Wireless Chairs Standing Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Standing Committee | |
| Title | Meeting Minutes for June 2nd, 2021 | |
| Date Submitted | June 8th, 2021 | |
| Source | Stephen McCann  Huawei Technologies Co., Ltd | E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
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**Wednesday June 2nd, 2021, 15:06 Eastern Daylight Time (EDT)**

**Wireless Chairs Standing Committee (WCSC) Meeting**

1. **Call to order**: Meeting called to order

* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann

1. **Policy and Procedure reminders**

* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures
* No statements were made.

1. **Attendees**: Stephen McCann*,* Dorothy Stanley,Dawn Slykhouse, Stuart Kerry, Clint Chaplin*,* Subir Das, Ben Rolfe*,* Joseph Levy, Pat Kinney*,* Clint Powell,Rick Alfvin*,* Christy Bahn, Max Riegel, Tim Godfrey, Al Petrick, Steve Shellhammer, Jay Holcomb
2. **Review and approve agenda**

* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0114-01-WCSG-2021-06-02-wireless-chairs-teleconference-agenda.docx>
* **Move to approve the agenda:**
  + Moved: Pat Kinney, 2nd: Rick Alfvin
  + Question (Q): Why is the May 2021 still considered a future item?
  + Answer (A): That’s a typo.
  + No objection to approving by unanimous consent.
* **Minutes from the last meeting May 5th 2021**:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0110-00-WCSG-minutes-may-05-2021.docx>
* Action items:
  + None
* **Move to approve these minutes**
  + Moved: Stephen McCann, 2nd: Stuart Kerry
  + No objection to approving by unanimous consent.

1. **Financial Report**

* Ben Rolfe presented the financial report:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0093-00-WCSG-wireless-treasurer-report-may-2021.pptx>
* No questions

1. **Future Wireless Interim meetings**

* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0025-05-WCSG-ieee-802wcsc-meeting-venue-manager-report.pptx>
* The list of future venues for wireless interim meetings is summarized as follows:
* Sept 12-17, 2021, Hilton Waikoloa Village – Contract executed, in repository
* Jan 16-21, 2022, Hilton Panama – contract in negotiations
* May 15-20, 2022, Warsaw Marriott– Contract executed, in repository
* Sept 11-16, 2022, Hilton Waikoloa Village– Contract executed, in repository
* Jan 15-20, 2023, Baltimore Marriott Waterfront – Contract executed, in repository
* May 2023 – open
* September 10-15, 2023, Atlanta Buckhead – Contract executed, in repository
* Jan 2024 – Hotel Irvine – Contract in the final signature process
* May 2024 Open
* Sept 2024 Hilton Waikoloa Village – Contract executed, in repository
* Sept 2025 Hilton Waikoloa Village – Approved March 2020 by 802WCSC – in negotiations
* Sept 2026 Hilton Waikoloa Village – Approved March 2020 by 802WCSC – in negotiations
* Comment (C): I think the Jan 2024 contract has also now been executed.
* Chair: Ok.
* **September 2021**
* C: I think the electronic fees for September 2021 will be different from the July 2021 plenary. How is this going to work?
* Chair: There will be a 3 tier payment, as discussed in the last meeting (May 5th 2021).
* **Action**: Jon Rosdahl to propose an open date for the Sept 2021 fee payments to the 802 wireless chairs’ mailing list.
* Chair: Jon and Ben Rolfe should be able to determine some suitable dates.
* C: I will also work with Jon and Ben on this topic.
* Q: For January 2022, I assume we have to decide around September 2021, whether this meeting will go ahead or not.
* **Action**: Add this as an action item for the September 2021 meeting agenda.
* Chair: regarding the September 2021 3 tier payment scheme, please look at the revised motion #2 from the May 5th minutes.
* C: There may be some issues with the January 2022 meeting in Panama, but I don’t know of any details at the moment.
* Chair: The face to face meeting week was originally be September 12th – 17th.
  + 802.11 will meet from September 13th – 21st.
  + 802.15 - September 14th – 23rd.
  + 802.18 - September 16th and 23rd.
  + 802.19 - September 13th and 16th.
  + 802.24 - September 15th.
* Therefore, the 802 wireless interim will run from September 13th – 23rd, starting with 802.11 and finishing with 802.18.
* C: I think a joint 802 wireless opening may not be a good idea using an online format. Perhaps we could ask the wireless groups during the July 2021 plenary?
* C: Yes, I think this would be a good question.
* Chair: We could have a joint opening on the 10th September?
* C: Yes, that’s also a good point.
* C: I think it would be useful, but perhaps some form of a joint opening report for the 802 wireless groups would work.
* C: There are also some recent videos about of the working groups.
* C: Could this also go on the registration web-site?
* C: I think this information gathering needs to be discussed further.
* C: For the 802.15 May 2021 interim there were about 150 people who attended, many of whom were new. So I think a joint 802 wireless opening would be very important.
* Chair: I would prefer not to have a fixed joint report. I think it should be more interactive.
* C: I would like to see an agenda item about face to face, online and hybrid meetings.
* Chair: Ok, so I think an opening meeting in September 2021 is a good idea. I don’t think we need to ask members in July 2021, as I think this is a good idea anyway. I prefer the Friday September 10th.
* C: A one page summary of activities for each WG in the September 2021 meeting would also be useful for the registration page. Perhaps an additional link to agendas?
* C: Perhaps we could also have a unique 802 wireless online agenda for the September meeting in a similar fashion to the current all 802 calendar. I think Roger Marks may be able to help?
* Chair: Would this be just for the September 2021 interim?
* C: It would be useful for the interim.
* C: Perhaps we can just use the 802 calendar and be able to hide the 802.1 and 802.3
* C: It is possible to synchronize the 802 calendar with your own personal calendar (e.g. Outlook) and them select the WGs that you wish to display.
* C: I would like to add an item about cross WG attendance credits within this meeting.
* C: Then, there is the voting credit attendance rule question. It would be good to have a common rules by the September 2021 meeting.
* Chair: I believe that electronic interims do not count towards attendance credits.
* C: However, 802.15 has a different interpretation.
* Chair: I would prefer not to discuss this point at an IEEE 802 wireless chairs’ meeting. I think this should be discussed at a future IEEE 802 rules meeting.
* C: Therefore the reciprocity rules do not work, if the 802 wireless groups have differing attendance credit rules.
* Chair: So the September 2021 meeting will now open on Friday 10th September. A draft agenda for that opening meeting will therefore need to be ready by early August 2021. I would also like to see a draft report for each WG in the early August time-frame please.

1. **802.18 – Regulatory issues**

* Discussion topics include:
  + 5 and 6 GHz in Europe, including some new questions from France
  + 6 GHz in South America, Mexico and Canada
  + ITU-R, 3 liaisons from WG 5a
  + 6 GHz multi stake holders group
* Update of the frequency tables document in conjunction with 802.19 is progressing.
* Q: Regarding the ITU-R liaison, on the topic of terahertz, I would like 802.15 to review these documents that the ITU-R send to IEEE 802.
* A: Yes, I will make sure that 802.15 looks at that liaison.

1. **802.19 – Co-existence**

* There is the ongoing discussion about the frequency table document with 802.18.
* There is now a comment collection on the 802.11be coexistence assessment document. The comments will then be sent to 802.11.
* No questions

1. **802.24 – Vertical Applications TAG**

* There is an agenda for the July plenary and there will be one 802.24 session.
* This meeting intends to evolve the 3 whitepapers that the TAG has been working on. Also looking at new vertical markets for IEEE 802 future interests.
* No questions

1. **AoB**

* The future WC SC meetings are planned to be on:
  + 2021-07-07 Wednesday 15:00 ET for 1.5 hrs
  + 2021-08-04 Wednesday 15:00 ET for 1.5 hrs
  + 2021-09-01 Wednesday 15:00 ET for 1.5 hrs
* Regarding Webex, there have been a couple of issues that have been raised with the IEEE staff, but I’ve not heard anything recently.
* C: I don’t know any specific answers, but I can check with the IEEE staff about the status of these issues.
* Q: There is also an issue about the generation of host keys for recurring meetings.
* A: I think this has been resolved now and thanks for raising the issue with IEEE staff.

1. **Adjournment**

* No objection to adjourning
* Adjourned at 16:21 EDT

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