Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for October 11th, 2023 | |
| Date Submitted | November 12th, 2023 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
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**Abbreviations:**

A: Answer

C: Comment

ECJT: Executive Committee Joint Treasury

Q: Question

**Wednesday October 11th, 2023, 15:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 15:04 ET

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* <http://ieee802.org/sapolicies.shtml>
* The chair read out the relevant policies and procedures, including copyright.
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/23/ec-23-0179-00-WCSG-2023-10-11-wireless-chairs-sc-meeting-agenda.docx>

* **Move to approve the agenda:**
  + Moved: Stephen McCann, 2nd: Tuncer Baykas
  + No objection to approving by unanimous consent.
* **Consider actions from the last WCSC meeting September 10th, 2023:**
  + None
* **Move to approve the minutes for September 10th, 2023:**
* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0171-00-WCSG-minutes-september-10-2023.docx>
  + Moved: Stephen McCann, 2nd: Jon Rosdahl
  + No objection to approving by unanimous consent.
  + Chair: I would like to thank Jon Rosdahl, Robert Stacey and Stephen McCann for their help during the September WCSC meeting.

1. **IEEE 802.18**

* Presented by Edward Au
* There are weekly teleconference calls covering various regulatory items.
* In November 2023, there will be 2 meeting slots. There will be a guest speaker who will discuss the US FCC regulation process.
* Edward may not be able to attend in person.
* No questions.

1. **IEEE 802.19**
   * Presented by Tuncer Baykas
   * There is a study group creating a new PAR for 802.19.3a “Additional recommendations for improved coexistence”.
   * No questions.
2. **IEEE 802.24**
   * Presented by Tim Godfrey

* There will be 2 slots during this November session.
* 2 whitepapers have been sent to IEEE for editorial checking.
  + No questions.

1. **IEEE 802.15**
   * Presented by Phil Beecher
   * The November session will be busy and includes the creation of a new study group on the topic of Next Generation SUN PHYs.
   * The new voting tool (mentioned in September 2023) will hopefully be used in November for the IEEE 802.15 sessions.
   * No questions.
2. **IEEE 802.11**
   * Presented by Dorothy Stanley.
   * There was an SA Ballot that closed yesterday for the revision project.
   * In addition, there are a couple of letter ballots underway.
   * TGbn (Ultra High Reliability - UHR) will start in November 2023 and the Integrated Millimeter Wave (IMMW) Study Group will also begin meeting in November 2023.
   * No questions.
3. **November 2023 registration update**

* The registration report shows 735 people who have registered for this plenary.
* C: Currently room reservations are at 91% of the room block.
* No questions.

1. **Venue Manager Report** (ec-23-0001r6)

* This shows the status of future interims, as of October 11th.
* July 2025 may involve moving hotels within Madrid. This allows the IEEE 802 meeting to then be back-to-back with the IETF who are meeting at the same venue the week after.
* For January 2024, the budget is for 600 people.
* For May 2024, the estimate is also 600 people.
* Huawei requested to sponsor a future venue in 2025 and 2026 and those discussions are still ongoing.
* There is an EC straw poll that is ongoing now for potential future venues. The support for Hong Kong/Macau/Sanya within the EC is low, so this straw poll was suggested to determine some alternatives.
* During the November 2023 meeting, session fees for 2024 will be further discussed.
* C: To access the ePoll, please go to the mentor server and the link can be found from there.
* No questions.

1. **Financial Report**

* There is currently about US$1M in the treasury and so it is doing well.
* No questions.

1. **January 2024 (Panama City)**

* No waivers at the moment.
* Wireless Interim Opening meeting January 15th at 8AM Local Eastern time, 1 hour.
  + 1. Status reports on each WG/TAG.
    2. Q&A time on WG/TAG topics, general topics.
    3. Draft agenda to be posted.
* There is a site visit coming up soon by the meeting planners. Apart from that everything is ok.
* Registration is now live.
* No questions.

1. **AoB**

* **WCSC Meetings**
* The executive session on November 12th will be to discuss contracts.
* C: It is not necessary for Face-to-face to be present at that meeting.
* The dates of the next WCSC meetings are:
  + 2023-11-12- Sunday 3PM in Honolulu 50 minutes - WCSC ECJT Executive Session
  + 2023-11-12 - Sunday 4PM in Honolulu 1.5 hours
  + 2024-01-14 - Sunday 4PM in Panama City, Panama 1.5 hours
  + All local time

1. **Adjourn**

* No objection to adjourning.
* Adjourned at 15:50 ET

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Petrick, Al | Skyworks |
| Powell, Clint | HID |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Stacey, Robert | Intel |
| Baykas, Tuncer | Ofinno |
| Krieger, Ann | DoD |
| Beecher, Phil | Wi-SUN Alliance |
| Au, Edward | Huawei Technologies Co., Ltd |
| Sara, Archer | MTG Events |
| Stephanie Williams | Face to Face Events |
| Sam Chaplin | Self |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Ronmark, Lisa | Face to Face Events |
| Slykhouse, Dawn | Face to Face Events |

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