Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for February 3rd, 2021  |
| Date Submitted | February 8th, 2021 |
| Source | Stephen McCannHuawei Technologies Co., Ltd |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
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**Wednesday February 3rd, 2021, 15:00 Eastern Standard Time (EST)**

**Wireless Chairs Committee (WCC) Meeting**

1. **Call to order**: Meeting called to order
* **Chair**: Dorothy Stanley
* **Recording Secretary**: Stephen McCann
1. **Policy and Procedure reminders**
* **<**<http://ieee802.org/sapolicies.shtml>>
* The chair read out the relevant policies and procedures
* No statements were made.
1. **Attendees**: Jon Rosdahl, Jay Holcomb, Rick Alfvin, Stephen McCann, Dorothy Stanley, Clint Powell, Dawn Slykhouse Paul Nikolich, Stuart Kerry, Christy Bahn, Clint Chaplin, , Tim Godfrey, Steve Shellhammer. Pat Kinney, Max Riegel, Subir Das, Rocco LaForgia (Hilton International Sales Representative)
2. **Review and approve agenda**
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0007-00-WCSG-2021-02-03-wireless-chairs-teleconference-agenda.docx>
* **Move to approve the agenda:**
	+ Moved: Stephen McCann, 2nd: Rick Alfvin
	+ No objection to approving by unanimous consent.
* **Minutes from the last meeting**:
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0006-00-WCSG-minutes-january-06-2021.docx>
	+ No actions
* **Move to approve these minutes**
	+ Moved: Stephen McCann, 2nd: Jon Rosdahl
	+ No objection to approving by unanimous consent.
1. **Financial Report**
* Jon Rosdahl presented the financial report:
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0252-01-WCSG-wireless-treasurer-report-jan-2021-electronic-interim.pptx>
* There is no update this time and no changes from the January 2021 teleconference.
* There will be a new report for the IEEE 802 Plenary in March 2021.
* No questions
1. **Future Wireless Interim meetings**
* <https://mentor.ieee.org/802-ec/dcn/21/ec-21-0025-00-WCSG-ieee-802wcsc-meeting-venue-manager-report.pptx>
* The presentation contains information about future venues that have been considered.
* January 2022: Correspondence was received from the Hotel Irvine, regarding their current closure. They may not be prepared to host the January 2022 meeting. A backup option should therefore be considered.
* Based on the last meetings discussion, a possible alternative venue option could be the Hilton Panama, Panama City.
* Following an email exchange, the Hilton Panama has confirmed that the Jan 2022 dates are available. MTG Events Pty Ltd would be the potential coordinator for this meeting.
* **Proposed Motion**

**Whereas the COVID-19 Pandemic travel restrictions and known company travel restrictions and personal safety concerns; and**

**Whereas the Hotel Irvine has indicated a concern of not being able to accommodate 802 Wireless in 2022-01;**

**Move to**

 **1. Change the 2021 May 9-14 be an 802W Electronic Interim and authorize the 802WCSC Meeting Venue Manager to negotiate a change from 2021-05 to 2022-01.**

 **2. Cancel the contract for Hotel Irvine for 2022-01 and negotiate a future date for the Hotel Irvine after they reopen.**

* Question (Q): What change will be negotiated?
* Answer (A): A venue change. I’ll update the motion accordingly
* Q: At this point I‘d prefer not to cancel the Jan 2022 meeting. I would like to use the term “re-book”. If we re-book then we can continue with most of the negotiated rates and current deal. I think January 2024 would be suitable.
* A: That sounds reasonable.
* Q: What happens if the Hotel Irvine does not re-open?
* A: The contract for the Hotel Irvine can be cancelled up to October 2021 without penalty. Therefore we can do the addendum then check with them later in the year.
* **Corrected Motion**

**Whereas there are COVID-19 Pandemic travel restrictions and known company travel restrictions and personal safety concerns; and**

**Whereas the Hotel Irvine has indicated a concern of not being able to accommodate 802 Wireless Interim in 2022-01;**

**Move to**

**1. Cancel the in person 802W Interim Session for 2021 May 9-14 and authorize the 802WCSC Meeting Venue Manager to negotiate with the Venue (Hilton Panama) to change the contracted dates from 2021-05 to 2022-01.**

**2. Negotiate an addendum to the 2022-01 contract for Hotel Irvine to move the 2022-01 802w Interim Session Venue to a future year after the Hotel Irvine reopens – Targeting 2024-01.**

* Moved: Jon Rosdahl, 2nd: Stephen McCann
* No objection to approving by unanimous consent (6 ECJT voters present)
* An updated version of ec-21-0025-01 will be uploaded to the server with the revised motion text.
* **Other Future Venue Information**
* These are the planned future wireless interim meeting and venues
	+ May 9-14, 2021 Hilton Panama
		- See below.
		- To be confirmed. The WCSC will make a decision as to whether this will be online or face to face, at an early February 2021 meeting.
	+ Sept 12-17, 2021 Hilton Waikoloa Village
		- Contract executed, added to repository
	+ Jan 16-21, 2022 Hotel Irvine
		- Contract executed, added to repository
	+ May 15-20, 2022 Warsaw Marriott
		- Contract executed, in repository
	+ Sept 11-16, 2022 Hilton Waikoloa Village
		- Contract executed, added to repository
	+ Jan 15-20, 2023 Baltimore Marriott Waterfront
		- Contract executed, in repository
	+ May 2023
		- No update
	+ September 2023, Atlanta, Buckhead
		- A new contract is being negotiated at this time
	+ Jan 2024
		- No update
	+ May 2024
		- No update
	+ Sept 2024, Hilton Waikoloa Village
		- Contract executed, in repository
1. **Presentation: Statement about Panama**.
* Thank you for supporting Hilton hotels and I understand that the Panama hotel has been working successfully with the IEEE 802 meeting organizer.
* I look forward to seeing you in Panama in January 2022 and also in Hawaii in September 2021.
* Chair: Thank you also to the Hilton hotel for helping us out.
1. **802.18 – Regulatory issues**
* It is a standard agenda for this week’s meeting.
* The IEEE 802.11 ITU-R ad-hoc group is creating material for ITU-R. IEEE 802.18 will send this to ITU-R. In addition IEEE 802.15 also has a document for ITU-R.
* There will be an 802.18 ad-hoc to consider items for WRC 2023.
* There is a further ad-hoc on 23rd February 2021 for 802.18 and 802.19 to continue the development of a table of frequency bands.
* No questions
1. **802.19 – Co-existence**
* Working with IEEE 802.18 on the frequency tables.
* IEEE 802.19.3 has been approved by the EC to go on the RevCom agenda.
* No questions
1. **802.24 – Vertical Applications TAG**
* Next session on 17th March, to work on 3 whitepapers,
* Also looking at vertical markets and other gaps in 802 standards.
* No questions
1. **AoB**
* The future WC SC meetings are planned to be on
	+ 2021-03-03 Wednesday 15:00 ET for 1.5 hrs
	+ 2021-04-07 Wednesday 15:00 ET for 1.5 hrs
	+ 2021-05-05 Wednesday 15:00 ET for 1.5 hrs
	+ 2021-06-02 Wednesday 15:00 ET for 1.5 hrs
* Chair: I’d also like to welcome Christy Bahn to the meeting.
1. **Adjournment**
* No objection to adjourning
* Adjourned at 15:50 EST

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