Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for December 18th, 2024  |
| Date Submitted | January 7th, 2025 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee of the Joint Treasury

Q: Question

**Wednesday December 18th, 2024, 15:00 Eastern Time (ET)**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 15:03 ET
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* <http://ieee802.org/sapolicies.shtml> .
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.
1. **Attendees**: See Annex A
* Christy Bahn is the IEEE SA staff member present.
1. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0313-00-WCSG-2024-12-18-wireless-chairs-sc-meeting-agenda.docx> .

* **Move to approve the agenda:**
	+ Moved: Edward Au, 2nd: Clint Powell
	+ No objection to approving by unanimous consent.
1. **Minutes and Actions**
* Consider actions from the WCSC meeting November 10th, 2024:
	+ None.
* **Move to approve the minutes for November 10th, 2024:**
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0306-01-WCSG-minutes-november-10-2024.docx> .
	+ Moved: Stephen McCann, 2nd: Clint Powell
	+ No objection to approving by unanimous consent.
1. **Announcements**

None

1. **IEEE 802.24**
	* Presented by Ann Krieger.
	* The IoT paper is being wrapped up
	* Tim Godfrey is not able to attend the January session, so Ben Rolfe will chair.
	* No questions.
2. **IEEE 802.19**
* Presented by Steve Shellhammer.
* There are no coexistence documents being considered at the moment.
	+ No questions.
1. **IEEE 802.18**
* Presented by Edward Au.
* There is a 10 day letter ballot currently open that is closing tomorrow.
* Chair: Do you have a call tomorrow (December 19th 2024)?
* A: Yes.
* No questions.
1. **IEEE 802.15**
	* Presented by Clint Powell.
	* There will be WNG tech demos in the January 2025 session. See <https://mentor.ieee.org/802.15/dcn/24/15-24-0680-01-0000-kobe-802-15-wng-technology-focus-info-pkg.pptx> for more information.
	* Clint Powell will not be attending the January 2025 session, so Phil Beecher will chair.
	* C: Request that the WNG tech demos be advertised in the other WG opening meetings and also the 802 wireless opening plenary on the Monday.
	* No questions.
2. **IEEE 802.11**
	* Presented by Robert Stacey.
	* No working group letter ballots at the moment, but there are a couple of ongoing SA ballots.
	* There are now 633 voting members in 802.11, which is a record.
	* No questions.
3. **January 2025 session**
* These are the current registration numbers from December 16th:



* The regional breakdown is as follows (note: as of December 9th):



* There will be 379 people attending in person. Therefore, it will be a busy meeting. There are a lot more attendees from Asia/Pacific than usual. The total number of attendees, as of today, is 610.
* C: The number of first time attendees is 38 (for all of the 802 wireless groups)
* **Motion: Approve spending up to $2500 (USD) for additional expenses to support the 802.15 technology demonstrations.**
* Moved: Clint Powell, 2nd: Jon Rosdahl
* Result: 7/0/0 (ECJT) [Motion passes]
* **Motion: Waive the AM and PM break, lunch and social fees for the 802.15 technology demonstration guests and presenters, not to exceed $600 USD.**
* Moved: Clint Powell, 2nd: Jon Rosdahl
* Q: What is the total cost for these waivers?
* A: About $600 USD.
* Result: Unanimous approval (7/0/0) (ECJT) [Motion passes]
* C: Clint will provide the meeting arrangers with the contact details of the 802.15 WNG technology demonstration guests and presenters.
* Chair: We can also grant the guests and technology presenters waivers for the actual 802.15 WNG presentations, as they will be present on the same day.
* Q: What time do the buses start for the social?
* A: The social buses will start at 6.15pm and then return to the hotels around 9.30pm
* Q: For the IEEE 802 Wireless Interim Standard workshop, <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0214-04-WCSG-kobe-interim-summary.pptx> on the initial Saturday (January 11th, 2025), do the presenters have to register?
* A: Yes.
* Q: Can these 802.15 WNG technology demonstration designated experts also attend the 802.15 mid-week plenary?
* Chair: Yes, I think this is reasonable.
* Q: Can we add the information about these 2 events (i.e. the IEEE 802 Wireless Interim Standard workshop and the 802.15 WNG technology demonstrations) to the 802 LinkedIn page?
* Chair: Yes. I think that should be ok. However, can you also check with Mano-san first.
* C: Thank you for everyone’s support for the 802.15 WNG technology demonstrations.
1. **802 Publicity topics**
* Presented by Tuncer Baykas.
* There are some minor updates of the publicity items on the 802 LinkedIn page.
1. **Future Interim Meetings**
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0006-14-WCSG-ieee-802wcsc-meeting-venue-manager-report-2024.pptx>
* Slides #3 and #4 shows the status of the IEEE 802 plenary contracts.
* Slide #7 shows the status of the IEEE 802 interim contracts.
* There are 2 more contracts for Waikoloa in September 2028 and 2029.
* The contract with the Hilton Antwerp (May 2026) is currently in progress.
* No questions.
1. **Treasurers’ Report**
* <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0007-10-WCSG-wireless-treasurer-report-2024.pptx> .
* The values are correct as of November 9th, 2024.
* Deposits have been paid for some of the future sessions (Slide #3).
* No questions.
1. **January 2025 session**
* This meeting will occur in Kobe, Japan.
* There will be a wireless interim opening meeting on January 13th, 2025.
* No questions.
1. **AoB**
* **WCSC Meetings**
* The dates of the next WCSC meetings are:
	+ 2025-01-12 – Sunday 4pm in Kobe 1.5 hours
	+ 2025-02-12 – Wednesday February 12th 3pm ET, 2 hours if needed
	+ 2025-03-09 – Sunday 4pm in Atlanta 1.5 hours
	+ 2025-04-09 – Wednesday April 9th 3pm ET, 2 hours if needed
1. **Adjourn**
* No objection to adjourning.
* Adjourned at 15.57 ET.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Baykas, Tuncer | Ofinno |
| Branik, Daniel | MTG events |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Stanley, Dorothy | HPE |
| Krieger, Ann | DoD |
| Bahn, Christy | IEEE Staff |
| Stacey, Robert | Intel |
| Beecher, Phil | Wi-SUN Alliance |
| Levy, Joseph | InterDigital |
| Edward Au | Huawei Technologies Co., Ltd |
| Gaurav Patwardhan | HPE |
| Sara Archer | MTG Events |
| Dave Halasz | Morse Micro |
| Steve Shellhammer | Qualcomm |

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