Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for March 10th, 2024  |
| Date Submitted | April 15th, 2024 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Sunday March 10th, 2024, 16:00 MDT**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 16:03 MDT
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.
1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0052-01-WCSG-2024-03-10-wireless-chairs-sc-meeting-agenda.docx>

* There is a new agenda item about the next IEEE 802 WCSC chair.
* **Move to approve the agenda:**
	+ Moved: Clint Powell, 2nd: Stuart Kerry
	+ No objection to approving by unanimous consent.
1. **Consider actions from the last WCSC meeting February 14th, 2024:**
	1. None

**Move to approve the minutes for February 14th, 2024:**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0038-01-WCSG-minutes-february-14-2024.docx>

* + Moved: Stephen McCann, 2nd: Ben Rolfe
	+ No objection to approving by unanimous consent.
1. **IEEE 802.18**
* Presented by Edward Au
* 2 meetings this week, each with a very full agenda.
* Items from the FCC and other regulatory bodies.
* There may be a guest speaker this week for one meeting only.
* No questions.
1. **IEEE 802.19**
	* Presented by Steve Shellhammer.
	* Main item: PAR 802.19.3 was approved by the IEEE SA standard board. There will be 2 meetings this week. Task Group discussions will be within the main meeting slots.
	* There are no co-existence documents to discuss this time.
	* No questions.
2. **IEEE 802.24**
	* Presented by Tim Godfrey.
	* There are 2 meetings this week.
	* The main work is to consider various whitepapers and the WG officer elections.
	* No questions.
3. **IEEE 802.15**
	* Presented by Clint Powell.
	* There are various meetings this week, but nothing out of the ordinary.
	* Q: Is there an 802.15/802.1 joint meeting?
	* A: There are both 802.15/802.11 and 802.15/802.1 joint meetings.
	* Q: When are the 802.15 elections?
	* A: Monday AM2, after the t-shirts have been distributed.
	* C: It’s the 150 session anniversary of 802.15 and about 25 years since the 802.15 Working Group was formed.
4. **IEEE 802.11**
	* Presented by Dorothy Stanley.
	* See the WG11 agenda,11-24-0275r1, and opening report 11-24-0276r1.
	* There are 2 tutorials that 802.11 is sponsoring this week on Monday evening. The topics are “ASCON: The Lightweight Cryptography Standard for IoT” and “Automated Frequency Coordination systems”, see <https://www.ieee802.org/Tutorials.shtml> for the and presentations.
	* The 802.11 elections occur during the Wednesday mid-week plenary. The Direct Vote Live tool will be used.
	* There are 2 PARs on the NesCom/Standards Association Standards Board agenda (meeting in London next week).
	* There are 4 people who will have their fees waived to attend 802.11 WNG only.
	* No questions.
5. **May 2024 registration update**
* See document ec-24-0006r4.
* The May 2024 session registration is now open, and this early date is to assist people obtaining visas.
* There are 94 people who have registered (as of 9th March 2024).
* C: There are people who only require the visa invitation letter, so they may not have registered just yet.
* C: Yes, but they need to register to obtain that letter.
* C: It is noted that visa delays are long at the moment. Therefore, early registration is required.
1. **Future Venues**
* Document ec-24-0006r4.
* Many contracts are now in progress.
* Slide #5 shows the updated decisions for future interim meetings.
* **May 2026**
* The May 2026 interim is still open. However, the Hilton Vienna Park responded with a very high room rate and has now been discounted.
* Hopefully a decision can be made at the April 10th WCSC teleconference to make a final decision about the May 2026 venue.
* Chair: I would like to thank our venue organizers for all their hard work with the future interim venues.
* No questions.
1. **Financial Report**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0007-03-WCSG-wireless-treasurer-report-2024.pptx>

* These slides have been updated since the January 2024 (Panama City) session and the bank account values are correct as of March 9, 2024.
* There has been a loss of $86,000 since January 1st (slide 5), but please remember that the registrations for the January meeting have not been added yet.
* There are 4 new individuals who may possibly join the deadbeat list from the January 2024 meeting.
* For May 2024, it is expected to make a $60,000 loss, to offset some of the recent profits from earlier interims.
* There were 568 people who attended the January 2024 meeting (Panama City).
* No questions.
1. **March 2024**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0032-02-00EC-802-0324-thingstoknow-hyatt-regency-denver.pptx>

* At the moment, there are 975 people who have registered, including 554 for 802.11.
* There is an IEEE 802 Newcomer Orientation on Monday 11th March at 9am.
* Please remember to register your attendance for this meeting.
* The social on Wednesday will also include a preview of the IEEE 802 Milestone. This will be within the hotel.
* The July 2024 plenary meeting registration (Montreal) will hopefully open on April 8th.
* No questions.
1. **WCSC chair**
* The current chair Dorothy Stanley is standing down from the IEEE 802.11 chair position this session. There has been a request from the incoming 802 chair for a new WCSC chair recommendation.
* C: So far there has been an 802.15 and 802.11 chair who have been the WCSC chair. Chairing the meeting is not too onerous, so please consider this position.
* C: I am happy for Dorothy Stanley to remain as chair for the next 2 years.
* C: I also support this nomination.
* A discussion was held and there was no objection to the WCSC recommending Dorothy Stanley as the WCSC chair to the incoming IEEE 802 LMSC chair.
1. **AoB**
* **WCSC Meetings**
* The dates of the next WCSC meetings are:
	+ 2024-04-10 – Wednesday April 10, 3PM Eastern, 2 hours
	+ 2024-05-12 – Sunday 4PM Central European, in Warsaw, 1.5 hours
	+ 2024-06-12 – Wednesday June 12, 3PM Eastern, 2 hours
	+ 2024-07-14 – Sunday 4PM Eastern, in Montreal 1.5 hours
1. **Adjourn**
* No objection to adjourning.
* Adjourned at 17:20 MDT.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Archer, Sara | MTG Events |
| Baykas, Tuncer | Ofinno |
| Branik, Daniel | MTG events |
| Chaplin, Clint | Samsung Research America |
| Kerry, Stuart | Self, OK-Brit |
| Krieger, Ann | DoD |
| Levy, Joseph | InterDigital |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Nikolich, Paul | Self |
| Petrick, Al | Skyworks |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Shellhammer, Steve | Qualcomm |
| Slykhouse, Dawn | FTF Events |
| Stacey, Robert | Intel |
| Stanley, Dorothy | HPE |
| Yee, Peter | Akalya |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Beecher, Phil | WiSUN |
| Au, Edward | Huawei Technologies Co., Ltd |
| Hamilton, Mark | Ruckus/CommScope |
| Gary Stuebing | Cisco Systems |
| Christy Bahn | IEEE Staff |
| Subir Das | Peraton Labs |
| James Gilb | General Atomics Aeronautical Systems, Inc. |

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