Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for May 12th, 2020  |
| Date Submitted | May 12th, 2020 |
| Source | Stephen McCannBlackBerry | Tel: +44 1753 667099E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
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**Wednesday May 12th, 2020, 12:00 Eastern Daylight Time (EDT)**

* **Wireless Chairs Committee Meeting**
* **Call to order**: Meeting called to order
* **Attendees**: Alfvin Richard, Chaplin Clint, Das Subir, Holcomb Jay, Kerry Stuart, McCann Stephen, Nikolich Paul, Riegel Maximilian, Rolfe Benjamin, Rosdahl Jon, Shellhammer Stephen, Stanley Dorothy, Heile Bob, Slykhouse Dawn, Rolfe Ben
* **Recording Secretary**: Stephen McCann
* Review and approve agenda:
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0080-00-WCSG-802-wireless-chairs-meeting-agenda-2020-05-12.docx>
* **Move to approve the agenda:**
	+ Moved: Rick Alfvin, 2nd: Stephen McCann
	+ No objection to approving by unanimous consent.
* **Minutes from last meeting**:
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0051-01-WCSG-march-18-2020-minutes.docx>
* **Move to approve these minutes**
	+ Moved: Stephen McCann, 2nd: Rick Alfvin
	+ No objection to approving by unanimous consent.
* **Financial Report**
* Jon Rosdahl presented the financial report, document ec-20-0065-00
	+ This is the report up to April 30th, 2020 and the finances of the treasury are in a good state.
	+ The January 2020 interim (Irvine) meeting had a very small shortfall, which is not a problem.
	+ **Coronavirus (COVID-19)**
	+ The May 2020 meeting in Warsaw has been cancelled and many of the cancellation fees have now been avoided, as the meeting has been moved to 2022 at the same venue.
* **Future Wireless Interim Meetings**
	+ Sept 13-18, 2020 Grand Hyatt Atlanta in Buckhead
		- No change recommended for now
		- The hotel staff are currently furloughed, so it is difficult to determine what will possibly happen, if this meeting was to be cancelled. However, if cancellation is necessary, it appears that cancellation fees will be minimal.
		- Chair: I would like to have another WCSC call towards the end of June to determine if the September meeting needs to be cancelled or not.
		- Comment: I think we need at least 2.5 months for a decision to be made, primarily to allow people time to obtain visas. Also, many companies may have different travel policies.
	+ Jan 10-15, 2021 Hotel Irvine (TBC)
		- After doing a cost comparison, this was the best option for January 2021.
	+ May 9-14, 2021 Hilton Panama (TBC)
		- The contract for the original venue of Sapporo, Japan could no longer be negotiated due to the COVID-19 epidemic. Therefore, another venue had to be chosen for May 2021. The Sapporo, Japan venue will be re-considered for May 2023.
	+ Sept 12-17, 2021 Hilton Waikoloa Village
	+ Jan 16-21, 2022 Hotel Irvine
	+ May 15-20, 2022 Warsaw Marriott
	+ Sept 11-16, 2022 Hilton Waikoloa Village
	+ Jan 15-20, 2023 Baltimore Marriott Waterfront (TBC)
	+ May 2023, Sapporo, Japan (TBC)
	+ Sept 2023, open
	+ Sept 2025 and 2026 Hilton Waikoloa special offer
		- R$235/EB$225/S$159
		- R$241/EB$231/S$159
		- Terms and conditions similar to current contracts
* **802.18 - Regulatory issues for this week & other matters** - Jay Holcomb
	+ Continuing with regular calls every week.
	+ 6 GHz proposed rulemaking from the FCC.
	+ No other items for now.
* **802.19 - Goals for the week + Coexistence Issues/Actions** – Steve Shellhammer
	+ Chair: What’s the position of the chair’s guidelines?
	+ Answers: These were submitted in November 2019, but nothing has moved forward due to everyone being busy on new rules regarding teleworking during the ongoing COVID-19 epidemic.
* **AoB**
	+ **Have we agreed to the 2025, 2026 Hilton Waikoloa meetings?**
	+ Chair: Yes
	+ **Venue Assistance**
	+ Comment: I would like to thank Bob and Dawn for helping with the cancellation of the Warsaw Marriott hotel. Through their work, they have managed to minimize the cancellation fees and in addition, the hotel has been very accommodating to us.
	+ **Future Teleconference Calls**
		- End of June 2020.
* **Adjourn**
	+ No objection to adjourning.
	+ Adjourned at 12:28 EDT

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