Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for November 12th, 2023 | |
| Date Submitted | November 28th, 2023 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Sunday November 12th, 2023, 16:00 HST**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 16:04 HST

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/23/ec-23-0202-01-WCSG-2023-11-12-wireless-chairs-sc-meeting-agenda.docx>

* **Move to approve the agenda:**
  + Moved: Stephen McCann, 2nd: Ian Sherlock
  + No objection to approving by unanimous consent.
* **Consider actions from the last WCSC meeting October 11th, 2023:**
  + None
* **Move to approve the minutes for October 11th, 2023:**
* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0186-01-WCSG-minutes-october-11-2023.docx>
  + Moved: Stephen McCann, 2nd: Ben Rolfe
  + No objection to approving by unanimous consent.

1. **IEEE 802.18**

* <https://mentor.ieee.org/802.18/dcn/23/18-23-0115-01-0000-2023-november-rr-tag-chair-opening-report.pptx>
* Presented by Edward Au
* For this session, there will be 2 meeting slots. There will be a guest speaker who will discuss the US FCC regulation process.
* No questions.

1. **IEEE 802.19**
   * <https://mentor.ieee.org/802.19/dcn/23/19-23-0023-01-0000-november-2023-wg-opening-report.pptx>
   * Presented by Tuncer Baykas
   * The main topic for consideration this week is the enhanced sub 1 GHz PAR and CSD to amend the IEEE 802.19.3 Standard.
   * No questions.
2. **IEEE 802.24**
   * <https://mentor.ieee.org/802.24/dcn/23/24-23-0029-03-0000-nov-2023-meeting-presentation.pptx>
   * Presented by Tim Godfrey
   * There will be 2 slots during this November session.

* Discussion will be around the 2 whitepaper drafts.
  + No questions.

1. **IEEE 802.15**
   * <https://mentor.ieee.org/802.15/dcn/23/15-23-0532-03-0000-november-2023-802-15-opening-report.pptx>
   * Presented by Clint Powell
   * The new tools for the working group are progressing.
   * Chair: Next year the tool will be extended to include ballot results. How does this work?
   * A: It will address the results of ballot series on members’ voting rights. It will also track deadbeats.
2. **IEEE 802.11**
   * <https://mentor.ieee.org/802.11/dcn/23/11-23-1705-01-0000-2023-november-working-group-chair-opening-report.pptx>
   * Presented by Dorothy Stanley
   * The week is very busy for the working group. The new groups meeting this week are:
     1. Integrated Millimeter Wave (IMMW) Study Group
     2. TGbn (Ultra High Reliability)
   * No questions.
3. **November 2023 registration update**

* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0178-01-00EC-802-1123-things-to-know-honolulu.pptx>
* The report shows 901 people (478 in person, 7 students, 416 online) who have registered for this plenary.
* There will be an IEEE 802 newcomer update tomorrow (Monday) morning at 09:00.
* There are several places to see the schedule of meetings for this week.
* A registration fee is required for all individuals who attend any meetings this week.
* The social on Wednesday will include food and beverages. It is required to wear awristband, as the social area is within the hotel grounds. These wristbands can be obtained from the registration desk before noon on Wednesday.
* The March 2024 plenary session will be at the Hyatt Regency Denver at Colorado Convention Center, in Denver, Colorado.
* C: If you registered to attend this meeting in person and are only able to attend remotely, please let the organizers know, so that the meals and beverages can be adjusted. 30 people did not pick up their badges for the Atlanta September 2023 session that should have reported that their plans changed.
* Q: The deadbeat list has not been updated since July 2023. Please can this be updated?
* A: It is currently being looked at.

1. **Venue Manager Report** (ec-23-0001r6)

* Slide #3 shows the status of future interims, as of October 11th, 2023.
* The calendar is now being re-populated through 2026 and 2027.
* Q: I have an issue about security in Panama City. There have been some incidents there.
* A: Yes, we are aware of this. There have been some road closures during the daytime, which stops people moving around.
* Face to Face Events presented some potential future interim venues. This presentation is also trying to consider where the plenaries are, to give some diversity for sequential interim/plenary meetings.
* Chair: I’d like to give people some more time to consider these options.
* C: Perhaps we can set up an eVote or letter ballot and then we can consider the results at a future teleconference. However, some of these options have response deadlines on November 17th, for us to indicate that we are/are not interested in pursuing the next stage of negotiations.
* C: Perhaps an email is the easiest way to move forward this week.
* C: Then we will come back to the WCSC for formal ratifications.
* Q: What does “Hotel Only No Conference Center” mean?
* A: This means that the conference can be held within the hotel.
* Chair: regarding September 2027, can we decide on Grand Hyatt Atlanta, Buckhead?
* No objection to selecting this venue.
* During the December 2023 teleconference, MTG Events will present some of their future venue options.
* There is an option of going to Prague in May 2025 and this is a time limited option that we need to decide on now.
* C: I would like to support the Prague option.
* No objection to this. MTG Events will notify the venue.
* A formal motion will be arranged for the December 2023 teleconference.
* Chair: Therefore, an eVote or letter ballot is not required.
* Chair: Thank you to Jon Rosdahl and the meeting organizers (Face to Face Events and MTG Events) for working on all these options.

1. **Financial Report** (ec-23-0003r7)

* This is the state of the joint treasury to October 31st, 2023.
* 2 of 3 deposits have been paid for the Panama session in January 2024.
* Some upcoming expenditures/income will be split between 2023 and 2024, over the new year boundary.
* For the Orlando meeting (May 2023), there was an attrition payment of about $8000 for not meeting the contracted hotel room block.
* **January 2024 (Panama City)**
* Slide #13 shows the current financial projection for the upcoming January 2024 Interim session. Note the early bird registration deadline of December 1 2023.
* Slide #17 shows the current list of deadbeats as of July 2023.
* C: The IEEE 802.18 deadbeat situation should be resolved soon.
* No questions.

1. **AoB**

* **WCSC Meetings**
* The dates of the next WCSC meetings are:
  + 2023-12-13 - Wednesday 3pm Eastern 1.5 hours
  + 2024-01-14 - Sunday 4pm in Panama City, Panama 1.5 hours
* Other items on the agenda will be considered at the next teleconference.

1. **Adjourn**

* No objection to adjourning.
* Adjourned at 17:32 HST.

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Petrick, Al | Skyworks |
| Powell, Clint | HID |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Stacey, Robert | Intel |
| Baykas, Tuncer | Ofinno |
| Krieger, Ann | DoD |
| Beecher, Phil | Wi-SUN Alliance |
| Au, Edward | Huawei Technologies Co., Ltd |
| Sara, Archer | MTG Events |
| Chaplin, Clint | Samsung Research America |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Slykhouse, Dawn | Face to Face Events |
| Nikolich, Paul | |Various |
| Stanley, Dorothy | HPE |
| Gilb, James | General Atomics Aeronautical Systems, Inc. |
| Hamilton, Mark | Ruckus |
| Das, Subir | Perspecta Labs |
| Levy, Joseph | InterDigital |
| Bahn, Christy | IEEE Staff |
| Sherlock, Ian | Texas Instruments Inc. |
| Kerry, Stuart | Self, OK-Brit |
| Yee, Peter | Akalya |
| Branik, Daniel | MTG events |
| Kitazawa, Shoichi | Muroran IT |

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