<supervisor name>

<supervisor title>

<potential LMSC member name>

<potential LMSC member title>

Recording Secretary

IEEE 802 LMSC

<date>

**Subject: Endorsement letter for <potential LMSC member name>**

Dear Recording Secretary

As <potential LMSC member name>'s <supervisor position>, I wish to endorse <him/her> for the position of <LMSC position>. <Statement of qualification based on technical expertise to fulfill the assignment>.

<supporting entity> will be the supporting entity and is committed to providing the necessary resources to support <him/her> as <LMSC position>, including time and travel expenses for meetings, while <he/she> is employed with the company. We recognize that <potential LMSC member name> is expected to act in accordance with the conditions stated in the Voting Guidance subclause of the IEEE 802 LAN/MAN LMSC Operations Manual dealing with voting “as both a professional and as an individual expert.”

Sincerely

 <supervisor name>

 <supervisor title>

For the purposes of IEEE 802 LMSC, <potential LMSC member’s name> affiliation(s) is(are) <affiliation(s)>

 <potential LMSC member name>

 <potential LMSC member title>