Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for September 2019  |
| Date Submitted | September 15th, 2019 |
| Source | Stephen McCannBlackBerry | Tel: +44 1753 667099E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Committee (WCC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Sunday September 15th 2019, 16:05 Indochina Time (ICT)**

* **Wireless Chairs Committee Meeting**
* **Call to order**: Meeting called to order
* **Attendees**: Stephen McCann, Bob Heile, Jay Holcomb, Jon Rosdahl, Dorothy Stanley, Ben Rolfe, Rick Alfvin, Lee Hyeong Ho, Clint Chaplin, Tuncer Baykas, Jonathan Goldberg, Sarah Archer, Daniel Branik, Tim Jeffries, Hiroshi Mano, Steve Shellhammer
* **Recording Secretary**: Stephen McCann
* Review and approve agenda: <https://mentor.ieee.org/802-ec/dcn/19/ec-19-0153-00-WCSG-802-wireless-chairs-meeting-agenda-2019-09-15.docx>
* **Move to approve the agenda:**
	+ Moved: Dorothy Stanley, 2nd: Rick Alfvin
	+ No objection to approving by unanimous consent.
* **Minutes from last meeting**:

<https://mentor.ieee.org/802-ec/dcn/19/ec-19-0115-00-WCSG-vienna-july-2019-minutes.docx>

* **Move to approve these minutes**
	+ Moved: Stephen McCann, 2nd: Jon Rosdahl
	+ No objection to approving by unanimous consent.
* **Face-to-face items – Daniel**
	+ There’s a meeting application “The Event App by EventsAir” that has most information about the meeting.
	+ Breakfast is included in the Marriott room rate. There will be a lunch buffet from 12:00 – 13:30 in the JW Café (it will remain open until 14:30)
	+ The social on Wednesday will be a Bia Hoi themed dinner, which is Vietnamese food and Bio Hoi buffet. However, since the weather forecast is for late afternoon rain, it may have to be moved inside.
* **Network**
	+ This is working well and appears to be a high-speed connection.
	+ The linespeed landing page has links to all the usual places.
* **Treasury**
	+ The document is <https://mentor.ieee.org/802-ec/dcn/19/ec-19-0136-01-WCSG-wireless-treasurer-report-sept-2019-hanoi.pptx>
	+ This is the report up to 31st August 2019 and everything is well at the moment.
	+ The co-existence workshop from the July 2019 meeting came in within the expected budget.
* **Future Wireless Interim Meetings-Bob**
	+ January 12-17, 2020 Hotel Irvine, Irvine CA
	+ May 10-15, 2020 Warsaw Marriott (To be contracted - TBC)
	+ Sept 13-18, 2020 Grand Hyatt, Atlanta in Buckhead
	+ Jan 10-15, 2021 Marriott New Orleans (TBC)
	+ May 9-14, 2021 Sapporo, Japan (TBC)
	+ Sept 12-17, 2021 Hilton Waikoloa Village
	+ Jan 16-21, 2022 Hotel Irvine
	+ May 15-20, 2022 Hilton Panama (TBC)
	+ Sept 11-16, 2022 Hilton Waikoloa Village
	+ Jan 15-20, 2023 Baltimore Marriott Waterfront (TBC)
	+ Sept 2023, Waikoloa
* **802.18-Regulatory issues for this week & other matters as needed – Jay**
	+ The two main things this week are:
		- USB for the FCC
		- Track side system
* **802.19-Goals for the week + Coexistence Issues/Actions – Tuncer**
	+ The main item is to progress the 6 GHz co-existence document
* **802.24-Goals for the week - Ben**
	+ The WG is working on some whitepapers at the moment:
		- Applications for 1 GHz
		- Low latency devices
		- 802.16 narrow band aspects
			* A possibly PAR could be written in 802.24
	+ What are the current meeting slots?
		- PM2 on Tuesday and Wednesday
* **AoB**
	+ **IEEE MyProject changes**
		- The IEEE Standards Association (SA) will update the MyProject system later this year and volunteer testing will start soon.
		- The blackout period will only last about 1 week and there can not be any ballots open during this period. This will probably occur late January or February 2020.
	+ **IEEE PIMRC 2019**
		- The 2019 Annual IEEE International Symposium on Personal, Indoor and Mobile Radio Communications (IEEE PIMRC 2019) conference occurred recently and there was a presentation about IEEE 802.11. Tuncer will send some slides or a link to the mentor document server.
		- Tutorials: http://pimrc2019.ieee-pimrc.org/program/tutorials/#T01
		- Panels: http://pimrc2019.ieee-pimrc.org/program/panels/
* **Adjourn**
	+ No objection to adjourning.
	+ Adjourned at 16:50 ICT

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