Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for December 1st, 2021  |
| Date Submitted | December 15th, 2021 |
| Source | Stephen McCannHuawei Technologies Co., LtdBenjamin RolfeBlind Creek Associates |  E-mail: stephen.mccann@ieee.org E-mail: ben.rolfe@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Abbreviations:**

A: Answer

C: Comment

Q: Question

**Wednesday December 1st, 2021, 15:00 Eastern Daylight Time (EDT)**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Benjamin Rolfe filling in for Stephen McCann
1. **Policy and Procedure reminders**
* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures, including copyright
* No statements were made.
1. **Attendees**: See Annex A
2. **Review and approve agenda**
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0296-01-WCSG-2021-12-01-wireless-chairs-teleconference-agenda.docx>
* **Move to approve the agenda:**
	+ Moved Stuart Kerry, Second Clint Powell
	+ Following neither discussion not objection motion carries by unanimous consent
* **Minutes from the last meeting November 3rd 2021 are presented**:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0259-00-WCSG-minutes-november-03-2021.docx>
* **Move to approve these minutes**
	+ Moved by Ben Rolfe, Second Jon Rosdahl
	+ Following neither discussion not objection motion carries by unanimous consent
1. **Financial Report (given by Jon R. and Ben R. verbally)**
* The collection of missing payments from attendees of the July and September 2021 meetings is progressing well.
* July 2021 attendees who have not paid are now in “deadbeat” category (timeout).
* The latest list is down to 7 attendees for all of 802, with about 4 or 5 for 802.11.
* No questions
1. **Future Wireless Interim meetings**
* Document ec-21-0025-11 <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0025-11-WCSG-ieee-802wcsc-meeting-venue-manager-report.pptx>
* May 2022, Warsaw, the decision about whether this is a face-to-face meeting or online will be made on Feb 2nd, 2022
* The penalty payment (to the IEEE 802.11/15 treasury) from the Hotel Irvine for the January 2022 cancellation was due November 23rd. This may be en route and is possibly being processed by the IEEE.
* Reminder that January 2022 meeting will be virtual (Registrations as of November 26th are 54)
	+ New meeting tools will be tried
* Reminder that registration is required for the January Wireless Chairs meeting
* Open dates (no venue commitments) May 23, May 24, Jan 25, May 25
	+ Intentionally “slow walking”, so as to not add new venue commitments
* Discussion:
	+ Question on meeting tool: Instructions should be out next week
	+ Regarding the Feb 2nd go/no-go decision for a Face-to-Face May 2022 meeting: should WGs do straw polls again in the January 2022 interim? Yes, details to follow.
	+ Discussion on how we consider volatility of international situation in our planning. The conclusion is that we can only do the best we can, with the information we have at the time of a decision.
1. **January 2022 Interim:**
* Electron interim (14th through January 27th 2022)
* Reminder that registration is now open
* Reminder there will be a wireless opening plenary
	+ Send Dorothy requests for agenda items
* Reminder that registration will be required to attend the wireless chairs meeting in January as it will be held as part of the interim.

**802.18 Status report (Jay H.)**

* New CEPT “Correspondence Group” established for UWB
* Various consultations open around the world being worked on in the TAG
* No questions

**802.19 Status (Steve S.)**

* The table of frequencies is progressing (joint effort with 802.18)
* May present draft to the WCSG in February for logistics discussion
* Ballot on the 802.11bb Coexistence Assurance Document will be coming soon
1. **802.24 status (Tim G.)**
* Will meet on January 19th during the IEEE 802 wireless interim
* Several projects in progress
1. **AoB**
* Review future meetings (see ec-21-0296-01)
* Best wishes to all for a happy holiday season!
1. **Adjourn**
* No objection to adjourning
* Adjourned at 16:00 EDT

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Alfvin, Rick | Linespeed |
| Bahn, Christy | IEEE STAFF |
| Chaplin, Clint | Samsung Research America |
| Das, Subir | Peraton Labs |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Hernandez, Marco | YRP-AIA Japan |
| Holcomb, Jay | Itron Inc. |
| Kerry, Stuart | OK-Brit; Self |
| Kinney, Pat | Kinney Consulting LLC |
| Levy, Joeseph | Interdigital |
| Nikolich, Paul | Self, HPE, Huawei, Wyebot, UNH BCoE, YAS BBV, Origin Wireless |
| Petrick, Al | Skyworks |
| Powell, Clint | Facebook |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Shellhammer, Steve | Qualcomm Incorporated |
| Stacey, Robert | Intel Corporation |
| Stanley, Dorothy | Hewlett Packard Enterprise |

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