

Mixed Mode Ad Hoc Agenda & Notes

G. Zimmerman 7/27/2021

ec-21-0177-01-00EC

Agenda

- Attendance – through webex log
- Meeting Goals – 5 min
- MCC/ICC report & other best practices – Rosdahl – 10 min
- Assumptions/Points of Consensus – 10 min
- Input on best practice experience from other groups – 15 min
 - ESTA – Zimmerman/Carlson
 - Other IEEE ?
- Run through of [ec-21-0157-00-00EC-best-practices-for-mixed-mode-ieee-802-lmsc-sessions.docx](#) – 15 min
 - Identify questions / owners
- Action item review – Next meeting 5 min

Attendance (from Webex)

[V] Benjamin Rolfe Blind Creek Associates

[V] Dorothy Stanley, HP Enterprise

[V] Steve Shellhammer Qualcomm

Andrew Myles, Cisco Systems

Dawn Slykhouse, Face to Face Events

Geoff Thompson - GraCaSI S.A.

George Zimmerman (CME Consulting/ADI, APL Group, Cisco, Commsco

Glenn Parsons, Ericsson

James Gilb, General Atomics Aeronautical Systems, Inc. Univ of San Diego

jay holcomb[Itron]

Jessy Rouyer [Nokia]

Jodi Haasz, IEEE-SA

John D'Ambrosia, Futurewei, US Subsidiary of Huawei

Joseph Levy InterDigital

Lisa Ronmark - Face to Face Events

Paul Nikolich, Self, HPE, Huawei, Wyebot, UNH BCoE, YAS BBV, Origin Wireless

RICK ALFVIN Linespeed

Stephanie Williams, Face to Face Events

Steve Carlson HSD. Bosch, Ethernovia

Stuart Kerry, OK-Brit; Self

Meeting Goals

- Identify key assumptions to be met that we can get consensus on. What don't we have consensus on...
- Identify questions to be answered to come back with some proposed models. (I'm currently thinking not each meeting session is the same...)
- Identify next meeting date and deliverables for that.

Rosdahl presentation

(waived – Jon was unable to make it)

Possible Assumptions/Consensus Points

- Good audio is perhaps the MOST important aspect
 - Desk mics & room speakers are problematic
- If using dedicated conferencing equipment, need a trained operator
- Live-stream video of everyone or just of a room is distracting
 - If necessary, use video strategically – controlled by chair or other coordinator
- Recognize that a ‘mixed mode meeting’ isn’t a plenary – a plenary is multiple mixed mode meetings of various types...
 - Ongoing challenge of adapting to different facilities as well.
- Some key questions:
 - Can we agree processes from good virtual meetings are the starting basis for a good mixed-mode meeting, and then add on
 - Or: Do we start with processes from a face-to-face meeting and add on to that for a mixed-mode?

Things to consider

- Maximum length of time for a session?
- Different practices for different types of sessions?
- Require headset mics for everyone?

Best practices – ESTA

(Carlson/Zimmerman w/ Karl Ruling)

- Meetings of different sizes get different treatment
 - ≤ 20 people might be table with a conference phone
 - 20-100 people requires interaction and care
 - 100+ people might be more like a conference presentation
 - Plenary, process-oriented, and problem-solving meetings are different
- Get support done by volunteers
 - Chair, watcher of online activity, video manager
- Generally, use headsets – table mics for small meetings only
 - Live audio is hard
- Provide your own network equipment
 - Knowledge in the room of any necessary equipment is important

Issues to resolve

- What are we trying to achieve
 - Why try to have f2f, mm, or online meetings
 - What are we trying to achieve
 - Enable effective standards development to occur
 - To enable access to standards development when we resume f2f meetings (for the first time)
- Near-term solution – shoot for November, make sure we get done by March. (first meeting back)
- GZ to get information on IETF from Rick

Review – DID NOT GET TO

<https://mentor.ieee.org/802-ec/dcn/21/ec-21-0157-00-00EC-best-practices-for-mixed-mode-ieee-802-lmsc-sessions.docx>

Next meeting?

- August 10, same time?