

# NEW! IEEE SA Industry Connections White Paper Guidelines & Requirements (effective immediately)

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From: **Shana Pepin**

Wednesday, Oct 23 at 9:08 AM

To: **Industry Connections** | IndustryConnections@ieee.org

Bcc: **r.b.marks@ieee.org**

Dear IEEE SA Industry Connections (IC) Activity Chairs + related point of contacts,

This email is to inform you of a recent update as it relates to any IC activity which has a white paper or publication as a deliverable/output of the activity.

The IEEE Industry Connection Committee (ICCom) has received approval (4 October 2024) from the IEEE Entity Collaborative Activities Governance (CAG) Board of the following new Industry Connections Activity White Paper Guidelines, effective immediately:

- Topic of the white paper(s) must be within the scope of the activities' approved Industry Connections Activity Initiation Document (ICAID)
- A white paper shall be 20 pages or less
- Abstract submission to the IEEE SA Industry Connections Committee (ICCom) via "[IC Abstract Submission form](#)" is required prior to drafting any IEEE SA Industry Connections white paper (unless the details of the white paper have already been defined and approved within the IC activity's ICAID.)
- White papers may only be submitted by IC activity group officers or a designated IC activity member.
- Before submission to the IEEE SA, a review shall be completed by the SA activity group where the proposed white paper originated.
- Optionally, the Industry Connections Committee (ICCom) may elect to review any white paper submission before publication.
- White papers are made available at no cost.
- Previously published material, as described in the [IEEE SA Copyright Policy](#), such as magazine article reprints, shall not be accepted as part of the white paper submission.
- IEEE SA reviews the proposed white paper for readability and suggests minor editorial improvements if needed.
- The IC activity group is responsible for all future revisions of the white paper.
- IEEE SA reviews the proposed white paper for consistency between topic and content.

*If the proposed IEEE SA White Paper does not meet these criteria, then it will not be published by the IEEE SA as a white paper. If an IEEE SA IC activity is interested in a publication other than a white paper, please consult with your assigned IEEE SA IC Program Manager (PM). Non-white paper deliverables are subject to sales via IEEE*

*Xplore and/or other distribution channels.*

**Attached**, you will find the full ppt presentation which includes these guidelines in addition to other white paper related requirements and resources.

If you have any questions, please reach out to your dedicated IEEE SA Industry Connections Program Manager (Shana Pepin or [Rosalinda Saravia](#))

Thank you for your cooperation!

Best,

Shana Pepin, Sr. Program Manager, IEEE SA Industry Connections

[Rosalinda Saravia](#), Sr. Program Manager, IEEE SA Industry Connections

[Rudi Schubert](#), Sr. Director, IEEE SA Industry Connections

Kevin Lu, IEEE SA Industry Connections Committee (ICCom) Chair

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