Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for January 14th, 2024 | |
| Date Submitted | February 6th, 2024 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Sunday January 14th, 2024, 16:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 16:05 ET

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**
3. <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0003-00-WCSG-2024-01-14-wireless-chairs-sc-meeting-agenda.docx>

Q: Is there an agenda item about the social?

A: Yes

* **Move to approve the agenda:**
  + Moved: Stuart Kerry, 2nd: Clint Powell
  + No objection to approving by unanimous consent.
* **Consider actions from the last WCSC meeting December 13th, 2023:**
  + None
* **Move to approve the minutes for December 13th, 2023:**
* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0235-01-WCSG-minutes-december-13-2023.docx>
  + Moved: Stephen McCann, 2nd: Ben Rolfe
  + No objection to approving by unanimous consent.

1. **IEEE 802.18**

* Presented by Al Petrick (additional details in 18-23-0143r0).
* Please note that the 802.18 chair is attending remotely and the group will meet on Wednesday and Thursday this session.
* No questions

1. **IEEE 802.19**
   * Presented by Steve Shellhammer (additional details in 19-24-0003r2).
   * There are no co-existence documents to consider at the moment.
   * The 802.19.3 PAR was approved at the November 2023 plenary and has been submitted to NesCom.
   * There will be a joint 802.11/80.15 co-existence meeting on Tuesday PM3.
   * No questions.
2. **IEEE 802.24**
   * Presented by Tim Godfrey.
   * The WG will meet twice this session and the work is to continue the development of various whitepapers.
   * Chair: I’d like to invite you to attend an 802.11 mid-week plenary to present some more information please.
   * No questions.
3. **IEEE 802.15**
   * Presented by Clint Powell (additional details in 15-23-0628r4).
   * Chair: We need to add a mention of the 802.11/802.15 joint meeting, Tuesday PM3, to the 802.15 schedule.
   * There is a new 802.15 web site that is nearly ready to go.
   * The new tools development continues and is progressing well.
   * **Motion to authorize $1000 (40 hours@$25/hour) for 802.15 attendance and related tool development.**
   * Moved: Clint Powell, Second: Jon Rosdahl
   * Q: Since this is funded by 802.11/802.15, can this tool be licensed for other groups to use?
   * A: It should be possible.
   * Result: No objection to approving by unanimous consent (ECJT 8 members present)
   * No questions
4. **IEEE 802.11**
   * Presented by Dorothy Stanley (additional details in 11-23-2160r1)
   * New work includes the Integrated Millimeter Wave (IMMW) Study Group (SG) and Task Group bn (Ultra High Reliability) that started in November 2023.
   * No questions.
5. **January 2024 registration update** (Sara Archer)

* Document ec-24-0011r0.
* We would like to thank the Panama Convention Bureau for their support.
* The AV is provided by INGETRONICS.
* 6 GHz band usage is not allowed in Panama.
* Please note that the social is a boat cruise in the Panama Bay.
* C: Please don’t update the schedule on the App, as it can cause issues.
* There is an executive lounge for working group officers.
* Thanks to MTG Events for all their hard work preparing for this week.
* No questions

1. **Venue Manager Report**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0006-00-WCSG-ieee-802wcsc-meeting-venue-manager-report-2024.pptx>

* **January 2025**
* Regarding the January 2025 Kobe meeting, re-scheduling to a week later will mean that a better deal for lunch can be obtained. The proposed dates are January 19-24, 2025.
* **Motion: Approve the date change to January 19-24, 2025 in Kobe (was prior week)**
* Moved: Jon Rosdahl, Second: Ben Rolfe
* Q: Is this January 2025, as opposed to March 2025?
* A: Yes
* Result: No objection to approving by unanimous consent (8 voters)
* C: If you purchase separate tickets for arriving in Tokyo and then Tokyo to Kobe, it is cheaper.
* **Future Open Venue Slots**
* There are 4 open interim venues in 2026 and 2027, 2 that Face to Face Events and 2 that MTG Events are looking at.
* There will be some motions in the future to approve locations.

1. **Financial Report**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0007-00-WCSG-wireless-treasurer-report-2024.pptx>

* For this session, there are 199 attending in person and 338 remote.
* This meeting should produce a small surplus.
* At 7.30am on Thursday morning, there will be a short meeting to review the requirements of the next interim session in Warsaw (May 2024).
* C: I think this is a great location and not expensive. Thank you for arranging this on behalf of people from small companies and consultants.
* No questions.

1. **January 2024 session**

* No one (at the moment) has any requests for any registration fee waivers.
* Q: Are there any changes to the deadbeat list?
* A: Yes, there is 1 change from an 802.11 delegate, who has now paid.
* There is a wireless opening plenary on Monday morning at 08:00.
* No questions.

1. **AoB**

* **WCSC Meetings**
* The dates of the next WCSC meetings are:
  + 2024-02-14 – Wednesday 3PM Eastern, 1.5 hours
  + 2024-03-10 – Sunday 4PM Mountain in Denver, 1.5 hours

1. **Adjourn**

* No objection to adjourning.
* Adjourned at 17:19 ET.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Stacey, Robert | Intel |
| Krieger, Ann | DoD |
| Beecher, Phil | Wi-SUN Alliance |
| Au, Edward | Huawei Technologies Co., Ltd |
| Archer, Sara | MTG Events |
| Chaplin, Clint | Samsung Research America |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Nikolich, Paul | Various |
| Stanley, Dorothy | HPE |
| Levy, Joseph | InterDigital |
| Bahn, Christy | IEEE Staff |
| Kerry, Stuart | Self, OK-Brit |
| Yee, Peter | Akalya |
| Branik, Daniel | MTG events |
| Shellhammer, Steve | Qualcomm |
| Stuebing, Gary | Cisco |
| Baykas, Tuncer | Ofinno |
| Petrick, Al | Skyworks |
| Das, Subir | Peraton Labs |
| Hamilton, Mark | Ruckus/Commscope |

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