

MINUTES (Unconfirmed) IEEE 802 LMSC EXECUTIVE COMMITTEE MEETING, Rev. 0

Prepared by John D'Ambrosia, IEEE 802 LMSC Recording Secretary

Tuesday, Feb 4, 2020

All times Eastern Standard Time (EST)

EC Voting members (or their representatives) present:

Paul Nikolich –	Chair, IEEE 802 LAN/MAN Standards Committee
Roger Marks -	2 nd Vice Chair, IEEE 802 LAN/MAN Standards Committee
	Chair, IEEE 802.16 – Broadband Wireless Access Working Group (Hibernating)
George Zimmerman	Treasurer, IEEE 802 LAN/MAN Standards Committee Arrived 1:20pm
Jon Rosdahl –	Executive Secretary, IEEE 802 LAN/MAN Standards Committee
John D'Ambrosia –	Recording Secretary, IEEE 802 LAN/MAN Standards Committee
David Law -	Chair, IEEE 802.3 Ethernet Working Group
Dorothy Stanley –	Chair, IEEE 802.11 – Wireless LAN Working Group
	Chair, IEEE / IETF Standing Committee
Bob Heile –	Chair, IEEE 802.15 – Wireless Specialty Networks Working Group
Jay Holcomb -	Chair, IEEE 802.18 – Regulatory TAG
Steve Shellhammer	Chair, IEEE 802.19 – Wireless Coexistence Working Group
Tim Godfrey -	Chair, IEEE 802.24 - Vertical Applications TAG

EC Nonvoting members / Standing Committee Chairs present:

Geoff Thompson	Member Emeritus
Clint Chaplin	Member Emeritus, Treasurer Advisor
Apurva Mody -	Chair, IEEE 802,22 - Wireless Regional Area Networks Working Group (Hibernating)

EC Voting members absent:

James Gilb –	1 st Vice Chair, IEEE 802 LAN/MAN Standards Committee
Glenn Parsons -	Chair, IEEE 802.1 – HILI Working Group

EC Nonvoting members absent:

Subir Das –	Chair, IEEE 802.21 – Media Independent Handover Working Group (Hibernating)
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Standing Committee Chairs (Non EC members) not present:

Andrew Myles	Chair, IEEE 802 / ISO / JTC1 / SC6 Standing Committee
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Other Attendees

Rick Alfvín, Linespeed Events LLC	Vice-Chair, IEEE 802.15 – Wireless Specialty Networks Working Group
Benjamin A. Rolfe, Blind Creek Associates	Vice-Chair, IEEE 802.24 - Vertical Applications TAG
Jonathan Goldberg, IEEE SA	IEEE 802 Staff Lead / Mgr
Jodi Haasz – IEEE-SA	IEEE 802 Mgr
Radhakrishna Canchi, Kyocera	
Dawn Slykhouse, Face-to-Face	
Lisa Ronmark, Face-to-Face	
Joseph Levy, InterDigital	
Ira Rosen, IEEE	
Vanessa Lalitte, IEEE SA	
Yvette Ho Sang, IEEE SA	
Christy Bahn, IEEE	

R1		DRAFT AGENDA - IEEE 802 LMSC EXECUTIVE COMMITTEE INTERIM TELECON			
update:	30-Jan	Tuesday 1:00PM-3:00PM ET, 4 February 2020			
Key:		ME - Motion, External, MI - Motion, Internal, DT- Discussion Topic, II - Information Item			
		Special Orders			
		Category (* = consent agenda)			
1.00		MEETING CALLED TO ORDER	Nikolich	2	01:00 PM

Meeting called to order at 1pm

Chair asked Jon Rosdahl to do roll call.

1.01	MI	APPROVE OR MODIFY AGENDA -	Nikolich	10	01:02 PM
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R1 was posted and reviewed.

Discussion:

Time allocated for Items 7.00 and 8.00 was reduced to 0.

* Motion #1	Move to approve the modified agenda (R2)
Moved	D'Ambrosia
Second	Holcomb
Results	Approved by voice vote without objection
Motion	Approved
Reference	Agenda Item #1.01

R2		Approved AGENDA - IEEE 802 LMSC EXECUTIVE COMMITTEE INTERIM TELECON			
update:	4-Feb	Tuesday 1:00PM-3:00PM ET, 4 February 2020			
Key:		ME - Motion, External, MI - Motion, Internal, DT- Discussion Topic, II - Information Item			
		Special Orders			
		Category (* = consent agenda)			
1.00		MEETING CALLED TO ORDER	Nikolich	2	01:00 PM
1.01	MI	APPROVE OR MODIFY AGENDA -	Nikolich	10	01:02 PM
1.02	II	Announcements from the Chair	Nikolich	5	01:12 PM
1.03	MI	Fee Waiver Requests for the next plenary session: Past EC Members - Invited by ?	Nikolich	3	01:17 PM
1.04	II	Notice of March 2020 802 EC election/affirmation process Details for the March 2020 IEEE 802 Executive Committee election process is available at https://mentor.ieee.org/802-ec/dcn/20/ec-20-0022-00-00EC-notice-of-march-2020-election-process.pdf .	Nikolich	5	01:20 PM
1.05	II	802 EC Committee Endorsement / affiliation letters Email Archive: http://grouper.ieee.org/groups/802/secmil/msg24055.html	D'Ambrosia	3	01:25 PM
2.00	MI	Update - EC Action Item Summary	D'Ambrosia	10	01:28 PM
3.00	II	Report on Conference tools - Webex - Zoom	D'Ambrosia\ Marks	5	01:38 PM
4.00	II	Update on new myProject roll-out	Goldberg	5	01:43 PM
5.00	DI	IEEE 802 40th Anniversary Public Reachout Proposal - update	D'Ambrosia	10	01:48 PM
6.00		Venue Related Topics			01:58 PM
6.01	II	Report: March 2020 Plenary Status Tutorial #1: 6:10-7:30pm Ethernet Bandwidth Assessment- D'Ambrosia Current Registration (2-3-20) 224 (see report tab) Plenary Food and Beverage Adjustment (see report tab)	Rosdahl	10	01:58 PM
6.011	DT	Potential impacts to the March 2020 plenary session as a result of the 2019-novel coronavirus	Rosdahl/Nikoli ch	10	02:08 PM
6.02	II	Report on 2021/2022 Future Venue Contract status	Rosdahl	4	02:18 PM
6.03	II	Report on Site Visit the week of Dec 9, 2019 to the Sheraton Centre Montreal, Montreal Canada in preparation of the July 2020 Plenary by Jon Rosdahl, Dawn Slykhouse and Rick Alfvn.	Rosdahl	2	02:22 PM
7.00		Motions from WG Chairs		0	02:24 PM

7.01		<p>P802.11ba Unconditional to SA ballot</p> <p>Approve sending P802.11ba D6.0 to SA Ballot</p> <ul style="list-style-type: none"> • [Confirm the CSD for P802.11ba in https://mentor.ieee.org/802.11/dcn/16/11-16-0936-04-0wur-a-csd-proposal-for-wake-up-radio-wur.docx] • Moved: Dorothy Stanley • Seconded: Jon Rosdahl • See https://mentor.ieee.org/802.11/dcn/20/11-20-0130 for supporting documentation • WGLB on P802.11ba D6.0 Closed 2020-02-01; Result (y/n/a): 266/4/23 • In the WG: PAR (y/n/a): 104/0/0, CSD (y/n/a): 104/0/0 	Stanley	3	02:24 PM
7.02					02:27 PM
7.03					02:27 PM
7.04					02:27 PM
8.00		Reports from WG and SC Chairs		0	02:27 PM
8.01	II				02:27 PM
8.02	II				02:27 PM
9.00		Rules and P&P Issues			02:27 PM
9.01	II	Review AudCom responses	Gilb	7	02:27 PM
9.04	II	Update on the IEEE 802 Coexistence Process.- 19-20/0002r1 https://mentor.ieee.org/802.19/dcn/20/19-20-0002-01-0000-jan-2020-wg-opening-report.pptx	Shellhammer	3	02:34 PM
10.00	II	EC Action Item Status review	Nikolich / D'Ambrosia	5	02:37 PM
11.00	MI	Adjourn	Nikolich		03:00 PM

1.02	II	Announcements from the Chair	Nikolich	5	01:12 PM
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Time: 1:11pm

Chair reviewed IEEE 802 Participation Policy

D'Ambrosia indicated in the future he would include link to the IEEE SA Participation Policy in the meeting invite.

Rosdahl reviewed IEEE SA Copyright Policy

Rosdahl reviewed IEEE SA Participation Policy Slides

Action Item – D'Ambrosia, Identify URL for IEEE SA Copyright and Participation Policies

1.03	MI	Fee Waiver Requests for the next plenary session: Past EC Members - Invited by ?	Nikolich	3	01:17 PM
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Time: 1:16pm

Chair indicated that he wanted to invite all past 802 Executive Members to participate in the 40th Anniversary celebration at Atlanta. He is working with Slykhouse to complete the list, and indicated that there would be a request at the opening Meeting in Atlanta. Chair indicated that he would use his discretion as chair to invite other non-EC members. He provided an overview of the types of individuals

It was questioned if there was a limit on number of waivers, it was thought that there was. Chair indicated he would have a request to remove this limit for this meeting if necessary.

Chair asked other individuals with potential waivers to contact him offline.

Thompson requested that the Chair add Bob Stewart, Gary Robinson.

Action Item – Nikolich – develop and share list of potential invitees for consider for fee waiver

Action Item – 802 EC Members – submit names to Nikolich for inclusion on potential invitee list

1.04	II	Notice of March 2020 802 EC election/affirmation process Details for the March 2020 IEEE 802 Executive Committee election process is available at https://mentor.ieee.org/802-ec/dcn/20/ec-20-0022-00-00EC-notice-of-march-2020-election-process.pdf .	Nikolich	5	01:20 PM
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Time 1:21pm

Nikolich gave verbal update. He indicated he planned to run for another term, and it was his intent to maintain the same appointments if elected. Chair asked any individual who plans to run for chair to contact him and D'Ambrosia prior to the Mar Plenary.

1.05	II	802 EC Committee Endorsement / affiliation letters Email Archive: http://grouper.ieee.org/groups/802/secmail/msg24055.html	D'Ambrosia	3	01:25 PM
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D'Ambrosia reminded everyone of the need for endorsement & affiliation letters and directed individuals to review the template files that were noted in his email announcement to the 802 reflector noted in the archive.

2.00	MI	Update - EC Action Item Summary	D'Ambrosia	10	01:28 PM
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D'Ambrosia reviewed EC Action Items list (ec-19-0085-11-00EC_Action_Items) and document was updated in [attached document, ec-19-0085-12-00EC_Action_Items.pdf](#). (This includes updates from this EC Teleconference.)

Action Item – Zimmerman / Chaplin – draft chair's guidelines for 802 Treasurer Emeritus

3.00	II	Report on Conference tools - Webex - Zoom	D'Ambrosia\ Marks	5	01:38 PM
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D'Ambrosia reviewed 802 teleconference calendar online, see http://iee802.org/802tele_calendar.html.
 Template settings will be reviewed.
 Marks gave a review of Zoom, indicated that there was an issue that Zoom doesn't sound an email invite.

- Action Item – Marks explore how to add Zoom meetings to 802 Teleconference calendar.
- Action Item – Rolfe provide Marks with input on Zoom to send email invite to 802 Teleconference calendar.
- Action Item – WG Chairs – provide D'Ambrosia with link to WG Calendar if available for inclusion on 802 Teleconference Page

D'Ambrosia requested that any individuals with issues with the system contact him or Marks.

4.00	II	Update on new myProject roll-out	Goldberg	5	01:43 PM
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Goldberg provided an update. The new myProject has been rolled out. Goldberg noted that Ira From my project team was on call and gave verbal update and noted that there would be an update on 2/6 imat / mentor synchronization issues.

There is a release page with noted issues on the myProject system. See tab at <https://sagroups.ieee.org/myproject-help/>. Other items that haven't gotten onto the release page yet.

- Notification coming out of myProject
 - Digests from myProject - Manage Profiles & Interests - Preferences Tab that describes how the user wants to be informed via notifications. The Digest option shares a single, daily e-mail. The Real Time option sends an individual notification as it is generated. The issue reported was that the Digest option was not sending out 100% successfully to all individuals.
 - Rosen indicated he had been told that all reports have been sent. Individuals on the call indicated that they had not received the digests.

Marks noted that when logged into Mentor that he can't use the Etools button

- Action Item – Marks / Goldberg – resolve Etools button / Mentor issue.
- Action Item – Marks / D'Ambrosia / Rosen – confirm if there are any broken links that need to be updated.
- Action Item – Rosen – make "issues" list with myProject available

5.00	DI	IEEE 802 40th Anniversary Public Reachout Proposal - update	D'Ambrosia	10	01:48 PM
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D'Ambrosia presented [attached presentation, ec-19-0194-01-00EC-ieee-802-40th-anniversary-public-visibility-campaign-update.pdf](#).

- Action Item – WG Chairs contact D'Ambrosia if they have any press releases coming out during the public outreach program.

6.00		Venue Related Topics			01:58 PM
6.01	II	Report: March 2020 Plenary Status Tutorial #1: 6:10-7:30pm Ethernet Bandwidth Assessment- D'Ambrosia Current Registration (1-30-20) 224 (see report tab)	Rosdahl	8	01:58 PM

Rosdahl gave a verbal update.

Currently 297 individuals have registered for the March 2020 Plenary.

Due to lower than expected attendance because of the coronavirus epidemic, Rosdahl identified potential issues with meeting F&B minimums.

Rosdahl suggested a Welcome Reception prior to the Tutorial on Monday night in order to meet the F&B minimum that had been lowered by 10% (\$15,000). There was discussion about what happens if the coronavirus situation is resolved prior to the March Plenary and attendance picks up.

6.011	DT	Potential impacts to the March 2020 plenary session as a result of the 2019-novel coronavirus	Rosdahl/Nikolich	10	02:08 PM
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Discussion of the Coronavirus situation. The group explored how to react to this situation.

Action Item – Rosdahl to setup an EC teleconference regarding options “to enable individuals who are unable to attend the 802 March Plenary F2F due to the Coronavirus to participate remotely.”

Action Item – Rosdahl to send out notice to 802 Participants acknowledging the impact the Coronavirus is having on the March 2020 Plenary.

Yvette Hosang gave update on IEEE group that focuses on emergency responses related to this issue. Yvette noted that the guidance in Jon’s proposed message was similar to guidance being given.

Time : 2:51pm

Due to time, there was no objection to taking up Item 7.01 first

7.00		Motions from WG Chairs		0	02:24 PM
7.01		P802.11ba Unconditional to SA ballot Approve sending P802.11ba D6.0 to SA Ballot <ul style="list-style-type: none"> [Confirm the CSD for P802.11ba in https://mentor.ieee.org/802.11/dcn/16/11-16-0936-04-0wur-a-csd-proposal-for-wake-up-radio-wur.docx] Moved: Dorothy Stanley Seconded: Jon Rosdahl See https://mentor.ieee.org/802.11/dcn/20/11-20-0130 for supporting documentation WGLB on P802.11ba D6.0 Closed 2020-02-01; Result (y/n/a): 266/4/23 In the WG: PAR (y/n/a): 104/0/0, CSD (y/n/a): 104/0/0 	Stanley	3	02:24 PM

* Motion #2	<ul style="list-style-type: none"> Approve sending P802.11ba D6.0 to SA Ballot [Confirm the CSD for P802.11ba in https://mentor.ieee.org/802.11/dcn/16/11-16-0936-04-0wur-a-csd-proposal-for-wake-up-radio-wur.docx]
Moved	Stanley
Second	Rosdahl
Results	Approved by voice vote without objection
Motion	Approved
Reference	Agenda Item #7.01

6.02	II	Report on 2021/2022 Future Venue Contract status	Rosdahl	4	01:58 PM
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Rosdahl gave verbal update

- Jul 2021 – still open on Madrid contract. Updated contract sent – but no response received yet.
- Mar 22 – signed
- Mar 23 – issue with AV pricing. Hyatt Regency offered a \$179 room rate if the AV pricing can't be brought down.

6.03	II	Report on Site Visit the week of Dec 9, 2019 to the Sheraton Centre Montreal, Montreal Canada in preparation of the July 2020 Plenary by Jon Rosdahl, Dawn Slykhouse and Rick Alfvn.	Rosdahl	2	02:06 PM
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Rosdahl gave update on July 2020 Plenary at Sheraton Montreal. There are other events going on at that time. Link was sent out for early registration so people can get rooms.

Rosdahl thinks the property will be fine to support our meetings.

9.00		Rules and P&P Issues			02:38 PM
9.01	II	Review AudCom responses	Gilb	7	02:38 PM

Item was not addressed, as Gilb was not present on call.

9.04	II	Update on the IEEE 802 Coexistence Process.- 19-20/0002r1 https://mentor.ieee.org/802.19/dcn/20/19-20-0002-01-0000-jan-2020-wg-opening-report.pptx	Shellhammer	3	02:45 PM
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Shellhammer reviewed [attached presentation - 19-20-0002-01-0000-jan-2020-wg-opening-report.pdf](#).

Action item – Gilb - setup conference call prior to the March 2020 Plenary to address the propose rules on co-existence process

Yvette noted that approved language from IEEE regarding coronavirus had been sent to Jon Rosdahl

10.00	II	EC Action Item Status review	Nikolich / D'Ambrosia	5	02:48 PM
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Nikolich / D'Ambrosia will review action items from teleconference after the call.

11.00	MI	Adjourn	Nikolich		03:00 PM
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Call adjourned at 3pm.

Action Item Summary

Item	Individual	Action Item
1.02	D'Ambrosia	Identify URL for IEEE SA Copyright and Participation Policies
1.03	Nikolich	Develop and share list of potential invitees for consider for fee waiver
1.03	802 EC Members	Submit names to Nikolich for inclusion on potential invitee list
2.00	Zimmerman / Chaplin	Draft chair's guidelines for 802 Treasurer Emeritus
3.00	Marks	Explore how to add Zoom meetings to 802 Teleconference calendar.
3.00	Rolfe	Provide Marks with input on Zoom to send email invite to 802 Teleconference calendar.
3.00	WG Chairs	Provide D'Ambrosia with link to WG Calendar if available for inclusion on 802 Teleconference Page
4.00	Marks / Goldberg	Resolve Etools button / Mentor Issue
4.00	Marks / Dambrosia / Rosen	Confirm if there are any broken links that need to be updated.
4.00	Rosen	Make "issues" list with myProject available
5.00	WG Chairs	Contact D'Ambrosia if they have any press releases coming out during the public outreach program.
6.01	Rosdahl	Setup an EC teleconference regarding options "to enable individuals who are unable to attend the 802 March Plenary F2F due to the Coronavirus to participate remotely." Status - complete
6.01	Rosdahl	Send out notice to 802 Participants acknowledging the impact the Coronavirus is having on the March 2020 Plenary. Status - complete
9.04	Gilb	Setup conference call prior to the March 2020 Plenary to address the propose rules on co-existence process

Motion Summary

* Motion #1	Move to approve the modified agenda (R2)
Moved	D'Ambrosia
Second	Holcomb
Results	Approved by voice vote without objection
Motion	Approved
Reference	Agenda Item #1.01

* Motion #2	<ul style="list-style-type: none"> Approve sending P802.11ba D6.0 to SA Ballot [Confirm the CSD for P802.11ba in https://mentor.ieee.org/802.11/dcn/16/11-16-0936-04-0wur-a-csd-proposal-for-wake-up-radio-wur.docx]
Moved	Stanley
Second	Rosdahl
Results	Approved by voice vote without objection
Motion	Approved
Reference	Agenda Item #7.01