Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for July 14th, 2020  |
| Date Submitted | July 15th, 2020 |
| Source | Stephen McCannSelf |  E-mail: stephen.mccann@ieee.org |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
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**Wednesday July 14th, 2020, 11:00 Eastern Daylight Time (EDT)**

* **Wireless Chairs Committee Meeting**
* **Call to order**: Meeting called to order
* **Attendees**: Jon Rosdahl, Steve Shellhammer, Subir Das, Ben Rolfe, Bob Heile, Clint Chaplin, Dawn Slykhouse, Jay Holcomb, Rick Alfvin*,* Stephen McCann, Tim Godfrey*,* Robert Stacey, Paul Nikolich, Dorothy Stanley
* **Chair**: Bob Heile
* **Recording Secretary**: Stephen McCann
* **Review and approve agenda**:
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0140-00-WCSG-802-wireless-chairs-meeting-agenda-2020-07-14.docx>
* **Move to approve the agenda:**
	+ Moved: Rick Alfvin, 2nd: Stephen McCann
	+ No objection to approving by unanimous consent.
* **Minutes from last meetings**:
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0079-00-WCSG-may-12-2020-minutes.docx>
* **Move to approve these minutes**
	+ Moved: Rick Alfvin, 2nd: Stephen McCann
	+ No objection to approving by unanimous consent.
* There is an action to report to the IEEE contract team.
* Chair: Ok, I’ll do that.
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0116-00-WCSG-june-24-2020-minutes.docx>
* **Move to approve these minutes**
	+ Moved: Rick Alfvin, 2nd: Stephen McCann
	+ No objection to approving by unanimous consent.
* **Financial Report**
* Jon Rosdahl presented the financial report
	+ <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0115-00-WCSG-wireless-treasurer-report-july-2020-electronic-plenary.pptx>
	+ This is the report up to 30th June, 2020 and the finances of the treasury are well at the moment.
	+ This is the first plenary since January 2020.
	+ The total expense for the cancelled Warsaw meeting was $6,750, although there is now a deposit for the May 2022 meeting in Warsaw.
	+ There are also some miscellaneous expenses due to ongoing electronic tools use.
	+ Comment (C): We still intend to work on the miscellaneous expenses to reduce this amount further.
* **Future Wireless Interim meetings**
	+ September 2020, Grand Hyatt Atlanta (Buckhead) should be postponed until September 2023
	+ Jan 10-15, 2021 Hotel Irvine
	+ The hotel is currently closed and no progress can be made at the moment. As no contract has been signed, this action will be re-visited in a month’s time.
	+ May 9-14, 2021 Hilton Panama
	+ As no contract has been signed, this action will be re-visited in a month’s time.
	+ Sept 12-17, 2021 Hilton Waikoloa Village
	+ There is a contract in place for this one, but hopefully the current COVID-19 situation should be under control at this time.
	+ Jan 16-21, 2022 Hotel Irvine
	+ May 15-20, 2022 Warsaw Marriott
	+ Sept 11-16, 2022 Hilton Waikoloa Village
	+ Jan 15-20, 2023 Baltimore Marriott Waterfront
	+ Overall, the situation is very good and there are no immediate liabilities.
* **802.18 – Regulatory issues**
	+ There is a meeting this week on Thursday at 15:00 ET and then the same next week. There will be officer elections this week.
	+ The group will consider the ETSI and ITU updates and also the FCC 6 GHz topic.
* **AoB**
	+ Chair: I would like to have a moment of silence in memorium of George Vlantis.
* **Adjourn**
	+ No objection to adjourning.
	+ Adjourned at 11:24 EDT

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