Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for March 18th, 2020  |
| Date Submitted | March 18th, 2020 |
| Source | Stephen McCannBlackBerry | Tel: +44 1753 667099E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
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**Wednesday March 18th, 2020, 13:00 Eastern Daylight Time (EDT)**

* **Wireless Chairs Committee Meeting**
* **Call to order**: Meeting called to order
* **Attendees**: Stephen McCann, Jay Holcomb, Jon Rosdahl, Dorothy Stanley, Ben Rolfe, Clint Chaplin, Jonathan Goldberg, Bob Heile, Stuart Kerry, Steve Shellhammer, Tim Godfrey, Roger Marks, Rick Alfvin, Pat Kinney, Max Riegel, Paul Nikolich, Subir Das
* **Recording Secretary**: Stephen McCann
* Review and approve agenda:
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0050-00-WCSG-802-wireless-chairs-meeting-agenda-2020-03-18.docx>
* **Move to approve the agenda:**
	+ Moved: Rick Alfvin, 2nd: Jon Rosdahl
	+ No objection to approving by unanimous consent.
* **Minutes from last meeting**:
* <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0003-01-WCSG-irvine-january-2020-minutes.docx>
* **Move to approve these minutes**
	+ Moved: Stephen McCann, 2nd: Jon Rosdahl
	+ No objection to approving by unanimous consent.
* **Financial Report**
* Jon Rosdahl presented the financial report
	+ <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0049-00-WCSG-wireless-treasurer-report-march-2020-atlanta-cancelled.pptx>
	+ This is the report up to February 29th, 2020 and the finances of the treasury are well at the moment.
	+ The January 2020 interim (Irvine) meeting had a very small shortfall, which is not a problem.
	+ **Coronavirus (COVID-19)**
	+ At the current moment, there is an ongoing worldwide outbreak of Coronavirus (COVID-19) first identified in Wuhan, China.  The global public health threat posed by COVID-19 is high, with more than 180,000 reported cases worldwide.
	+ Slide #9 shows two budgets for the May 2020 (Warsaw) meeting based on either 200 or 300 meeting attending.
	+ If the May 2020 Warsaw meeting is cancelled the estimated loss is ~$238,000.
	+ Jon discussed relevant points in the contract for cancellation or postponement of the May 2020 Warsaw meeting.
	+ The objective of this financial report is assist with the decision between agreeing to cancellation or postponement of the meeting, with the intent of reducing the cancellation fees.
	+ Comment (C): Regarding the motion on slide #14, please add some text about postponing the meeting to May 2022.
	+ Question (Q): Has the group already decided to cancel the May 2020 meeting? Please add some text to specifically cancel the May 2020 Warsaw meeting.
	+ Chair: Ok, we’ll create a specific motion for that point.
	+ **Move to Cancel the 2020 May IEEE 802 Wireless Interim in Warsaw, Poland.**
		- Moved: Jon Rosdahl, 2nd: Rick Alfvin
		- C: I think it’s too early to cancel the May 2020 meeting at the moment, as no one knows what will happen by May 2020.
		- Q: So, what would your opposing decision be then?
		- Answer (A): It’s more about making a logical decision
		- C: I speak in favor of postponing the meeting. Although, I’m loathe to actually cancel a face to face meeting, this is the best way forward at this time.
		- No objection to approving by unanimous consent. Motion passes
	+ **Move to Direct Bob Heile, IEEE 802 Wireless Chair, to negotiate with the Marriott Warsaw to minimize our potential fees for canceling/postponing the 2020 May 802 Wireless Meeting in Warsaw.
	The potential Date is May 2022 with basically the same Terms and Condition.**
		- Moved: Jon Rosdahl, 2nd: Rick Alfvin
		- No objection to approving by unanimous consent. Motion passes
	+ Jon Rosdahl will create an update of the financial report:
	+ <https://mentor.ieee.org/802-ec/dcn/20/ec-20-0049-02-WCSG-wireless-treasurer-report-march-2020-atlanta-cancelled.pptx>
* **Future Wireless Interim Meetings**
	+ May 10-15, 2020 Warsaw Marriott (TBC)
		- Discuss cancellation/postponement to May 2022
		- See Financial Report minutes above
	+ Sept 13-18, 2020 Grand Hyatt Atlanta in Buckhead
		- No change recommended for now
	+ Jan 10-15, 2021 Marriott New Orleans (TBC)
	+ Issues with PSAV
	+ Discuss alternative in
		- Baltimore at the Renaissance Harborside (Marriott) (best deal)
		- Hotel Irvine (not confirmed)
		- **Motion to Authorize Bob to proceed with the plan to close on the January 10-15, 2021 plan to try the Marriott New Orleans followed by the Baltimore Renaissance Harborside, then Hotel Irvine. With Bob working for the best deal.**
		- Moved: Rick Alfvin, 2nd: Ben Rolfe
		- No objection to approving by unanimous consent. Motion passes
	+ May 9-14, 2021 Sapporo, Japan (TBC)
		- Have hit a dead end due to COVID-19
		- Substitute Hilton Panama
		- **Motion: Move to approve substitute the Hilton Panama for the May 9-14, 2021 Interim mtg.**
		- Moved: Jon Rosdahl 2nd: Ben Rolfe
		- No objection to approving by unanimous consent. Motion passes
	+ Sept 12-17, 2021 Hilton Waikoloa Village
	+ Jan 16-21, 2022 Hotel Irvine
	+ May 15-20, 2022 Hilton Panama (TBC)
		- Alternate date for Warsaw Marriott
	+ Sept 11-16, 2022 Hilton Waikoloa Village
	+ Jan 15-20, 2023 Baltimore Marriott Waterfront (TBC)
	+ Sept 2025 and 2026 Hilton Waikoloa special offer
		- R$235/EB$225/S$159
		- R$241/EB$231/S$159
		- Other Ts&Cs like current contracts
		- **Move to approve Hilton Waikoloa for the Sept 2025 and Sept 2026 as the venue for the interim pending getting similar T&C as previous contracts.**
		- Moved: Rick Alfvin 2nd: Jon Rosdahl
		- No objection to approving by unanimous consent. Motion passes
* **802.18 - Regulatory issues for this week & other matters** - Jay Holcomb
	+ Main item this week is the 5.9 GHz NPRM from the FCC.
	+ No other items for now.
* **802.19 - Goals for the week + Coexistence Issues/Actions** – Steve Shellhammer
	+ Q: What’s the position of the chair’s guidelines?
	+ A: There should have been a rules committee teleconference in January 2020, which has not happened to discuss the changes that were proposed.
	+ It’s also on the agenda for the June 2nd EC teleconference in preparation of the July 2020 plenary.
	+ Perhaps it could be mentioned on the IEEE 802 EC teleconference on March 20th, 2020 as a reminder.
	+ C: There was an electronic vote on the changes, which returned 75%. However, it needs to be discussed further.
* **AoB**
	+ **Future Teleconference Calls**
		- Please can meetings be scheduled in ET in the future.
		- Chair: ok.
* **Adjourn**
	+ No objection to adjourning.
	+ Adjourned at 14:00 EDT

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