Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for November 3rd, 2021 | |
| Date Submitted | November 8th, 2021 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd  Benjamin Rolfe  Blind Creek Associates | E-mail: [stephen.mccann@ieee.org](mailto:stephen.mccann@ieee.org)  E-mail: [ben.rolfe@ieee.org](mailto:ben.rolfe@ieee.org) |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
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**Abbreviations:**

A: Answer

C: Comment

Q: Question

**Wednesday November 3rd, 2021, 15:00 Eastern Daylight Time (EDT)**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Benjamin Rolfe filling in for Stephen McCann

1. **Policy and Procedure reminders**

* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures, including copyright
* No statements were made.

1. **Attendees**: See Annex A
2. **Review and approve agenda**

* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0260-01-WCSG-2021-11-03-wireless-chairs-teleconference-agenda.docx>
* **Move to approve the agenda:**
  + Moved: Jon Rosdahl, 2nd: Stuart Kerry
  + No objection to approving by unanimous consent.
* **Minutes from the last meeting October 6th 2021**:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0235-00-WCSG-minutes-october-06-2021.docx>
* **Move to approve these minutes**
  + Moved: Jon Rosdahl, 2nd: Rick Alfvin
  + No objection to approving by unanimous consent.

1. **Financial Report (**document [EC-21-0228-00](https://mentor.ieee.org/802-ec/dcn/21/ec-21-0228-00-WCSG-wireless-treasurer-report-nov-2021.pptx))

* Explanation of “potential deadbeats”
* Explanation of CEVENT payment issue
  + Payment goes to IEEE
  + Doesn’t include which account or group identification
  + Could be CEVENT or IEEE banking (we changed both at the same time)
    - We have payments somewhere in process
* Deadbeat consequences:
  + Reach out and verify (WG Chairs) to turn “potential” into “actual”
  + Those that don’t comply, consequences per the rules (slide 6)
* Deadbeat mitigation: step- up reminder
  + 1. Action: Robert S. to send reminder slide to P. Kinney
    2. Kinney to send to 15 chairs to use at the start of each webex

1. **Future Wireless Interim meetings** 
   * Document # ec-21-0025-10
   * Change from prior report: Status of Panama is done
2. **Reminder of the upcoming November plenary:**

* Registration required
* Note that registration is required to attend the Wireless Chairs call now – this is equivalent to the Sunday evening during the plenary.
* Dates: Friday, November 5th 09:00 ET – November 19th 16:00 ET
* Registration <https://cvent.me/4xn8Ql>

1. **Discussion: January 2022 electronic Interim**

14th through January 27th:

* Wireless opening Friday Jan 14th 10am
  + Will assess post January if we need it
* Closing 27 January (802.18 closing)
* Registration should open real soon (technical difficulties)
* WGs declaring January as counting for attendance (a credited interim): 11,15,18,19,24 (all)
  + Note that 802.19 and 802.24 may not meet in January, to be determined
  + But if they meet they will declare as credit
  + Question: how do we document that he WG chair “declared”
  + Answer: WG chair’s discretion how they announce. Suggestions:
    - Send an email and/or include in the agenda and opening slides
    - Most WG chairs are doing both
    - Include reminder for registration and fee

1. **MTG Events Registration and Event Delivery Platform**
   * Jon to inquire as to if we can use this for other things
2. **802.18 – Regulatory issues**

* Lots going on in BRAN
* ITU-R – 802 recommendations will be presented at upcoming meetings
* FCC
  + IoT NOI – no comments or reply comments from 802
  + Are preparing for commenting in the next stage
  + 70/80/90 GHZ reply to begin work
* No questions

1. **802.19 – Co-existence**

* Things are very quiet in 802.19
* No questions

1. **802.24 – Vertical Applications TAG**

* One session PM2 Wed
* Continue work on whitepapers
* Follow up to the 802 nextgen meeting

1. **AoB**

* WCSC meeting cadence to continue monthly, 3pm ET
* Next two:
  + 2021-12-01 Wednesday 15:00 ET for 1.5 hrs
  + 2022-01-05 Wednesday 15:00 ET for 1.5 hrs

1. **Adjourn**

* No objection to adjourning
* Adjourned at 15:55 EDT

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Alfvin, Rick | Linespeed |
| Bahn, Christy | IEEE STAFF |
| Chaplin, Clint | Samsung Research America |
| Das, Subir | Peraton Labs |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Hernandez, Marco | YRP-AIA Japan |
| Holcomb, Jay | Itron Inc. |
| Kerry, Stuart | OK-Brit; Self |
| Kinney, Pat | Kinney Consulting LLC |
| Levy, Joeseph | Interdigital |
| Nikolich, Paul | Self, HPE, Huawei, Wyebot, UNH BCoE, YAS BBV, Origin Wireless |
| Petrick, Al | Skyworks |
| Powell, Clint | Facebook |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Shellhammer, Steve | Qualcomm Incorporated |
| Stacey, Robert | Intel Corporation |
| Stanley, Dorothy | Hewlett Packard Enterprise |

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