Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for January 14th, 2024 | |
| Date Submitted | February 6th, 2024 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Sunday January 14th, 2024, 16:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 16:05 ET

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**
3. <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0003-00-WCSG-2024-01-14-wireless-chairs-sc-meeting-agenda.docx>

Q: Is there an agenda item about the social?

A: Yes

* **Move to approve the agenda:**
  + Moved: Stuart Kerry, 2nd: Clint Powell
  + No objection to approving by unanimous consent.
* **Consider actions from the last WCSC meeting December 13th, 2023:**
  + None
* **Move to approve the minutes for December 13th, 2023:**
* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0235-01-WCSG-minutes-december-13-2023.docx>
  + Moved: Stephen McCann, 2nd: Ben Rolfe
  + No objection to approving by unanimous consent.

1. **IEEE 802.18**

* Presented by Al Petrick (additional details in 18-23-0143r0).
* Please note that the chair is attending remotely and the group will meet on Wednesday and Thursday this session.
* No questions

1. **IEEE 802.19**
   * Presented by Steve Shellhammer (additional details in 19-24-0003r2).
   * There are no co-existence documents to consider at the moment.
   * The 802.19.3 PAR was approved at the November 2023 plenary and has been submitted to NesCom.
   * There will be a joint 802.11/80.15 co-existence meeting on Tuesday PM3.
   * No questions
2. **IEEE 802.24**
   * Presented by Tim Godfrey.
   * The WG will meet twice this session and the work is to continue the development of various whitepapers.
   * Chair: I’d like to invite you to attend an 802.11 mid-week plenary to present some more information please.
   * No questions.
3. **IEEE 802.15**
   * Presented by Clint Powell (additional details in 15-23-0628r4).
   * Chair: We need to add a mention of the 802.11/802.15 joint meeting, Tuesday PM3, to the 802.15 schedule.
   * There is a new 802.15 web site that is nearly ready to go.
   * The new tools development continues and is progressing well.
   * **Motion to authorize $1000 (40 hours@$25/hour) for 802.15 attendance and related tool development.**
   * Moved: Clint Powell, Second: Jon Rosdahl
   * Q: Since this is funded by 802.11/802.15, can this tool be licensed for other groups to use?
   * A: It should be possible.
   * Result: No objection to approving by unanimous consent (ECJT 8 members present)
   * No questions
4. **IEEE 802.11**
   * Presented by Dorothy Stanley (additional details in 11-23-2160r1)
   * New work includes the IMMW Study Group (SG) and TGbn that started in November 2023.
   * No questions.
5. **January 2024 registration update** (Sara Archer)

* Document ec-24-0011r0.
* We would like to thank the Panama Convention Bureau for their support.
* The AV is provided by INGETRONICS.
* 6 GHz band usage is not allowed in Panama.
* Please note that the social is a boat cruise in the Panama Bay.
* C: Please don’t update the schedule on the App, as it can cause issues.
* There is an executive lounge for working group officers.
* Thanks to MTG Events for all their hard work preparing for this week.
* No questions

1. **Venue Manager Report**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0006-00-WCSG-ieee-802wcsc-meeting-venue-manager-report-2024.pptx>

* **January 2025**
* Regarding the January 2025 Kobe meeting, re-scheduling to a week later will mean that a better deal for lunch can be obtained. The proposed dates are January 19-24, 2025.
* **Motion: Approve the date change to January 19-24, 2025 in Kobe (was prior week)**
* Moved: Jon Rosdahl, Second: Ben Rolfe
* Q: Is this January 2025, as opposed to March 2025?
* A: Yes
* Result: No objection to approving by unanimous consent (8 voters)
* C: If you purchase separate tickets for arriving in Tokyo and then Tokyo to Kobe, it is cheaper.
* **Future Open Venue Slots**
* There are 4 open interim venues in 2026 and 2027, 2 that Face to Face Events and 2 that MTG Events are looking at.
* There will be some future motions about potential locations.

1. **Financial Report**

<https://mentor.ieee.org/802-ec/dcn/24/ec-24-0007-00-WCSG-wireless-treasurer-report-2024.pptx>

* For this session, there are 199 attending in person and 338 remote.
* This meeting should produce a small surplus.
* At 7.30am on Thursday morning, there will be a short meeting to review the requirements of the next interim session in Warsaw (May 2024).
* C: I think this is a great location and not expensive. Thank you for arranging this on behalf of people from small companies and consultants.
* No questions.

1. **January 2024 session**

* No one (at the moment) has any requests for any registration fee waivers.
* Q: Are there any changes to the deadbeat list?
* A: Yes, there is 1 change from an 802.11 delegate, who has now paid.
* There is a wireless opening plenary on Monday morning at 08:00.
* No questions

1. **AoB**

* **WCSC Meetings**
* The dates of the next WCSC meetings are:
  + 2024-02-14 – Wednesday 3PM Eastern, 1.5 hours
  + 2024-03-10 – Sunday 4PM Mountain in Denver, 1.5 hours

1. **Adjourn**

* No objection to adjourning.
* Adjourned at 17:19 ET.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Powell, Clint | HID Global |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Stacey, Robert | Intel |
| Krieger, Ann | DoD |
| Beecher, Phil | Wi-SUN Alliance |
| Au, Edward | Huawei Technologies Co., Ltd |
| Archer, Sara | MTG Events |
| Chaplin, Clint | Samsung Research America |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Nikolich, Paul | Various |
| Stanley, Dorothy | HPE |
| Levy, Joseph | InterDigital |
| Bahn, Christy | IEEE Staff |
| Kerry, Stuart | Self, OK-Brit |
| Yee, Peter | Akalya |
| Branik, Daniel | MTG events |
| Shellhammer, Steve | Qualcomm |
| Stuebing, Gary | Cisco |
| Baykas, Tuncer | Ofinno |
| Petrick, Al | Skyworks |
| Das, Subir | Peraton Labs |
| Hamilton, Mark | Ruckus/Commscope |

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