

Future Meetings Ad Hoc Agenda &
Notes 12 Feb 2024
(post meeting w/notes & attendance)
George Zimmerman
CME Consulting/various
(affiliated with self for the purpose of this meeting)

Meeting Minutes

MEETING INFORMATION

- Called to order 2/12/2024 at 12:02PST
 - By George Zimmerman
- Adjourned at 2/12/2024 at 13:04PST
- Agenda (see slide 3)
- Discussion Notes
 - See slide 4 on # of meetings/year
 - See slides 9-10 on proposed rules
- See slide 11 for rules change to be proposed at the March 2024 plenary

ATTENDEES & AFFILIATIONS

Ann K US DoD
Benjamin Rolfe BCA
Chad Jones [Cisco]
Clint Powell [HID Global]
Dorothy Stanley, HP Enterprise
Edward Au, Huawei
Geoff Thompson GraCaSi-Ind
George Zimmerman (CME Consulting/ADI, APL Gp, Cisco, Marvell, OnSemi, SenTekSe, Sony)
Jason Potterf [Cisco]
Jessy Rouyer | Nokia
Jon Rosdahl, Qualcomm
Joseph Levy, InterDigital
Lisa Ward R&S
Paul Nikolich/self
Peter Yee, AKAYLA
Steve S. (Qualcomm)
Stuart Kerry, OK-Brit; Self
Tuncer Baykas, Ofinno

Agenda

- Discussion of straw poll results
 - Consider whether more meetings are necessary
- Review proposed updates to voting membership rules changes to incorporate feedback

Discussion on Straw Poll Results

- No opinions opposing recommending maintaining the 3 in-person plenaries (with remote access) per year be maintained were voiced.
- General agreement from participants that the ad hoc had completed its task on this subject

Straw Poll Results

Straw Poll #1: I support that after the existing approved venues, 802 establish the following number of face-to-face (with remote access) plenary meetings per year (choose 1):

- 0: 2, 1: 2, 2: 3, 3: 18, (total of 25)

Straw Poll #2:

- I support providing a remote access option for all plenary sessions with an in-person component: 18
- I support returning (at least some plenary sessions) to in-person-only, without remote access: 4
- I support leaving whether remote access is offered for plenary sessions with an in-person component to the working groups: 3

(Note - reported to reflector, 1/27/2024)

PROPOSED RULES UPDATES – PER DISCUSSION

Initially Proposed Rule Change – from Feb EC meeting

- Purpose: to require in-person attendance at 2 out of the last 4 plenaries (or in-person at a substituted interim)
- Proposed Changes: (to the LMSC Working Group P&P*)
 - 4.1 Attendance at Meetings, insert at end of section:
 - “In-person Credited Attendance is Credited Attendance on-site at the meeting venue”
 - 4.2 Voting Membership
 - Change 2nd sentence: “Thereafter, membership in a Working Group is established by achieving In-person Credited Attendance in at least 75% of the meeting slots at the Sessions of the Working Group for two out of the last four Plenary Sessions; one In-person Credited recent Working Group or Task Group Interim Session may be substituted for one of the two Plenary Sessions required to establish membership. “
 - Insert at end of section (before 4.2.1): “In-Person Credited Attendance may be declared at the discretion of the working group chair for individuals attending electronically (e.g., for exceptional situations where in-person attendance is not possible for the individual or a group). “
- *Feedback was to add grandfathering & ‘maintain voting rights’ provisions*

*Ref: <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0207-25-0PNP-ieee-802-lmsc-working-group-policies-and-procedures.pdf>

Grandfathering & Maintenance Proposed Change

- **Grandfathering:** Suggest adding to definition for simplicity
- **Maintenance:**
 - Could change definition of “Session Attendance Credit” (4.1) – but this might cause confusion
 - Suggest, define “In-Person Session Attendance Credit” (4.1) and change 4.2.1.
 - Clearer, parallel, and avoids conflict if Session Attendance Credit is used for other purposes by WG, a
- Proposed Changes: (to the LMSC Working Group P&P*, new text in *italics*)
 - 4.1 Attendance at Meetings, insert at end of section:
 - “In-person Credited Attendance is Credited Attendance on-site at the meeting venue, *and Credited Attendance earned prior to March 31, 2024 shall count as In-person Credited Attendance for the purpose of establishing or retaining membership.*”
 - “*In-person Session Attendance Credit is Session Attendance Credit consisting entirely of In-person Credited Attendance, and Session Attendance Credit earned prior to March 31, 2024 shall be the same as In-person Session Attendance Credit.*”
 - 4.2.1 Requirements to maintain Voting Membership, change:
 - Persons who do not retain membership by **In-Person** Session Attendance Credit, lose membership, but this does not cause the loss of previous ***In-Person Session Attendance Credit or*** Session Attendance Credit

*Ref: <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0207-25-0PNP-ieee-802-lmsc-working-group-policies-and-procedures.pdf>

Rules Discussion – Key Points

- Desire to simply change the definition of credited attendance rather than have 2 defined terms
- Desire to use the term ‘accredited session’ for the definition
 - Not in the 802-level P&P document approved by the SASB
 - Present in the WG P&Ps?
 - See notes/response post meeting
- There are a large number of cases where the WG Chair may wish/need to grant attendance credit – don’t want this to be perceived as narrow (want to allow generosity & judgement)

Response to discussion (notes post meeting)

- Need to be abundantly clear there is a change is to require that the attendance be “in-person” (avoid an confusion)
 - Defining a new term provides this clarity
- Audcom WG P&P template allows modification of 4.1 Attendance and 4.2 Voting Membership and specifically calls out ‘voting membership may be defined as needed’
- Responses via email following the meeting indicated that participants were mistaken on 2 points:
 - Some mistakenly thought the proposed changes referred to the LMSC P&Ps, not to the LMSC Working Group P&Ps (all Working Groups) (doc [ec-21-0207-25-0PNP...](#))
 - Comments related to ‘accredited sessions’ were clarified to keep the existing definitions of ‘Credited Attendance’ and ‘Session Attendance Credit’ for clarity

Full change

- Purpose: to require in-person attendance at 2 out of the last 4 plenaries (or in-person at a substituted interim)
- Proposed Changes: (to the LMSC Working Group P&P
(ref: [ec-21-0207-25-0PNP-ieeee802-lmsc-working-group-policies-and-procedures.pdf](https://www.ieee.org/standards/docs/working_group_policies_and_procedures.pdf))
 - 4.1 Attendance at Meetings, insert at end of section:
 - “In-person Credited Attendance is Credited Attendance for an on-site individual at the meeting venue, and Credited Attendance earned prior to March 31, 2024 shall be the same as In-person Credited Attendance.”
 - “In-person Session Attendance Credit is Session Attendance Credit consisting entirely of In-person Credited Attendance, and Session Attendance Credit earned prior to March 31, 2024 shall count as In-person Credited Attendance for the purpose of establishing or retaining membership.”
 - 4.2 Voting Membership
 - Change 2nd sentence: “Thereafter, membership in a Working Group is established by achieving In-person Credited Attendance in at least 75% of the meeting slots at the Sessions of the Working Group for two out of the last four Plenary Sessions; one In-person Credited recent Working Group or Task Group Interim Session may be substituted for one of the two Plenary Sessions required to establish membership.”
 - Insert at end of section (before 4.2.1): “In-person Credited Attendance may be declared at the discretion of the working group chair for individuals attending electronically (for example, for exceptional situations where in-person attendance is not possible or is infeasible).”
 - 4.2.1 Requirements to maintain Voting Membership, change first sentence as follows:
 - Persons who do not retain membership by In-person Session Attendance Credit, lose membership, but this does not cause the loss of previous In-person Session Attendance Credit or Session Attendance Credit

Straw Polls

- I support a change which simply defines Credited Attendance as In-person attendance (with grandfathering)
- Y: 12 N: 3 A:0

- I support deleting the parenthetical on the Chair's discretion.
- Y: 5 N: 3