Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for February 15th, 2023  |
| Date Submitted | February 16th, 2023 |
| Source | Clint PowellMeta Platformsfor Stephen McCannHuawei Technologies Co., Ltd |  E-mail: cpowell@ieee.org  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Abbreviations:**

A: Answer

C: Comment

Q: Question

**Sunday February 15th, 2023, 15:00 ET**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order at 15:03 ET
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Clint Powell (Stephen McCann not present)
1. **Policy and Procedure reminders**
* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures, including copyright
* No statements were made
1. **Attendees**: See Annex A
2. **Review and approve agenda**

<https://mentor.ieee.org/802-ec/dcn/23/ec-23-0026-00-WCSG-2023-02-15-wireless-chairs-sc-teleconference-agenda.docx>

* **Move to approve the agenda:**
	+ Moved: Clint Powell, 2nd: Jon Rosdahl
	+ No objection to approving by unanimous consent
* **Consider actions from the last WCSC meeting January 15th 2023:**
	+ **Action**: Jon Rosdahl to prepare a motion to consider a schedule of potential venues in 2025 during a later 2023 WCSC meeting. Outstanding
* **Move to approve the minutes for January 15th 2023:**
* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0012-00-WCSG-minutes-january-15-2023.docx>
	+ Moved: Ben Rolfe, 2nd: Clint Powell
	+ No objection to approving by unanimous consent
1. **Frequency Table (IEEE 802.18 & IEEE 802.19)**

<https://mentor.ieee.org/802-ec/dcn/22/ec-22-0266-00-WCSG-ieee-802-s-wireless-standards-table-of-frequency-ranges.xlsx>

* Chair: Has a link been posted to this frequency table on the various WG web sites?
* 802.24: Not yet
* 802.11, 802.15, 802.18, 802.19: Yes
1. **IEEE 802.18**
* Edward Au not available
* The TAG is still working towards a final and approved draft of the position statement on IEEE 802 wireless before forwarding to the IEEE 802 EC for review and comment
	+ Current version is r12
	+ C: current acronym used for the doc. “ISUS” is a tool close to a similar word and does not reflect the actual document title
		- **Action**: Al Petrick will take the feedback to WG18 to use words from the title in page 2
	+ No other questions
1. **Financial Report**
* <https://mentor.ieee.org/802-ec/dcn/23/ec-23-0003-00-WCSG-wireless-treasurer-report-2023.pptx>
* These are the accounts to 31st December 2022
* Slides #3 and #4 show the current net cash and cash flow situations. The joint 802.11/15 treasury is doing well at the moment
* There are currently 852 people attending the March plenary both in person or remotely
* The fees for the May and September 2023 interim sessions are set at $600/$800/$1000
* The fees for the March 2023 plenary session is set at $600/$800/$1000
* The fees for the July 2023 plenary session is set at $700/$1000/$1300, November is not yet set
* Q: Has face-to-face received an email re: Run Chen deadbeat status details?
* A: They did recall seeing one, but tasked to resend just in case it was misplaced
* Q: What were the numbers for the Waikoloa meeting last year?
* A: Attendance was 209, and not 222
1. **Future Wireless Interim Sessions**

<https://mentor.ieee.org/802-ec/dcn/22/ec-23-0001-02-WCSG-ieee-802wcsc-meeting-venue-manager-report-2023.pptx>

* May 14-19, 2023 – Rescheduled Hilton Orlando Lake Buena Vista March 2023, Contract executed in May 2022, in the repository, registration will open any day, 802.1 will not join
* September 10-15, 2023 – Atlanta Buckhead, Contract executed, in repository, 802.1 may join – to be confirmed in March 2023
* Jan 14-20, 2024 – Panama Hilton - Contract executed, in repository, site visit planes for Aug. 2023
* May 2024 – Planned reschedule of 2022-05 Marriott Warsaw
* Sept 8-13, 2024 – Hilton Waikoloa Village, Contract executed, in repository
* January 2025 – Potential Asia Venue, likely to be Kobe, Japan, potential motion to approve in March Mtg. (Sun. 3/12 @ 4pm Eastern)
* May 2025 – Planned Asia/Europe venue, RFP to be sent in May/June 2023
* Sept 9-14, 2025 – Hilton Waikoloa Village, Contract executed, in repository
* January 2026 – TBD
* May 2026 – TBD
* Sept 8-13, 2026 – Hilton Waikoloa Village, Contract executed, in repository
* Will determine mixed mode status for 2024 interims in July 2023
1. **May 2023 meeting**
* Registration fee required
* Wireless Interim Opening meeting May 15th at 8AM Local Eastern time, 1 hour
	+ Status reports on each WG/TAG
	+ Includes Q&A time on above
* Each WG/TAG to announce their session is a Credited Interim session
* Mixed mode tutorial plans – only on site on the Sunday prior (3/12)
1. **March 2023 meeting registration numbers to date**



1. **IEEE 802.19**
	* [https://mentor.ieee.org/802.19/dcn/23/19-23-0002-00-0000-February-2023-wg-opening-report.pptx](https://mentor.ieee.org/802.19/dcn/23/19-23-0002-00-0000-january-2023-wg-opening-report.pptx)
	* No questions
2. **IEEE 802.24**

* <https://mentor.ieee.org/802.24/dcn/23/24-23-0001-00-0000-jan-2023-interim-meeting-presentation.pptx>
* Update given by Ben Rolfe (802.24 Vice Chair)
* Revisiting updates to one of the white papers
* There will be 2 slots for the 802.24 session in March 2023
* Chair asked that the 802.24 presentation given in January and updates be made available to 802.11
1. **AoB**

 **Future Wireless Chairs Standing Committee Meetings**

* The next meetings are:
* 2023-03-12 Sunday 16:00 ET in Atlanta 1.5 hours
* 2023-04-12 Wednesday 15:00 ET 2 hours
* 2023-05-14 Sunday 16:00 ET in Orlando 1.5 hours
* 2023-06-14 Wednesday 15:00 ET 2 hours

802.1 – Invited to future sessions (May [declined] and September [TBD] this year and beyond)

1. **Adjourn**
* No objection to adjourning
* Adjourned at 16:03 ET

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Bahn, Christy | IEEE Staff |
| Chaplin, Clint | Samsung Research America |
| Levy, Joseph | InterDigital |
| Petrick, Al | Skyworks |
| Powell, Clint | Meta |
| Rolfe, Benjamin | Blind Creek Associates |
| Ronmark, Lisa | Face to Face Events |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Shellhammer, Steve | Qualcomm |
| Stanley, Dorothy | Hewlett Packard Enterprise |

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