [+81-45-338-1157],

Email:[kohno@ynu.ac.jp, ryuji.kohno@oulu.fi, jhaapola@ee.oulu.fi] Re: []

Re: []

Abstract: [This document contains opening information and meeting agenda for the IG DEP meeting.]

Purpose: [information]

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IEEE 802.15 IG DEP

Opening Information

Dallas, TX

November 12, 2013

Attendance

- <https://imat.ieee.org>

1. Register

2. Indicate attendance

3. Please sign attendance sheet

Administrative Items

- Required notices
 - Affiliation FAQ - <http://standards.ieee.org/faqs/affiliationFAQ.html>
 - Anti-Trust FAQ - <http://standards.ieee.org/resources/antitrust-guidelines.pdf>
 - Ethics - http://www.ieee.org/portal/cms_docs/about/CoE_poster.pdf
- Chair and Secretary
 - Chair is Ryuji Kohno(YNU/CWC-Nippon)
 - Secretary is Jussi Haapola(CWC)

Participants, Patents, and Duty to Inform

All participants in this meeting have certain obligations under the IEEE-SA Patent Policy.

- **Participants [Note: Quoted text excerpted from IEEE-SA Standards Board Bylaws subclause 6.2]:**
 - **“Shall inform the IEEE (or cause the IEEE to be informed)” of the identity of each “holder of any potential Essential Patent Claims of which they are personally aware” if the claims are owned or controlled by the participant or the entity the participant is from, employed by, or otherwise represents**
 - **“Personal awareness” means that the participant “is personally aware that the holder may have a potential Essential Patent Claim,” even if the participant is not personally aware of the specific patents or patent claims**
 - **“Should inform the IEEE (or cause the IEEE to be informed)” of the identity of “any other holders of such potential Essential Patent Claims” (that is, third parties that are not affiliated with the participant, with the participant’s employer, or with anyone else that the participant is from or otherwise represents)**
- **The above does not apply if the patent claim is already the subject of an Accepted Letter of Assurance that applies to the proposed standard(s) under consideration by this group**
- **Early identification of holders of potential Essential Patent Claims is strongly encouraged**
- **No duty to perform a patent search**

Slide #1

Patent Related Links

All participants should be familiar with their obligations under the IEEE-SA Policies & Procedures for standards development.

Patent Policy is stated in these sources:

IEEE-SA Standards Boards Bylaws

<http://standards.ieee.org/develop/policies/bylaws/sect6-7.html#6>

IEEE-SA Standards Board Operations Manual

<http://standards.ieee.org/develop/policies/opman/sect6.html#6.3>

Material about the patent policy is available at

<http://standards.ieee.org/about/sasb/patcom/materials.html>

If you have questions, contact the IEEE-SA Standards Board Patent Committee Administrator at patcom@ieee.org or visit <http://standards.ieee.org/about/sasb/patcom/index.html>

Call for Potentially Essential Patents

- If anyone in this meeting is personally aware of the holder of any patent claims that are potentially essential to implementation of the proposed standard(s) under consideration by this group and that are not already the subject of an Accepted Letter of Assurance:
 - Either speak up now or
 - Provide the chair of this group with the identity of the holder(s) of any and all such claims as soon as possible or
 - Cause an LOA to be submitted

Other Guidelines for IEEE WG Meetings

- **All IEEE-SA standards meetings shall be conducted in compliance with all applicable laws, including antitrust and competition laws.**
 - **Don't discuss the interpretation, validity, or essentiality of patents/patent claims.**
 - **Don't discuss specific license rates, terms, or conditions.**
 - Relative costs, including licensing costs of essential patent claims, of different technical approaches may be discussed in standards development meetings.
 - Technical considerations remain primary focus
 - **Don't discuss or engage in the fixing of product prices, allocation of customers, or division of sales markets.**
 - **Don't discuss the status or substance of ongoing or threatened litigation.**
 - **Don't be silent if inappropriate topics are discussed ... do formally object.**

See *IEEE-SA Standards Board Operations Manual*, clause 5.3.10 and “Promoting Competition and Innovation: What You Need to Know about the IEEE Standards Association's Antitrust and Competition Policy” for more details.

IG DEP schedule for the week

	Monday	Tuesday	Wednesday	Thursday
AM1				
AM2				
PM1				
PM2		IG-DEP		

Agenda items for the week

- IG DEP meeting call to order
- Call for essential patents and policies & procedures reminder
- Approve meeting minutes
- Presentations
 1. Focused use case and possible time line
(IEEE802.15-13-0416-00-0dep)
 2. ETSI smart-BAN project report
- Report on progress to SG
- Plan for January meeting and schedule Telecon times

Conference call times