1.   19 May, 2021

Attendees:

James Gilb – GA-ASI, USD
Paul Nikolich – Nikolich/ Self, HPE, Huawei, Wyebot, UNH BCoE, YAS BBV, Origin Wireless
Stuart Kerry – OK-Brit, Self
Geoff Thompson – GraCaSI
Christy Bahn – IEEE SA
Jay Holcomb – Itron
Al Petrick – Skyworks
Steve Shellhammer – Qualcomm
Jon Rosdahl – Qualcomm
Dorothy Stanley – HPE
Jessy Rouyer – Nokia
Joseph Levy – InterDigital
Roger Marks – EtherAir Associates

Meeting started at 12:05 pm, Arizona Time (MST)

Gilb presented ec-21-0111-00-00EC

Gilb reviewed the Guidelines for IEEE-SA Meetings

Marks presented some edits to the proposed text.

Comment regarding frames and point-to-point connection (link)

"across each interface to that medium"

Suggestion that link doesn't belong in first bullet.

Marks, Thompson will present proposals.

Gilb presented ec-20-0236-00-00EC for comments.

Edits were made, Gilb will post modified document.

ec-21-0111-00-00EC was presented again and discussion followed regarding participation credit.

One slide was updated:

- What is an interim session
  - How is it declared (date, duration, etc.)
  - Who declares it to be an interim session?
    - Are there basic requirements?
    - Declared by the WG or TAG Chair, as many sessions as required by the work of the group.

James P. K. Gilb (GA-ASI and USD)

- Which meetings count as part of the interim session
  - Declared by agenda, most likely
- Other issues?
  - "may be substituted" – change to specify which interim sessions may be substituted
  - Make it clear that an interim session (face to face or electronic) counts.
  - Move all participation credit to the WG P&P
  - Should electronic meetings be allowed as an interim session credit?

Discussion was had regarding 2/3 vs. 75% rule in WG P&P baseline.

Meeting was adjourned at 1:34 pm Arizona Time (MST)

2.   8 June 2021

Attendees:

James Gilb – General Atomics -Aeronautical Systems, Inc., University of San Diego
Jay Holcomb – Itron
Ben Rolfe – Blind Creek Associates
Roger Marks – EtherAir Associates
Jodi Haasz – IEEE SA
Glenn Parsons – Ericsson
Jesse Rouyer – Nokia
David Law – HP Enterprise
Pat Kinney – Kinney Consulting
Robert Grow – RMG Consulting
Stuart Kerry – OK Brit, Self
Paul Nikolich – Nikolich/ Self, HPE, Huawei, Wyebot, UNH BCoE, YAS BBV, Origin Wireless

Meeting started at 10:10 am, Arizona Time (MST)

Gilb presented ec-21-0128-00-00EC

Gilb reviewed the Guidelines for IEEE-SA Meetings

Discussion on term limits:

What about TAGs, without PARs. Add text to say TAGs are different?

Adopt should instead of shall. Change to two years to keep current practice.

Add text to OM? Yes. Also add text for guidance on TAG Chair

2/3 vs. 3/4?

Discussion on 2/3 vs. 3/4.

    Add rule to require items presented to the EC to have 3/4 approval.

        Project documents are the PAR, CSD and a draft standard.

        Adoption of content into a project document

        Changes to the draft

        Or things that would otherwise affect the content of the draft as determined by the chair

    Declare only in the OM, keep 2/3 in WG P&P.

    Gilb to draft text for OM that reflect what we do now.

    Make sure this clearly covers comment resolution.

Review of Chair's responsibilities

    q) – Remove 30 days. Consider further

    r) – Consider further, look to find the spots where it is.

    s) – Delete

    t) – leave as is.

    u) – remove " at the direction of the Standards Committee or at the discretion of the Working Group Chair with the approval of the Standards Committee"?   Review role of liaison elsewhere in our rules.

    v) – leave it as is.

    w) – Keep

    x) – keep

    z) - keep

    aa) - keep

    bb) – keep

Quorum – no comment

Discussion of "duly authorized meeting"

    One view is duly is notice and agenda, another view is this only applies to face-to-face interim.

    Is it defined in the WG OM?

    Is it defined in the OM instead? Does this limit to session?

James P. K. Gilb (GA-ASI and USD)

In 802.3, this can be declared by the chair. Clarify that this is at the discretion of the chair.

Caution about Chair's discretion to be neutral.

Rolfe, Kinney and Holcomb will take this off-line and present a proposal next week.

Action items

Gilb - have new draft of WG P&P on new baseline

Gilb - actions regarding Chair's repsonsiblities

Ben – report on on duly authorized meetings

Gilb – Proposed OM changes for discussion

Meeting adjourned at 11:17 Arizona Time (MST)

3.   3 August 2021

Attendees:

James Gilb – General Atomics -Aeronautical Systems, Inc., University of San Diego
Stuart Kerry – OK Brit, Self
Jesse Rouyer – Nokia
Jay Holcomb – Itron
Geoff Thompson – GraCaSI S.A.
Dorothy Stanley – HP Enterprise
Jon Rosdahl – Qualcomm
David Law – HP Enterprise
Bob Grow – RMG Consulting
Glenn Parsons – Ericsson
Ben Rolfe – Blind Creek Associates

Meeting started at 10:05 am, Arizona Time (MST)

Gilb presented ec-21-0184-01-00EC

Gilb reviewed the Guidelines for IEEE-SA Meetings

Open Source Project Lead

- YANG models could be viewed as open source.

- Open source tools vs. open source in the standard

- Different patent policy different for open source in standardization

Leave as not applicable

Voting membership

- Discussion regarding 802.3 and 802.11

- Is "duly constituted" correct? All sessions should be duly constituted.

Send out to email reflector "A credited interim session (an interim session with attendance credit) is one that has been declared by the Working Group or Technical Advisory Group Chair. "

 Send out to email reflector changes to Retention.

Working Group Participant List

- JPKG: Propose text for temporary storage. Ben as well.

Quorum

- Keep current rules.

- What about TAG

- Should we have separate TAG

Meeting adjourned at 11:56 am, Arizona Time (MST)

4.   3 August 2021

Attendees:

James Gilb – General Atomics -Aeronautical Systems, Inc., University of San Diego
Stuart Kerry – OK Brit, Self
Jodi Haasz – IEEE
Jay Holcomb – Itron
Steve Shellhamer – Qualcomm
Jon Rosdahl – Qualcomm
Joeseph Levy – InterDigital
Geoff Thompson – GraCaSI S.A.
Adam Healy – Broadcom

Meeting started at 10:05 am, Arizona Time (MST)

Gilb reviewed the Guidelines for IEEE-SA Meetings

Gilb presented ec-21-0184-03-00EC

Discussion on Credited Interim Session, new text was adopted, the section will read:

one recent Credited Interim Session of a Working Group or Task Group may be substituted for one of the two plenary sessions required to establish membership. A recent interim is an interim after the first of the four most recent plenaries. The Working Group Chair or Technical Advisory Group Chair declares when an interim session will be a Credited Interim Session. A Credited Interim Session is eligible for attendance credit.

<div align="right">James P. K. Gilb (GA-ASI and USD)</div>

Comment: What about voting rights at the first meeting of a WG or TAG? The text says what happens afterward, but not at the first meeting.

Consensus was to change the "All persons that achieve session attendance credit for at least 75% of the meeting slots for the initial session of a Working Group become members of the Working Group." to be "Voting membership shall be granted, upon request, to those participants attending the first meeting of a newly chartered Working Group or Technical Advisory Group."

In 4.2.1, change "to vote lose membership" to be "to vote loses membership"

In 4.6, change "any time it" to be "any time the participant's information" to make "it" clear.

Add TAG to WG in notifying changes

Change The Secretary shall maintain – The Working Group Chair or designee shall maintain. Remove from the secretary's duties and move to Working Group Chair.

Comment: Where is participant list stored? Could be myProject, but it is really difficult to work with. Google Apps is an option.

Review ended before slide 14, 6.3. Session Fees

Notes were taken in ec-21-0184-04-00EC.

Meeting adjourned at 11:05, Arizona Time