Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee |
| Title | Meeting Minutes for October 6th, 2021  |
| Date Submitted | October 7th, 2021 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Standing Committee (WCSC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Abbreviations:**

A: Answer

C: Comment

Q: Question

**Wednesday October 6th, 2021, 15:00 Eastern Daylight Time (EDT)**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures, including copyright
* No statements were made.
1. **Attendees**: See Annex A
2. **Review and approve agenda**
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0234-00-WCSG-2021-10-06-wireless-chairs-teleconference-agenda.docx>
* Q: Regarding the November 3rd meeting, I think there’s another EC meeting at the same time.
* A: Let’s discuss that later in AoB.
* **Move to approve the agenda:**
	+ Moved: Rick Alfvin, 2nd: Stuart Kerry
	+ No objection to approving by unanimous consent.
* **Minutes from the last meeting September 1st 2021**:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0208-00-WCSG-minutes-september-01-2021.docx>
* **Action items**.
* Jon Rosdahl to provide a link about a slide deck about some potential mixed-mode meeting tools, to the secretary.
* **Move to approve these minutes**
	+ Moved: Stephen McCann, 2nd: Clint Powell
	+ No objection to approving by unanimous consent.
1. **Financial Report**
* No updates regarding the financial report this time.
* Here is the summary of the September Interim 2021 attendance numbers:
* Early Registration ($50) 369Standard Registration ($75) 63Late Registration ($125) 42Total 474Deadbeats (People that attended, but did not pay) 29
* No questions
1. **Future Wireless Interim meetings**
2. <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0025-08-WCSG-ieee-802wcsc-meeting-venue-manager-report.pptx>
* Chair: I think the online registration payments have turned out to be a good idea from a financial point of view.
* Q: January 2024 should be Panama Hilton and the contract is executed.
* A: Yes, the contract still needs to go into the repository and the venue information should be updated shortly.
* The summary of the future interim venues is as follows:
* Jan 16-21, 2022 Electronic
* May 15-20, 2022 Warsaw Marriott- Contract executed, in repository
* Sept 11-16, 2022 Hilton Waikoloa Village - Contract executed, in repository
* Jan 15-20, 2023 Baltimore Marriott Waterfront - Contract executed, in repository
* May 2023 - OPEN/UNSCHEDULED
* September 10-15, 2023 Atlanta Buckhead - Contract executed
* Jan 2024 - OPEN/UNSCHEDULED (Probably Panama City)
* May 2024 - OPEN/UNSCHEDULED
* Sept 2024 Hilton Waikoloa Village - Contract executed, in repository
* Sept 2025 Hilton Waikoloa Village - Contract in progress
* Sept 2026 Hilton Waikoloa Village - Contract in progress
1. **Discussion: November electronic plenary**
* Dates: Friday, November 5th 09:00 ET – November 19th 16:00 ET
* Note that there is no Wireless Opening meeting during the plenary
* Registration is now open <https://cvent.me/4xn8Ql>
* C: On November 3rd, there is a research outreach, coordination and brainstorm meeting. This is for all of the IEEE 802 Next Generation (e.g. WNG) activities. Both IEEE 802 members and academic people will be asked to discuss and determine future topics for possible future IEEE 802 projects.
* This meeting will be 90 minutes in duration on November 3rd from 15:00 – 16:30 ET. At the moment it clashes with the next wireless chairs’ meeting.
* Chair: If the wireless chairs’ meeting is from 15:00 – 16:00 (one hour only) would that work.
* A: Yes, that works. The outreach meeting will be re-scheduled to start at 16:00 ET.
* C: Regarding 802.15 timeslots for November 2021, the WG has decided not to align with 802.11. 802.15 will continue to use consecutive 2 hours slots but the 1st 10 minutes will be for informal chats and signing in. It was suggested that 802.11 and 802.15 perhaps have electronic meetings in consecutive weeks, as opposed to them meeting in the same week.
* C: 802.15 have also decided to extend their slots to be earlier in the day, not later. There is now an 07:00 – 09:00 ET slot (AM 0).
* C: Please remember that IMAT will only operate from 06:30 – 23:30 ET.
* C: Therefore each 802.15 meeting will actually last 1 hr 50 mins.
* C: 802.11 will consider this information from 802.15.
1. **Discussion: January 2022 electronic Interim**
* Wireless interim opening date: Friday January 14th 2022.
* Planned closing date: Thursday January 27th 2022.
* Q: How productive was the September wireless opening plenary? Is it really necessary?
* A: 32 people attended the September wireless opening plenary.
* Q: Perhaps it should be later in the day?
* Chair: Perhaps it can be at 14:00 ET instead? Or how about Thursday afternoon?
* Chair: Ok, so we’ll have the wireless opening plenary on Friday January 14th at 10:00 ET for 2 hrs.
1. **802.18 – Regulatory issues**
* Discussion topics:
	+ ETSI BRAN has been very busy recently and an update from them is expected this week. They have a lot of activity scheduled for November and December 2021.
	+ Tunisia is looking at 6 GHz issues
	+ ITU-R have sent liaisons to IEEE 802 earlier in the year: The light communications projects in 802.11 and 802.15 have produced a joint response that is being considered by the EC.
	+ There is an FCC NPRM regarding 60 GHz operation. Some reply comments have been compiled and there is now an EC ballot to approve these comments.
	+ There is a new FCC enquiry about IoT devices requiring more unlicensed spectrum.
* No questions
1. **802.19 – Co-existence**
* The WG has not been working on anything for a while.
* No questions
1. **802.24 – Vertical Applications TAG**
* 802.24 is waiting to see the schedules of the other wireless 802 WGs, before deciding on it’s meeting slot for the November plenary.
* It hopes to have an active role in the output of the 802 next generation coordination/brainstorm activity on 3rd November.
1. **AoB**
* The future WC SC meetings are planned to be on:
	+ 2021-11-03 Wednesday 15:00 ET for 1 hrs
	+ 2021-12-01 Wednesday 15:00 ET for 1.5 hrs
	+ 2022-01-05 Wednesday 15:00 ET for 1.5 hrs
1. **Adjourn**
* No objection to adjourning
* Adjourned at 15:58 EDT

**Annex A: Attendance & Affiliation**

| **Name** | **Affiliation** |
| --- | --- |
| Alfvin, Rick | Linespeed |
| Bahn, Christy | IEEE STAFF |
| Beecher, Phil | Wi-SUN Alliance |
| Chaplin, Clint | Self |
| Godfrey, Tim | Electric Power Research Institute, Inc. (EPRI) |
| Holcomb, Jay | Itron Inc. |
| Kerry, Stuart | OK-Brit; Self |
| McCann, Stephen | Huawei Technologies Co., Ltd |
| Nikolich, Paul | Samsung |
| Petrick, Al | Skyworks |
| Powell, Clint | Facebook |
| Rolfe, Benjamin | Blind Creek Associates |
| Rosdahl, Jon | Qualcomm Technologies, Inc. |
| Shellhammer, Steve | Qualcomm Incorporated |
| Stacey, Robert | Intel Corporation |
| Stanley, Dorothy | Hewlett Packard Enterprise |

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