# **Action Items Summary**

John D'Ambrosia, Futurewei, U.S. Subsidiary of Huawei Recording Secretary, IEEE 802 LMSC Updated Sept 01, 2020

### February 2019 Teleconference Action Items

3.0	Goldberg	Provide timeline on potential Mentor replacement
		3/19 Status – in progress. Update expected 3/15.
		6/19 – no update to share at this time. Update expected for July Plenary.
		10/1 – Note – David Law thinks that the legacy system that supports IMAT and
		Mentor will be maintained until at least Aug 2020.
		11/11 – no additional updates at this time. Will try to get update by end of week.
		2/4/20 – in progress. Update expected at March 2020 Plenary.
		3/20/20 – in progress.
		6/2/20 – RFP process underway to assess tools by BOG Platform and
		Infrastructure SMDC (Strategic Management and Delivery Committee). Update to
		be provided at July 7, 2020.
		7/10/20 – Request for update into Adam Newman, and update expected by July
		Closing Meeting.
		7/24/20 – IEEE SA has received responses to the RFP that was sent out. The effort
		may be split into two phases for budgetary reasons. An update during Q3 20 is
		expected.
		8/4 no additional update
		9/1 – no current update. Request has been made to develop a project plan for
		Oct 30.

#### IEEE 802 EC July 2020 Opening Meeting

5.10	Heile	Define new name for TeraHertz TAG (other than calling it TAG)
		7/24 Status – no update.
		8/4 Status- in process
		9/1 – no update.

#### IEEE 802 EC July 2020 Closing Meeting

4.01	Marks	Update orientation slides to include audio by Nov 2020 Plenary.
		8/4 in process
		9/1 – in process.
4.06	Goldberg	Explore if multiple meetings off same Webex license can be run.
		8/4 – in process
		9/1 – Webex does allow for meeting overlap to occur between two meetings.
		Practical experience demonstrated that there was no time limit to the overlap
		between meetings.
4.09	Parsons / Law	Work with IEEE-SA Staff to obtain DirectVoteLive tool.
		8/4 – SA looking into purchasing and decision expected by end of Aug
		9/1 – In process. IEEE-SA procuring DirectVoteLIve for use with standards groups. No
		schedule currently on availability.
8.034	D'Ambrosia	Contact 802 EC members about possible "Tech Talk" topics.
		8/4 – in process
		9/1 – complete – "Tech Talks scheduled through May of next year

## IEEE 802 EC Aug 4 Teleconference

4.012	Thompson	Develop proposed text for Chair's Guideline regarding changing OM and WG P&P in the opening meeting of a 802 Plenary session.  9/1 – Closed. Proposed text sent to Gilb.
4.013	Rolfe	Provide draft text to address issues raised with proposed text regarding co-existence in Chair's Guidelines 9/1 – in process
4.03	Rosdahl	Bring proposal to September EC Teleconference regarding hotel contract July 2021 Plenary meeting 9/1 – Closed. contract currently being processed. Future updates
4.04	Rosdahl / D'Ambrosia	Work on announcement regarding Nov Tutorial (2 sessions) on Oct 14.  9/1 – complete and sent out. Currently, one tutorial request has been made, sponsored by 802.11 WG Chair, Stanley. To be presented on Oct 13. Deadline for additional requests has passed.
9.01	Gilb	Send strawpoll to EC reflector regarding cost and number of licenses for Framemaker. 9/1 – completed.