

# Mixed Mode Ad Hoc Agenda

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**ec-21-0221-00-00EC**

# Meeting Goals

- Review Document ec-21-0203-01-00EC
- Identify remaining TBD issues in practices so that document can be used to consider costs and logistics of a mixed-mode meeting.

# Assumptions

- ‘Webcast live meeting’ model (Not ‘Co-located virtual’)
  - Guiding principle – including remote participants should strive to minimally impact the nature of the face-to-face meeting
- Leave long-term decisions open
- Leave policy decisions for the EC if they wish to set them
  - Key issue: Is there some ‘proof of inability to travel’ needed to get credit for attending a meeting remotely [WE WILL NOT BE DISCUSSING THIS HERE]
- Rely on Chair to control the conversation in the room
- Participants can present, question/debate, and vote remotely or in person – Chair/mixed-mode manager will monitor access

# Identified issues

- Definitions:
  - Is the 'room computer' a volunteer-supplied piece of equipment, or do we need it from the meeting staff/venue?
- Meeting Roles:
  - How to handle if Chair is remote?
  - Onsite support staff – do we need more definition?
- Practices
  - Hours – local to venue? Limitations on maximum duration? Flexibility of blocks? How long is too long (4 hours?), what are 'suitable breaks'?
  - Fixed agenda – how long in advance – 24 hours proposed.

# Next meeting?

- August 17, same time
- August 24, same time